

FRINDSBURY EXTRA PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 24TH SEPTEMBER 2024 AT FRINDSBURY EXTRA MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM

PRESENT:	Cllr Chris Sparks Cllr Geoffrey Moore Cllr Tony Ashton Cllr Gary Etheridge Cllr Anne Roscow Cllr Craig Liddell Cllr Andrew Millsom Cllr Sheila Noise Cllr Ope Onimole	Chairman Vice-Chairman
In attendance	Emma Johnson 0 Member of the public	Clerk

Item

Minute 2024/25

*Action point***1 APOLOGIES**

- 217 Apologies were received from:
 Cllr Vanessa Roach
 Cllr Elizabeth Turpin
 Cllr John Williams

It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed these apologies be accepted.

2 DECLARATIONS OF INTEREST

- 218 Cllr Gary Etheridge reported a conflict of interest in item 6a.
 Cllr Chris Sparks reported a conflict of interest in item 6a application MC/24/1782.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

- 219 None

4 MINUTES OF LAST MEETING

- 220 It was proposed by Cllr Noise, seconded by Cllr Roscow and agreed the minutes of the meeting held on 23rd July and 14th August 2024 be signed as a true record.

5 FOOTPATHS**221 Footpath Officer's Report**

Cllr Roscow reported: In August and September we have worked in Upper and Lower Upnor. Working on RS 122, 126, 128 and 136. We have also worked near Dillywood lane on the bridleway and the the footpath that goes to Brompton Farm Road, RS 131.

6 PLANNING Applications

- 222 **i MC/24/1894** – 69 Rolvenden Road Wainscott: Construction of a single storey rear extension (demolition of existing rear conservatory)
 No objection

- 223 ii **MC/24/1782** – 29 Castle Street Upnor: Conversion of garage to habitable room with associated external alterations
No objection
- 224 iii **MC/24/1547** - 41 Fordwich Drive, Strood: Application for a Lawful Development Certificate (Proposed) for the conversion of a garage to a dog grooming parlour
No Objection as long as the garages are kept as private use.
- 225 iv **MC/24/1338** – 1-2 Dillywood Lane Wainscott: Application for a Lawful Development Certificate (Proposed) for the use of an existing outbuilding as 2 separate dog kennels.
No objection
- 226 b **Decisions**

The decisions as listed on Appendix A were noted.
- c **Appeals and Other Matters**
- 227 It was reported the houseboat in Upnor had now left the site but the piles still remained.
- 228 d **Neighbourhood Plan**

It was reported the Assistant Clerk had resigned so a new Assistant Clerk was being sought. Cllr Sparks reported he had meetings booked in to meet with a few stakeholders in the coming months.
- 7 **FINANCE**
- 229 a **Bank Balances**

The Bank balances at 31st July and 31st August as listed on Appendix B were noted.
- 230 b **Paid since last meeting**

Payments made since the last meeting as listed on Appendix B were ratified.
- 231 c **Accounts for payment**

It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed that the accounts for payment as listed on Appendix B be paid.
- 8 **GRANT APPLICATIONS**
- 232 None
- 9 **MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**
- a **Recreation Ground/Hall Garden/Playpark**
- 233 i **General Matters**

The Clerk reported Norse had not repaired the benches properly and was refusing to pay until the repairs were completed to the correct standard. Cllr Roscow reported a dead tree branch hanging over the play park, Cllr Sparks would speak to the resident. CS
- b **Wainscott Fields Open Space/Playpark**
- 234 The Clerk reported Home Counties Play was organising all the play park repairs, as well as the new flooring and fencing.
- c **Wainscott Fields Working Group**
- 235 Nothing to report.
- d **Coomber Green Open Space/Playpark**
- 236 Cllr Liddell reported that the trees may need cutting back again away from the play equipment.

- e Schooner Walk Open Space/Playpark**
- 237 The Clerk was requested to check if the damaged flooring at Schooner Walk could be covered on the Parish Council insurance.
- g Allotments**
- 238 The Clerk reported she had applied for the National Lottery Heritage Funding through Medway Council and would look into the next round of the levelling up funding. Cllr Etheridge suggested requesting the assistance of the community pay back scheme for the creation of the new allotments.
- h Woodland**
- 239 Nothing to report.
- i Notice Boards**
- 240 Nothing to report.
- j Defibrillators**
- 241 Nothing to report.
- 10 UPNOR**
- a General Matters**
- 242 It was reported a car from the Upper Upnor car park was broken into, the Clerk would contact Medway Council to discuss adding a camera again. There is also a light out along the footpath leading to that car park.
- b Lower Upnor Green**
- 243 Cllr Sparks reported he had passed the letter from the Chief Commons Commissioner regarding land ownership at Lower Upnor Green to the solicitor to take a look.
- 11 FRINDBURY EXTRA MEMORIAL HALL**
- 244 Cllr Sparks reported roof repairs were due to be completed and new chairs had been purchased.
- 12 SCHOOLS**
- 245 The Clerk reported she had sent a letter for the proposal of a new road crossing by Wainscott School which Highways at Medway Council said they would investigate.
- 13 HIGHWAYS AND TRANSPORT**
- 246 Nothing to report.
- 14 RURAL LIAISON COMMITTEE**
- 247 Nothing to report.
- 15 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**
- a Representatives' Report**
- 248 Cllr Sparks reported that the Chairman for KALC Cllr Moore would be stepping down at the meeting tomorrow. The Clerk for KALC also resigned and a replacement needs to be found.
- 16 POLICE MATTERS**
- a Police Liaison Committee Representative's Report**
- 249 Cllr Onimole reported he had spoken to PC Brett who disclosed they were working on tackling electric bikes and drug issues.

250 **b** **Neighbourhood Watch**

Nothing to report.

17 **COMMUNICATIONS**

251 **a** **Website**

Nothing to report.

252 **b** **Social Media**

Nothing to report.

19 **CONSULTATION**

253 None.

20 **Correspondence**

254 None

MEDWAY COUNCILLORS' REPORT AND PUBLIC SESSION

Cllr Etheridge reported on the cabinet finance report, loss of winter fuel allowance for the elderly and the loss of certain vaccines for those over 80 and requested we share this information so the Clerk will liaise with Cllr Etheridge for the information.

CONFIDENTIAL SECTION

21 **RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

255 It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed the press and public be excluded from the following items on the grounds that the matter concerned HR matters.

22 **Health & Safety and HR**

256 **a** **Assistant Clerk**

Cllr Sparks reported that the Assistant Clerk had resigned as she had gained full time employment elsewhere. It was discussed that we had been approached by a fully qualified Clerk who was interested in the position and would be setting up a meeting.

The Chairman thanked everyone for attending and closed the meeting at 20:55

Signed Chairman

On the ... day of2024