

## FRINDSBURY EXTRA PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON TUESDAY 22<sup>ND</sup> APRIL 2025 AT FRINDSBURY EXTRA MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM

<b>PRESENT:</b>	Cllr Chris Sparks	Chair
	Cllr Vanessa Roach	Vice-Chair
	Cllr Tony Ashton	
	Cllr Craig Liddell	
	Cllr Sheila Noise	
	Cllr Paul Martin	
	Cllr Andrew Millsom	
	Cllr John Williams	
	Emma Johnson	Clerk
	Alexie Heath-Noel	Assistant Clerk
In attendance	1 Member of the public	

#### Item

Minute 2025/26

*Action point*

#### 1 APOLOGIES

- 1 Apologies were received from:  
Cllr Elizabeth Turpin – Prior commitment  
Cllr Anne Roscow - Unwell

It was proposed by Cllr Sparks, seconded by Cllr Roach and agreed these apologies be accepted.

#### 2 DECLARATIONS OF INTEREST

- 2 Cllr Gary Etheridge reported a conflict of interest in item 6a.

#### 3 ANY OTHER BUSINESS OF AN URGENT NATURE

- 3 None

#### 4 MINUTES OF LAST MEETING

- 4 It was proposed by Cllr Martin, seconded by Cllr Millsom and agreed the minutes of the meeting held on 25<sup>th</sup> March 2025 be signed as a true record.

#### 5 FOOTPATHS

##### 5 Footpath Officer's Report

In Cllr Roscow absence it was reported "This month we have strimmed on RS131 on the footpath from Dillywood Lane to Brompton Farm Road. We also cut back brambles and nettles. We strimmed on the bridleway nearby and also cut back brambles.

We have worked on the footpath from Cooling Road to Cliffe road, cutting down the alexanders(horse parsley) that was encroaching on the footpath. Also cut back nettles and brambles.

We cut back the undergrowth that was starting to grow through and over the railings on the footbridge from Wainscott to Upnor, RS125. We also trimmed the hedge by the Tennis club.

We cut back undergrowth on RS122 from Castle Street, Upper Upnor. We collected rubbish on this footpath too."

6	a	<b>PLANNING Applications</b>
6	i	<b>MC/25/0793</b> – 4 Schooner Walk Upnor : Application for a Lawful Development Certificate (proposed) for construction of a single storey rear infill extension  No Objection
7	ii	<b>MC/25/0784</b> – 223 Frindsbury Hill Wainscott : Construction of a first floor side extension, and front porch.  No Objection
8	iii	<b>MC/25/0776</b> 223 Frindsbury Hill Wainscott : Application for a Lawful Development Certificate (proposed) for extension to rear and Hip to gable loft conversion with flat roof rear dormer and addition of rooflights on the existing roof.  Frindsbury Extra Parish Council believe this application to be overdevelopment and would prefer this be submitted as a planning application.
9	iv	<b>MC/25/0755</b> - Good Food Wines Whitewall Road Medway City Estate : Construction of a new 14 space car park.  No Objection
10	v	<b>MC/25/0709</b> - 4 Cypress Road Wainscott : Construction of a single storey rear extension and loft conversion to form habitable rooms.  No Objection
11	vi	<b>MC/25/0691</b> - 25 Weaving Close Strood : Conversion of garage to form study and utility room.  No Objection
12	vii	<b>MC.25.0676</b> – 13 Guinness Drive Wainscott : Construction of a two storey side extension, construction of a dormer window to front and rear and installation of roof lights to front to provide additional living accommodation within roof space and extension of existing hardstanding area to front - demolition of existing garage  No Objection
13	viii	<b>MC/25/0660</b> - Tennis Club Pavilion Frog Island Upnor Road Upnor : Replace existing 1x tennis court and replace them with 2x padel courts.  Frindsbury Extra Parish Council has no objection to this application in principle and wishes to encourage and support the Tennis Club and people using the facility, but concerns have been raised regarding parking during busy periods. It has been reported that the car park can become full and cars end up parking on the grass verges around frog island which is a major highways safety concern. Please could the parking situation be monitored by the club and an overflow parking option be implemented during peak times.
14	ix	<b>MC/25/0573</b> - Stone House Farm Dillywood Lane Wainscott : Proposed conversion of agricultural buildings to 4No residential units and new vehicular access.  No Objection
15	xii	<b>MC/0574</b> - Stone House Farm Dillywood Lane Wainscott : Listed Building consent for the conversion of agricultural buildings to 4No residential units and new vehicular access.  No Objection

- 16      **xiii**      **MC/25/0463** - Plot 10 Ordnance Yard Lower Upnor : Details pursuant to condition 5 (Construction Method Statement), 6 (External Material Finishes), 9 (Bell Tower Refurbishment), 10 (Wall Lights Refurbishment), 15(Biodiversity Net Gain), 19(Electric Vehicle Charging) on planning permission MC/23/1121 for construction of a detached dwelling with associated landscaping works and new vehicle access to Upchat Road
- No Objection
- 17      **b**      **Decisions**
- The decisions as listed on Appendix A were noted.
- 18      **c**      **Appeals and Other Matters**
- Cllr Sparks reported that the Clerk had submitted a letter to Richborough and Medway Council stating that even though the Parish Council strongly objects to the development if it is approved Frindsbury Extra PC are wishing to seek section 106 funding for a new allotment site, improvements to the local memorial hall and a new slip road from the B2000 adjoining the bypass so the increased traffic numbers from the new development would not have to drive through Wainscott down Hollywood Lane to get to Medway tunnel.
- Councillors also requested the Clerk to contact Dave Harris at Medway Council to check on the progress of the pile removal at Lower Upnor.
- 19      **d**      **Neighbourhood Plan**
- The Assistant Clerk reported on the progress of the neighbourhood plan and that we were struggling to get stakeholders to engage with the Parish Council but herself and Cllr Sparks would start visiting businesses in person to promote engagement.
- 7      **FINANCE**
- 20      **a**      **Bank Balances**
- The Bank balances at 31<sup>th</sup> March as listed on Appendix B were noted.
- 21      **b**      **Paid since last meeting**
- Payments made since the last meeting as listed on Appendix B were ratified.
- 22      **c**      **Accounts for payment**
- It was proposed by Cllr Roach, seconded by Cllr Williams and agreed that the accounts for payment as listed on Appendix B be paid.
- 8      **GRANT APPLICATIONS**
- 23      None.
- 9      **MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**
- 24      **a**      **Recreation Ground/Hall Garden/Playpark**
- The Clerk reported she, Cllr Turpin, Cllr Williams and Cllr Roscow attended the Legend on the Bench opening ceremony where Adam Palmer and his family raised money for the bench in honour of his foster son Juke. The suicide prevention bench has QR codes for support and a light which illuminates the bench at night.
- 25      **b**      **Wainscott Fields Open Space/Playpark**
- i**      The Clerk reported the wild grass had been cut by IPM to help encourage wild flower growth rather than turning to dogwood which was not well received but some residents but the Parish and IPM hope residents will see the benefit.
- 26      **ii**      **Wainscott Fields Working Group**
- Nothing to report.

	<b>c</b>	<b>Coomber Green Open Space/Playpark</b>
27		Nothing to report.
	<b>d</b>	<b>Schooner Walk Open Space/Playpark</b>
28		Nothing to report.
29	<b>e</b>	<b>Allotments</b>
		The Assistant Clerk reported that she was chasing payment for a few allotment holders.
	<b>f</b>	<b>Woodland</b>
30		It was reported some trees had been snapped and broken at Wainscott Fields which need cutting down.
31	<b>h</b>	<b>Notice Boards</b>
		It was reported that one of the noticeboards in Wainscott has now been fixed and repair works on all boards is scheduled for this year.
32	<b>i</b>	<b>Defibrillators</b>
		Reported all ok but need to order some new pads for July.
<b>10</b>		<b>UPNOR</b>
33	<b>i</b>	Cllr Martin reported that the boat yard in Lower Upnor was placing cones and barriers along the road to stop on street parking so they are able to get large vehicles accessing the site which is not allowed without a permit. The Clerk will contact Medway highways.
<b>11</b>		<b>FRINDSBURY EXTRA MEMORIAL HALL</b>
34		Cllr Sparks reported use was steady and busy.
<b>12</b>		<b>SCHOOLS</b>
35		It was reported the Clerk would be purchasing the plants needed for Wainscott Primary Schools Grant request.
<b>13</b>		<b>HIGHWAYS AND TRANSPORT</b>
36		Cllr Roach reported that the grass verge on Frindsbury Hill had now been reinstated and tidied. Cllr Ashton reported the drain blockage on Upnor Road was now clear.
<b>14</b>		<b>RURAL LIAISON COMMITTEE</b>
37		Cllr Millsom reported there was a meeting next week.
<b>15</b>		<b>KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE</b>
38	<b>a</b>	<b>Representatives' Report</b>
		The next meeting is the 30 <sup>th</sup> April.
<b>16</b>		<b>POLICE MATTERS</b>
39	<b>a</b>	<b>Police Liaison Committee Representative's Report</b>
		In Cllr Onimole's absence no report was given. The Clerk reported she had spoken to the local police officer regarding children getting up on the Memorial hall roof which was becoming a safety hazard, the officer would come and speak to the hall committee and offer advise.
40	<b>b</b>	<b>Neighbourhood Watch</b>
		Nothing to report.

**17 COMMUNICATIONS**

**41 a Website/Social Media**

Nothing to report.

**18 Consultation**

Nothing to report.

**19 Correspondence**

None.

**20 Gift or Charitable Donation for Geoffrey Moore for long service on the Parish Council**

44 This item is to be deferred until May Agenda.

**21 Date for Annual Parish Meeting and Annual Parish Council Meeting Reminder**

45 The Clerk reported the Annual Parish meeting would be held on the 6<sup>th</sup> of May at 7pm and the Annual Parish Council meeting will be held on the 27<sup>th</sup> May at the usual time of 7:30pm.

**MEDWAY COUNCILLORS' REPORT AND PUBLIC SESSION**

Cllr Williams reported that himself Cllr Etheridge and Cllr Turpin attended the Richborough Presentation and asked a lot of questions and raised concerns. It was also reported that they had raised a motion for Chatham Dock Yard to be removed from the local plan to be converted into housing which had been ignored.

The Chairman thanked everyone for attending and closed the meeting at 20:43

Signed ..... Chairman

On the ... day of .....2025