

## FRINDSBURY EXTRA PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON TUESDAY 26 MARCH 2024 AT FRINDSBURY EXTRA MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM

<b>PRESENT:</b>	Cllr Chris Sparks Cllr Geoffrey Moore Cllr Tony Ashton Cllr Andrew Millsom Cllr Sheila Noise Cllr Ope Onimole Cllr Vanessa Roach Cllr Craig Liddell Cllr Elizabeth Turpin Cllr John Williams	Chairman Vice-Chairman	
			Item 6-23
In attendance	Emma Johnson 1 Member of the public	Clerk	

#### Item

Minute 2023/24

*Action point*

#### 1            **APOLOGIES**

557            Apologies were received from:  
                  Cllr Gary Etheridge  
                  Cllr Anne Roscow

It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed these apologies be accepted.

#### 2            **DECLARATIONS OF INTEREST**

558            None.

#### 3            **ANY OTHER BUSINESS OF AN URGENT NATURE**

559            None

#### 4            **MINUTES OF LAST MEETING**

560            It was proposed by Cllr Williams, seconded by Cllr Moore and agreed the minutes of the meeting held on 27<sup>th</sup> February 2024 be signed as a true record after amendments from item 7d "rural" spelt incorrectly and item 16a incorrect date are amended.

#### 5            **MATTERS ARISING**

561            None

#### 6            **FOOTPATHS**

##### 562            **Footpath Officer's Report**

In Cllr Roscow absence the following report was given:

This month our footpath clearing group have been working on RS122 from Castle Street, Upnor. We have cleared away some ivy that is weighing down some trees close to the footpath. We have cut back the brambles that are beginning to grow and have picked up litter. Using a bird identifying App we heard a chiffchaff, wren, dunnock and robin as well as gulls and great tit.

- 7**
- a**      **PLANNING Applications**
- 563      **i**      **MC/24/0565** Upnor Castle House, Upnor Road, Upnor: Listed building consent for the provision of equipment to provide automated operation of the proposed replacement timber entrance gates to the entrance of Upnor Castle House. To include actuator arms to the inside of the boundary to operate the gates, as well as adjustable hinges to allow the gates to operate.
- Frindsbury Extra Parish Council have no objection to this application.
- 564      **ii**      **MC/24/0575** 89 Rolvenden Road, Wainscott: Construction of a hardstanding area together with new steps and raised platform to front
- Frindsbury Extra Parish Council have no objection to this application.
- 565      **iii**      **MC/24/0536** 2 Cobbs Cottages Lower Rochester Road Wainscott Rochester Medway ME3 8EW\_: Part conversion of existing double garage to habitable room and conversion of the loft space to additional living accommodation
- Frindsbury Extra Parish Council have no objection to this application.
- 566      **iv**      **MC/24/0525** Warehouse 1 Whitewall Road Medway City Estate Rochester Medway ME2 4EW: Construction of a single storey extension to North West elevation - demolition of existing shed
- Frindsbury Extra Parish Council have no objection to this application.
- 567      **v**      **MC/24/0517** 78 Jarrett Avenue Wainscott: Construction of a single storey extension to North West Elevation – demolition of existing shed
- Frindsbury Extra Parish Council have no objection to this application.
- 568      **vi**      **MC/24/0501** 18 Fordwich Drive Strood Rochester Medway ME2 3FA: Conversion of garage into habitable room
- Frindsbury Extra Parish Council have no objection to this application.
- 569      **vii**      **MC/24/045** Fleet House, Upnor Road, Upnor: Details pursuant to condition 17 (CSWMP) on planning permission MC/22/2813 for Demolition of existing buildings and construction of three storey apartment building containing six x two bedroom apartments, construction of a pair of two storey semi detached three bedroom dwelling houses plus construction of a detached two storey four bedroom dwelling house all together with access, car parking and landscaping.
- Frindsbury Extra Parish Council have no objection to this application.
- 570      **viii**      **MC/24/0460** Fleet House, Upnor Road, Upnor: Details pursuant to conditions 8 (CEMP) and 9 (Noise ) on planning permission MC/22/2813 For the Demolition of existing buildings and construction of three storey apartment building containing six x two bedroom apartments, construction of a pair of two storey semi detached three bedroom dwelling houses plus construction of a detached two storey four bedroom dwelling house all together with access, car parking and landscaping.
- Frindsbury Extra Parish Council have no objection to this application.
- 571      **b**      **Decisions**
- The decisions as listed on Appendix A were noted.
- c**      **Appeals and Other Matters**
- 572      **i**      **House Boat Lower Upnor**
- The Clerk reported a letter had been received from Medway Council on the 26<sup>th</sup> March informing that the appeal had been changed from written representation to a public inquiry to be held on the 16<sup>th</sup> April. The

Chairman has looked at the Inspectorate portal and the deadline for further evidence to be submitted was the 19<sup>th</sup> March and the Parish and other consultees had not been made aware. The Chairman will draft a letter to Dave Harris informing him of the Parish's disappointment with not being able to express further concerns or giving residents the chance also.

573 **d Neighbourhood Plan**

Cllr Ashton reported an initial meeting with Dave Chetwyn had been held and discussions about the first steps for the Parish had been discussed such as stakeholder meetings to ask some open questions to gather some evidence which can be used in the first consultation. It was also reported the Assistant Clerk had been in contact with a local photographer to use their photos for advertising.

**8 FINANCE**

574 **a Bank Balances**

The Bank balances at 29 February as listed on Appendix B were noted.

575 **b Paid since last meeting**

Payments made since the last meeting as listed on Appendix B were ratified.

576 **c Accounts for payment**

It was proposed by Cllr Turpin, seconded by Cllr Roach and agreed that the accounts for payment as listed on Appendix B be paid.

**9 GRANT APPLICATIONS**

577 **a Medway Hygiene Bank**

The Clerk reported she had been contacted by Medway Hygiene Bank requesting some grant funding. It was proposed by Cllr Cllr Williams, seconded by Cllr Millsom and agreed by all to give a £300 donation to Medway hygiene Bank under section 137 LGA 1972.

**10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

**a Recreation Ground/Hall Garden/Playpark**

578 **i General Matters**

The Chairman reported he had looked through the lease document for the recreation ground and there was no break clause in the document so it would have to be a discussion with Medway Council. Councillors agreed and felt with the current projects going on at Medway Council such as the Green Space Project now would be a good time for the Parish to end the lease so Medway could put some much needed funding towards the park which the Parish currently does not have. Cllr Sparks will make contact with Medway Council

CS

**b Wainscott Fields Open Space/Playpark**

579 Nothing to report.

**c Wainscott Fields Working Group**

580 Cllr Sparks reported he had drafted a letter advising of the opportunity to buy BNG points and would look at pushing the letters out to developers.

CS

**d Coomber Green Open Space/Playpark**

581 Nothing to report.

**e Schooner Walk Open Space/Playpark**

582 Cllr Sparks would speak to resident about cutting trees back from on top of their garages.

CS

- 583     **f**     **Memorial Tree**
- The Clerk reported the resident organising the memorial Tree at Coomber Green had purchased the tree themselves and a location had been agreed.
- 584     **g**     **Allotments**
- Cllr Sparks reported he had spoken to a landowner in Upnor regarding purchasing some land for a new allotment site and they were open to review an offer. It was discussed we could use the Medway Prosperity Funding and Community Ownership Fund, the assistant Clerk will arrange applying for these.     AG
- 585     **h**     **Woodland**
- The Clerk reported emergency tree works had taken place off Brissenden Close due to a fallen tree. It was also discussed what the Parish want to do with the land as currently costing a lot of money for upkeep and the land is not being used. The idea of selling or selling for BNG points was discussed and decision will me made at the next meeting.
- 586     **i**     **Notice Boards**
- Nothing to report.
- 587     **j**     **Defibrillators**
- Cllr Sparks reported that the Clerk organised a photo opportunity for the defib at Frindsbury Church Hall which was granted by the Parish Council which was advertised on social media and website to alert local residents of its location.
- 11**     **UPNOR**
- 588     **a**     **General Matters**
- Cllr Ashton reported contacting Medway Council and PROW officers to discuss the path which connecting Upper and Lower Upnor and its poor condition. It was noted the road is owned by MOD and was suggested to contact them with regards to lighting. Cllr Ashton will approach MOD.     TA
- 589     **b**     **Arethusa Venture Centre**
- The Clerk reported she had spoken to the new owner of the Arethusa who had confirmed they planned to keep the Figure Head on site, restore it and keep as a feature for whatever future held the site.
- 590     **c**     **Lower Upnor Green**
- Nothing to report.
- 591     **d**     **Upnor Litter Pick Group**
- The Clerk reported the Upnor litter pick was a success and they had over 50 volunteers and collected over 25 bags of rubbish.
- 12**     **FRINDBURY EXTRA MEMORIAL HALL**
- 592     Cllr Sparks reported the hall was still making a profit and refurbishment works were still undergoing.
- 13**     **HIGHWAYS AND TRANSPORT**
- 593     The Frindsbury Hill closure was discussed.
- 14**     **LIGHTING**
- 594     Nothing to report.
- 15**     **RURAL LIAISON COMMITTEE**

- a Representative's Report**
- 595 Cllr Millsom reported that speakers from UKPN and Natural England attended as well as discussions regarding the Local Plan and Climate Change Working Group were held.
- 16 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**
- 596 **a Representatives' Report**
- Next meeting 15<sup>th</sup> May.
- 17 POLICE MATTERS**
- 597 **a Police Report**
- Pc Richard Jones attended the meeting to report that fly tipping, burglary and robbery numbers were down. It was also reported that police had intervened in a car meet in Wainscott recently and managed to keep it moving all the way to Erith. Also officers were now receiving training the seize untaxed vehicles.
- 598 **b Police Liaison Committee Representative's Report**
- In Cllr Onimole reported he had spoken to one of the local Police Officers and discussed local crimes in the area.
- 599 **c Neighbourhood Watch**
- Cllr Millsom reported he regularly checks E-Watch and damage to vehicles and property were the main crimes being reported at present.
- 18 COMMUNICATIONS**
- 600 **a Website**
- The Clerk reported the planning tracker was reinstated on the website.
- 601 **b Magazine**
- In Cllr Etheridge absence there was no update.
- 602 **c Social Media**
- Nothing to report.
- 19 CONSULTATION**
- 603 None
- 20 Correspondence**
- 604 None
- 21 REPORTS AND CIRCULARS**
- 605 None.

#### **MEDWAY COUNCILLORS' REPORT AND PUBLIC SESSION**

Medway Councillors reported that the roundabout closure had been poorly managed and some signs were providing misleading information for motorists which was causing issues. It was also discussed that in the future it looked like residents would be charged for garden waste collections.

**CONFIDENTIAL SECTION**

**22 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

606 It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed the press and public be excluded from the following items on the grounds that the matter concerned tenders and quotes.

**23 Health & Safety and HR**

607 **a Play Park Inspection Quotes**

All three quotes provided by the Clerk were examined but it was requested some further prices be obtained.

**b Landscape Maintenance Quotes**

The Clerk reported she had obtained 3 quotes for Landscape Maintenance providers due to the large financial increase on the renewal price from Nurture Landscapes. All quotes were discussed and it was put to a vote and it was agreed to accept a quote from Blue Harbour Estate Services.

The Chairman thanked everyone for attending and closed the meeting at 21:41

Signed ..... Chairman

On the ... day of .....2024