



FRINDSBURY EXTRA PARISH COUNCIL

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C/05/18/1-30

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that the Annual Parish Council Meeting will be held at the Memorial Hall, Holly Road, Wainscott on Wednesday 30 May 2018 at 7.30 pm, which meeting Members are hereby summoned to attend.

AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-Chairman
- 4 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 5 Apologies
- 6 Declarations of Interest
- 7 To appoint Committees
 - a Planning Committee
 - b Finance Committee
- 8 To appoint representatives to outside bodies:
 - a Rural Liaison Committee (1)
 - b KALC Medway Area Committee (2)
 - c Police Liaison Committee (1)
 - d Memorial Hall Management Committee (1)
- 9 To appoint to other posts
 - a Footpaths Officer – currently Mrs Anne Roscow
 - b Tree Wardens - currently Mrs Marilyn Campbell, Mrs Lindsay Hargreaves and Mrs Karen Seymour
- 10 To appoint to other Responsibilities
 - a Park Ranger
 - b Magazine Liaison
 - c Lower Upnor Riverside Project
 - d Neighbourhood Watch
- 11 Any other business of an urgent nature to be taken at the end of the meeting

- 12 Minutes of the Meeting of the Council held on 26 April 2018 – attached
- 13 Matters arising from the Minutes not otherwise on the Agenda
- 14 Footpaths
- a Representative’s report *RT*
- 15 Planning – Appendix A
- a Applications
- b Decisions
- c Appeals and Other Matters
- 16 Finance – Appendix B
- a Bank Balances
- b Payments made since last meeting
- c Accounts for payment
- d Subscriptions
- i KALC - £1,275
- ii ACRK - £50
- e Internal Audit Report
- f To agree and sign the Audit Return governance statement 2017/18
- g To agree and sign the Audit Return statement of accounts 2017/18
- h Chairman’s allowance (budget figure £300)
- 17 Grant Applications
- a Kent Air Ambulance
- 18 Management of the Council’s land and property
- a Recreation Ground/Hall Garden
- b Wainscott Fields
- c Fordwich Drive Open Space
- d Playparks *VA*
- i Recreation Ground
- ii Wainscott Fields,
- iii Fordwich Drive
- e Allotments
- f Lower Upnor Green
- g Woodland, Lower Upnor
- h Noticeboards
- 19 Upnor
- a General matters *GM*
- b Lower Upnor Riverside project *PH, CS*
- 20 Highways & Transport
- 21 Lighting
- 22 Rural Liaison Committee
- a Representative’s report *DC*
- 23 KALC/MAC
- a Representatives’ report *GM, CB*
- 24 Hall Management
- a Representative’s report *FM*

- 25 Police Matters
- a Police Liaison Committee representative's report *JW*
 - b Neighbourhood Watch *OO*
- 26 Communications
- a Website
 - b Magazine *GE*
- 27 Consultation documents
- 28 Correspondence

SUSPENSION OF MEETING FOR MEDWAY COUNCILLORS' REPORTS

- 29 Reports and Circulars
- a Clerks & Councils Direct

CONFIDENTIAL SECTION

- 30 Resolution to exclude the Press and Public
- 31 Acquisition of Land
- 32 Disposal of Land
- 32 Review of Clerk's salary

The next meeting will be held on Thursday 28th June 2018 at 7.30 pm

Roxana Brammer
Parish Clerk

17 May 2018