

## FRINDSBURY EXTRA PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON TUESDAY 28<sup>TH</sup> JANUARY 2025 AT FRINDSBURY EXTRA MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM

|                 |   |                     |
|-----------------|---|---------------------|
| <b>PRESENT:</b> | Cllr Chris Sparks<br>Cllr Vanessa Roach<br>Cllr Tony Ashton<br>Cllr Gary Etheridge<br>Cllr Anne Roscow<br>Cllr Paul Martin<br>Cllr Andrew Millsom<br>Cllr Sheila Noise<br>Cllr Elizabeth Turpin<br>Cllr John Williams | Chair<br>Vice-Chair |
|-----------------|---|---------------------|

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|--|--|-------|
|  | Emma Johnson<br>1 Member of the public | Clerk |
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#### Item

Minute 2024/25

*Action point*

#### 1            **APOLOGIES**

375            Apologies were received from:  
                  Cllr Ope Onimole – work commitment  
                  Craig Liddell - Unwell

It was proposed by Cllr Sparks, seconded by Cllr Roach and agreed these apologies be accepted.

#### 2            **DECLARATIONS OF INTEREST**

376            Cllr Gary Etheridge reported a conflict of interest in item 6a.

#### 3            **ANY OTHER BUSINESS OF AN URGENT NATURE**

377            None

#### 4            **MINUTES OF LAST MEETING**

378            It was proposed by Cllr Noise, seconded by Cllr Roach and agreed the minutes of the meeting held on 17<sup>th</sup> December be signed as a true record.

#### 5            **FOOTPATHS**

##### 379            **Footpath Officer's Report**

This month we have only gone out once, due to poor weather. We worked on RS126A between Upper and Lower Upnor. A dead tree had been pulled down by ivy, and there were branches hanging over the path at head height. We removed the obstruction and the trunk pieces were laid down safely to the side of the path. Some cutting back of brambles, and litter picking was also carried out on this path.

#### 6            **PLANNING**                  **a            Applications**

380            **i            MC/24/2361** – Frindsbury House 42 Hollywood Lane Wainscott: Variation of conditions 2 (approved plans) and 3 (materials) on planning permission MC/22/1499 to allow a minor material amendment for retrospective permission to vary the height of the lift shaft.

Frindsbury Extra Parish Council objects to this application on the grounds that it is perceived as an underhanded retrospective submission. This application follows a history of issues, including a lift shaft that was not built in accordance with the approved planning consent, and a previous application where

incorrect plans were submitted and subsequently withdrawn. This current application once again presents drawings that appear to be inconsistent with the actual dimensions of the lift shaft, which Councillors believe demonstrates a lack of professionalism.

The height of the lift shaft, as currently constructed, is deemed unacceptable by Councillors. It is felt that the motor room could have been more appropriately positioned at ground floor level, rather than above the lift shaft. While the need for a lift is understood, the cladding used is considered unsightly, already showing signs of deterioration and fading, and is not in keeping with the character of the surrounding area.

The Parish Council respectfully requests that the motor room be relocated to the ground floor and that the materials used for cladding be amended. A suggestion is made for either brick slips or a living wall to be used to better blend with the environment, which is visible from a public footpath.

- 381 ii **MC/24/2258** – 2-3 Powder Monkey Row Admiralty Road Upnor: Replacement of all single glazed window to cream PVCu flush double glazed casement windows.

No Objection as long as complies with conservation requirements and principles.

- 382 iii **MC/25/2105** –53 Jarrett Avenue Wainscott: Construction of a single storey rear extension to replace existing conservatory.

No Objection

- 383 iv **MC/24/0051** - Unit 13B Maritime Close Medway City Estate: Construction of a single storey rear extension together with re-cladding and internal and external alterations

No Objection

- 384 v **MC/24/2587** - Mcdonalds Anthonys Way Medway City Estate: Installation of 2x additional EV Charging Stations and upgrade of existing equipment within the car park of Mcdonalds Medway City Estate

No Objection

- 385 vi **MC/24/2570** - 7 High Street Upnor: To replace the existing 3 windows at the front of the property with wooden, double glazed sash windows to the same design

No Objection as long as complies with conservation requirements and principles.

- 386 vii **MC/25/0006** - Land Off Lower Rochester Road Wainscott: Outline application with some matters reserved (appearance, landscaping, layout and scale) for demolition of existing buildings, the erection up to 800 dwellings (use class C3), 2-Form Entry primary school, mixed use local centre (use class E and F2), retirement living (use class C2), associated works and public open space. Approval is sought for the principal means of vehicular access from Lower Rochester Road and Higham Road



- 387 b **Decisions**

The decisions as listed on Appendix A were noted.

- 388 c **Appeals and Other Matters**

Cllr Sparks reported the piles which were placed in the river bed at Lower Upnor along with the now removed houseboat should be removed by March, it was suggested we contact Medway Planning in February to ensure this work is completed.

- 389 d **Neighbourhood Plan**

Nothing to report.

## 7 **FINANCE**

- 390 a **Bank Balances**

The Bank balances at 31<sup>st</sup> December as listed on Appendix B were noted.

391 **b Paid since last meeting**

Payments made since the last meeting as listed on Appendix B were ratified.

392 **c Accounts for payment**

It was proposed by Cllr Roach, seconded by Cllr Turpin and agreed that the accounts for payment as listed on Appendix B be paid.

393 **d Sign Precept Request**

Cllr Sparks, Cllr Roach and Cllr Ashton signed the Precept request form from Medway Council requesting the amount of £95,173.00 as agreed at the finance committee meeting.

**8 GRANT APPLICATIONS**

394 **a WI Grant**

The Clerk reported that the Wainscott WI asked for a grant towards a storage cupboard after the loss of their storage space at the Memorial Hall. It was proposed by Cllr Etheridge, seconded by Cllr Noise and agreed to give a grant under section 137 LGA 1972 for £260.65.

**9 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

395 **a Recreation Ground/Hall Garden/Playpark**  
**i Legend on the Bench**

It was discussed and agreed the new bench could be installed anytime and we would book the Parish room for the unveiling but that the clerk unfortunately did not have enough working hours available to organise the event but could support arrangements.

396 **b Wainscott Fields Open Space/Playpark**

Nothing to report

397 **c Wainscott Fields Working Group**

Nothing to report.

**d Coomber Green Open Space/Playpark**

398 Nothing to report.

**e Schooner Walk Open Space/Playpark**

399 Nothing to report.

400 **f Allotments**

Nothing to report.

**g Woodland**

The Clerk reported the complaint received from Brissenden Close in Upnor about trees behind the resident's property being overgrown and swaying in the wind are on Green Belt land and they were surveyed by a neighbour before having an extension and no issues were reported so no action is going to be taken.

401 **h Notice Boards**

It was discussed that the noticeboards were in need of repairs. The Clerk will organise this.

402 **i Defibrillators**

Cllr Williams and Cllr Ashton reported all In good order.

- 10 UPNOR**
- 403 i **Whoo Cares History Board**
- The Clerk reported Whoo Cares had requested a history board be placed in Lower Upnor. It was agreed and the Clerk and Chairman would meet to agree a location.
- 11 FRINDBURY EXTRA MEMORIAL HALL**
- 404 Nothing to report.
- 12 SCHOOLS**
- 405 Nothing to report.
- 13 HIGHWAYS AND TRANSPORT**
- 406 Cllr Ashton reported flooding on Upnor Road which was causing a major safety issues as people were having to drive on the opposite side of the road on a blind corner. The Clerk has emailed Alex Patterson who's in charge of Highways at Medway but has got no response.
- 14 RURAL LIAISON COMMITTEE**
- 407 Nothing to report.
- 15 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**
- 408 a **Representatives' Report**
- The next meeting is 29<sup>th</sup> January.
- 16 POLICE MATTERS**
- 409 a **Police Liaison Committee Representative's Report**
- In Cllr Onimole's absence no report was given.
- 410 b **Neighbourhood Watch**
- Nothing to report.
- 17 COMMUNICATIONS**
- 411 a **Website/Social Media**
- Nothing to report.
- 18 Consultation**
- 412 a **Village Infrastructure Audit**
- A teams meeting was conducted and Councillors views and figures for the area were submitted.
- 19 Correspondence**
- 413 a **City Fibre Project Gigabet**
- The project was discussed.
- 20 Gift or Charitable Donation for Geoffrey Moore for long service on the Parish Council**
- 414 Defer to February Agenda.

**MEDWAY COUNCILLORS' REPORT AND PUBLIC SESSION**

Cllr Turpin reported that Medway Council had applied for the devolution priority project and were trying to apply for City status. It was discussed that a large portion of residents in Medway did not feel like Medway should be a city considering a large area of Medway especially on the Hoo Peninsula are villages. It was discussed setting up a survey to put out to residents to see if they felt applying for City Status was needed or wanted.

**CONFIDENTIAL SECTION**

**21 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

373 It was proposed by Cllr Sparks, seconded by Cllr Roach and agreed the press and public be excluded from the following item on the grounds it is a HR matter.

**22 PERSONNEL**

374 a **Assistant Clerk Update**

The Clerk, Chair and Vice Chair conducted the interviews on the 25<sup>th</sup> of January and asked all candidates the same questions and had marking sheets to review candidates fairly. One candidate had been the highest score and it had been agreed with the knowledge and experience in Planning she would be very competent at the role. A wage was discussed and it was agreed to start at £13 an hour doing 10 hours a week, this was proposed by Cllr Roach, seconded by Cllr Etheridge and agreed.

The Chairman thanked everyone for attending and closed the meeting at 21:15

Signed ..... Chairman

On the ... day of .....2024