

FRINDSBURY EXTRA PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 23RD SEPTEMBER 2025 AT FRINDSBURY EXTRA MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM

PRESENT:	Cllr Chris Sparks	Chair
	Cllr Vanessa Roach	Vice-Chair
	Cllr Sheila Noise	
	Cllr Paul Martin	
	Cllr Anne Roscow	
	Cllr Elizabeth Turpin	Item 22-25
	Cllr Craig Liddell	
	Cllr Ope Onimole	
	Emma Johnson	Clerk
	Kim Shubrook	Assistant Clerk
In attendance	0 Member of the public	

Item

Minute 2025/26

Action point

1 APOLOGIES

190 Apologies were received from:
 Cllr Tony Ashton- Work Commitment
 Cllr Gary Etheridge- Unwell
 Cllr Andrew Millsom- Work Commitment
 Cllr John Williams Holiday

It was proposed by Cllr Sparks, seconded by Cllr Roach and agreed these apologies be accepted.

2 DECLARATIONS OF INTEREST

191 None.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

192 None

4 MINUTES OF LAST MEETINGS

193 It was proposed by Cllr Onimole, seconded by Cllr Liddell and agreed the minutes of the meeting held on 22nd July & the extraordinary meeting on 18th August 2025 be signed as a true record.

5 FOOTPATHS

194 Footpath Officer's Report

Cllr Roscow reported "During August and September we have worked on clearing RS122 from Castle Street and RS121 from the end of RS 122 to Upper Upnor. We cleared RS126A from Upper to Lower Upnor. We cut back and cleared the short section of RS328 from Frindsbury Hill to Maritime Academy, including litter pick. We have cut back and litter picked RS120 from Cooling Road up past the allotments. Finally we have strimmed and cut back brambles along RS129 from Hollywood Lane to Higham Road."

	a	Applications
195	i	<p>MC/25/1866- Ministry Of Defence Islingham Farm Road Wainscott : Application for a non-material amendment to planning permission MC/24/0190 for minor changes that include some windows being omitted or being reduced in size, in addition edge protection has been added to the roofs to allow safe maintenance of the roof lights and roof plant and a limited number of external ramps have been added to certain entrances to facilitate accessibility</p> <p>No Objection</p>
196	ii	<p>MC/25/1865- Ministry Of Defence Islingham Farm Road Wainscott : Application for a non-material amendment to planning permission MC/24/0144 for minor changes that include some windows being omitted or being reduced in size, in addition edge protection has been added to the roofs to allow safe maintenance of the roof lights and roof plant and a limited number of external ramps have been added to certain entrances to facilitate accessibility</p> <p>No Objection</p>
197	iii	<p>MC/25/1852- Existing Telecommunications Base Station Land At Noke Street Farm Noke Street Rochester : Prior approval under Part 16 Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) for the upgrade of existing telecommunications base station comprising the removal of the existing headframe and installation of a replacement headframe with six new antennas, installation of one 300mm dish antenna with associated radio units and other ancillary works</p> <p>No Objection</p>
198	iv	<p>MC/25/1838- Dillywood Garden Centre Dillywood Lane Wainscott : Details pursuant to condition 24 (External lighting) on planning permission MC/24/0266 for construction of 12 detached dwellings with associated parking, access and landscaping - demolition of existing garden centre and associated buildings</p> <p>No Objection</p>
199	v	<p>MC/25/1766- Wainscott Camp Haven Street, Wainscott : Installation of a new air handling unit (AHU) and associated ductwork to Building WT.007</p> <p>No Objection</p>
200	vi	<p>MC/25/1767- Dillywood Garden Centre, Dillywood Lane, Wainscott : Details pursuant to condition 12 (foundations design -Archaeology) on planning permission MC/24/0266 - Construction of 12 detached dwellings with associated parking, access and landscaping - demolition of existing garden centre and associated buildings</p> <p>No Objection</p>
201	vii	<p>MC/25/1711- Dillywood Garden Centre, Dillywood Lane, Wainscott : Details pursuant to condition 6 (Contamination Investigation) of planning permission MC/24/0266 - Construction of 12 detached dwellings with associated parking, access and landscaping - demolition of existing garden centre and associated buildings Geo environmental</p> <p>No Objection</p>
202	viii	<p>MC/25/1707 - 99 Hollywood Land, Wainscott : Application for a Lawful Development Certificate (Proposed) Siting of a single-storey mobile home (caravan) for ancillary use to the main dwelling</p> <p>No Objection</p>
203	b	<p>Decisions</p> <p>The decisions as listed on Appendix A were noted.</p>
204	c	Appeals and Other Matters

It was reported that Medway Council have failed the statutory period of 13 weeks to respond to Richborough's planning application and they could now go straight to appeal.

205 **d Neighbourhood Plan**

Cllr Sparks reported that the new Assistant Clerk was now in place and they would be working together to get the plan moving forward.

7
206 **a Finance
Bank Balances**

The Bank balances at 31st August as listed on Appendix B were noted.

207 **b Paid since last meeting**

Payments made since the last meeting as listed on Appendix B were ratified.

208 **c Accounts for payment**

It was proposed by Cllr Onimole, seconded by Cllr Liddell and agreed that the accounts for payment as listed on Appendix B be paid.

9 GRANT APPLICATIONS

209 **a Royal British Legion – Poppy Appeal**

It was proposed by Cllr Noise, seconded by Cllr Roscow and agreed by all to give a £250 donation to the Royal British Legion Poppy Appeal under section 137 LGA 1972.

210 **b Wainscott Brownies**

It was proposed by Cllr Roach, seconded by Cllr Martin and agreed by all to give a £250 donation to the Wainscott Brownies for a trip to Capstone Skii Centre.

9 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY
211 **a Recreation Ground/Hall Garden/Playpark**

Nothing to report.

212 **b Wainscott Fields Open Space/Playpark**

i The Clerk reported more knee rails needed replacing and would get a quote.

213 **c Coomber Green Open Space/Playpark**

The Clerk reported some tree work was needed around the street lights and would get a quote.

214 **d Schooner Walk Open Space/Playpark**

Nothing to report.

215 **e Allotments**

It was reported Southern Water would be attending the site to install a water meter on one of the sites taps as a meter cannot currently be found.

216 **f Woodland**

The Clerk reported she would be meeting with a tree surgeon tomorrow to survey the trees along the pathway in Upnor. It was also discussed that we would be looking into selling the woodland in Upnor.

217 **h Notice Boards**

No reported issues.

218 **i Defibrillators**

		Nothing to report.
10		UPNOR
219	i	It was reported a cannabis farm had been located by police in the old Arethusa site. Also the proposed HMO in Upnor was discussed and how our objection was received by residents.
11		FRINDSBURY EXTRA MEMORIAL HALL
220		Cllr Sparks reported that the roof is now repaired and decoration works were now being organised.
12		SCHOOLS
221		Nothing to report.
13		HIGHWAYS AND TRANSPORT
222		Nothing to report.
14		RURAL LIAISON COMMITTEE
123		In Cllr Millsom's absence his report was read out "I went to the last Rural Liaison last Tuesday and it was mainly about the Local Government Reorganisation (LGR). Although Vince Maple and his colleagues gave a slide show, that presentation hasn't been issued. Vince explained what is being proposed by Medway Council, that being four unitary councils, rather than three councils proposed by other groups.
		There was also the public consultation on the Rural Plan being developed by KFRS. They also spoke about water safety. The Water safety Unit is being moved from Sheerness to Medway, as there has been 235% increase in incidents on the river in the last five years."
15		KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE
224	a	Representatives' Report
		Nothing to report.
16		POLICE MATTERS
225	a	Police Liaison Committee Representative's Report
		Nothing to report.
226	b	Neighbourhood Watch
		In Cllr Millsom's absence, no report was given.
17		COMMUNICATIONS
227	a	Website/Social Media
		Nothing to report.
18		Consultation
228	a	Local Government Reorganisation Consultation
		Councillors discussed the questions proposed by Medway Council on the local government Reorganisation. The Clerk will formulate the response and sent out via email for approval.
19		Correspondence
229		None.

20 Delegation of Power

230 It was agreed by all Councillors to adapt the delegation of power policy document.

21 Gift or Charitable Donation for Geoffrey Moore for long service on the Parish Council

231 Cllr Sparks is organising this.

22 Set Date for Finance Budget Meeting

232 The budget meeting was set for the 13th November at 7pm.

MEDWAY COUNCILLORS' REPORT AND PUBLIC SESSION

No report was given.

23 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

It was proposed by Cllr Sparks, seconded by Cllr Roach and agreed the press and public be excluded from the following items on the grounds that the matter concerned HR matters and the purchase of land.

24 Assistant Clerk Update

233 Cllr Sparks reported that the Assistant Clerk Alexie had now left and Kim another candidate from the interviews had accepted the position.

25 Purchase of Patmans Land Update

234 Cllr Sparks reported that talks were in progress but no update yet.

The Chairman thanked everyone for attending and closed the meeting at 20:51

Signed Chairman

On the ... day of2025