

FRINDSBURY EXTRA PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 23RD APRIL 2024 AT FRINDSBURY EXTRA MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM

PRESENT:	Cllr Chris Sparks Cllr Geoffrey Moore Cllr Gary Etheridge Cllr Anne Roscow Cllr Craig Liddell Cllr Elizabeth Turpin	Chairman Vice-Chairman
	Emma Johnson Ashlie Gash	Clerk Assistant Clerk
In attendance	2 Member of the public	

Item

Minute 2024/25

Action point

1 **APOLOGIES**

- 1 Apologies were received from:
 Cllr Tony Ashton
 Cllr Sheila Noise
 Cllr Ope Onimole
 Cllr Vanessa Roach
 Cllr John Williams
 Cllr Andrew Millsom

It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed these apologies be accepted.

2 **DECLARATIONS OF INTEREST**

- 2 Cllr Etheridge declared a conflict of interest on agenda item 7A and would not participate.

3 **ANY OTHER BUSINESS OF AN URGENT NATURE**

- 3 None

4 **MINUTES OF LAST MEETING**

- 4 It was proposed by Cllr Williams, seconded by Cllr Moore and agreed the minutes of the meeting held on 26th March 2024 be signed as a true record.

5 **MATTERS ARISING**

- 5 None

6 **FOOTPATHS**

6 **Footpath Officer's Report**

In Cllr Roscow absence the following report was given:

We cut brambles and ensured that the bridleway from Dillywood Lane was clear. We also cleared RS118 from Higham Road to the B2000, collecting a black sack full of rubbish on route. We walked some of RS128, alongside Upchat Road, and some of RS136 in the woods behind Lower Upnor. They didn't need much work.

I am planning to go to the Local Access Forum meeting at Deangate, on 1st May. I aim to speak to Stacey McGregor Concerning the oilseed field which has not had RS128 footpath reinstated through it.

- 7 **a** **PLANNING Applications**
- 7 **i** **MC/24/0782** 64 Lingley Drive, Wainscott: Formation of a gable end, construction of a dormer window to rear and installation of roof lights to front to provide additional living accommodation within roof space
- Frindsbury Extra Parish Council have no objection to this application.
- 8 **ii** **MC/24/0771** Unit B10, Laser Quay, Culpeper Close, Medway City Estate: Foundation works to create a base for a metal shipping container with another shipping container on top and access steps to use for storage - replacement of existing shipping container
- Frindsbury Extra Parish Council have no objection to this application.
- 9 **iii** **MC/24/0703** 71 Lingley Drive Wainscott: Construction of a detached outbuilding for use as annexe and garage - demolition of existing timber shed
- Frindsbury Extra Parish Council have no objection to this application.
- 10 **iv** **MC/24/0693** Fleet House Upnor Road Upnor: Details pursuant to conditions 15 (surface water) and 20 (refuse) on planning permission MC/22/2813 - Demolition of existing buildings and construction of three storey apartment building containing six x two bedroom apartments, construction of a pair of two storey semi detached three bedroom dwelling houses plus construction of a detached two storey four bedroom dwelling house all together with access, car parking and landscaping.
- Frindsbury Extra Parish Council have no objection to this application.
- 11 **v** **MC/24/0675** 218 Brompton Farm Road Strood: Construction of a two storey side extension
- Frindsbury Extra Parish Council have no objection to this application.
- 12 **vi** **MC/24/0657** 27 Choir Close Wainscott: Conversion of existing garage and construction of a single storey extension to rear to form an annexe
- Frindsbury Extra Parish Council wish to object to this application based on the loss of garage parking leaves insufficient parking spaces for the size of the property which does not comply with Medways Parking Policy 2003. Choir Close is already a very overdeveloped and cramped estate and parking is an ongoing issue. The loss of amenity space is a detriment to the dwelling and neighbouring properties. There was also concerns raised over the proximity of the proposed building to boundary fence.
- 13 **vii** **MC/24/0640** Upnor Jetty, Upper Upnor: Details pursuant to conditions 3 (CEMP), 5 (Lighting), 6 (Piling) and 7 (Biodiversity enhancement) on planning permission MC/23/2596 for construction of replacement jetty adjacent to the existing which is to be demolished concurrently
- Frindsbury Extra Parish Council have no objection to this application.
- 14 **viii** **MC/24/0643** Upnor Castle House Upnor Road Upper Upnor: Details pursuant to condition 2 (Materials) on planning permission MC/23/2504 - Listed Building Consent for the reconstruction of the damaged and collapsed portion of the front wall and piers including the renewal of the timber gates.
- Frindsbury Extra Parish Council have no objection to this application.
- 15 **ix** **MC/24/0624** Unit 10B Centre Court Sir Thomas Longley Road Medway City Estate: Change of use from beauty salon (sui generis) to retail Class E(a)
- Frindsbury Extra Parish Council have no objection to this application.
- 16 **b** **Decisions**
- The decisions as listed on Appendix A were noted.

- c Appeals and Other Matters**
- 17 **i House Boat Lower Upnor**
- Cllr Sparks reported he attended the 2 day public enquiry held at the Rochester Corn Exchange by the inspectorate. He reported both sides made good cases and a decision would be made over the coming weeks.
- 18 **d Neighbourhood Plan**
- Cllr Ashton reported that himself, Cllr Sparks, the Clerk and Assistant Clerk had a meeting to discuss potential stakeholders and divide them amongst themselves to make contact. It was reported the plan would be to meet the stakeholders and ask open questions about the area to establish the good qualities of the area and the needs.
- 8 FINANCE**
- 19 **a Bank Balances**
- The Bank balances at 31 March as listed on Appendix B were noted.
- 20 **b Paid since last meeting**
- Payments made since the last meeting as listed on Appendix B were ratified.
- 21 **c Accounts for payment**
- It was proposed by Cllr Turpin, seconded by Cllr Moore and agreed that the accounts for payment as listed on Appendix B be paid.
- 9 GRANT APPLICATIONS**
- 22 None
- 10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**
- a Recreation Ground/Hall Garden/Playpark**
- 23 **i General Matters**
- The Chairman reported that Blue Harbour Estate Services was now conducting maintenance over the Parish's land and had a clear plan moving forward on improving the service. It was also reported the Quote provided by Norse to repair the benches had been accepted and was awaiting a repair date. Also Cllr Sparks reported he would contact Simon Curry at Medway Council to discuss the lease on the recreation ground. CS
- b Wainscott Fields Open Space/Playpark**
- 24 Nothing to report.
- c Wainscott Fields Working Group**
- 25 Cllr Sparks reported he had drafted a letter advising of the opportunity to buy BNG points and would look at pushing the letters out to developers. CS
- d Coomber Green Open Space/Playpark**
- 26 Nothing to report.
- e Schooner Walk Open Space/Playpark**
- 27 Cllr Sparks would speak to resident about cutting trees back from on top of their garages. CS
- 28 **f Memorial Tree**
- The Clerk reported everything was organised and the resident would be holding a small ceremony.

- 29 **g** **Allotments**
- Cllr Sparks reported he had spoken to Strutt and Parker about the land underneath the footbridge and they have agreed to instruct the farmer to clear the land as so we can find the water meter. The Assistant Clerk reported she had looked into the Community Ownership Fund and the Shared Prosperity Grant. Cllr Liddell reported a UK shared prosperity fund meeting was being held and he would attend on behalf of the Parish Council and provide the Assistant Clerk with the details. AG
- 30 **h** **Woodland**
- Cllr Sparks reported he had given Octopus permission to look for fallen trees in our woodland in Upnor to use for the concept that had been discussed for a war memorial in the memorial hall. It was also discussed and agreed about looking into selling the woodland and Cllr Sparks will look into this. CS
- 31 **i** **Notice Boards**
- Nothing to report.
- 32 **j** **Defibrillators**
- Nothing to report.
- 11** **UPNOR**
- 33 **a** **General Matters**
- It had been reported that a large disturbance had occurred in Lower Upnor where police had to attend.
- 34 **b** **Lower Upnor Green**
- Nothing to report.
- 12** **FRINDBURY EXTRA MEMORIAL HALL**
- 35 Nothing to report.
- 13** **HIGHWAYS AND TRANSPORT**
- 36 Nothing to report.
- 14** **LIGHTING**
- 37 Nothing to report.
- 15** **RURAL LIAISON COMMITTEE**
- 38 Nothing to report.
- 16** **KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**
- 39 **a** **Representatives' Report**
- Next meeting 15th May.
- 17** **POLICE MATTERS**
- 40 **b** **Police Liaison Committee Representative's Report**
- In Cllr Onimole's absence no report was given.
- 41 **c** **Neighbourhood Watch**
- In Cllr Millsom absence no report was given.
- 18** **COMMUNICATIONS**

- 42 **a Website**
The Assistant Clerk reported a Memorial Page was created for former Councillors which would be put on the website shortly.
- 43 **b Magazine**
Cllr Etheridge reported 10,000 copies were going to be handed out shortly.
- 44 **c Social Media**
Nothing to report.
- 19 CONSULTATION**
- 45 None
- 20 Correspondence**
- 46 None

MEDWAY COUNCILLORS’ REPORT AND PUBLIC SESSION

Medway Councillors reported that Cllr Turpin had put forward a motion to Medway Council to let independents sit on the Local Plan working group as over the past year no meetings have been held. It was reported the Regulation 19 has been moved from 2025 to 2026. Cllr Etheridge reported that he was trying to change the Lower Medway Drainage Board to combine with North Kent. Concerns were expressed regarding Section 106 local housing providers taking over affordable housing. At full council meeting scrutiny committee concerns were raised over the £300,000 withdrawn from the budget for repairing pot holes and no answers were given. It was also raised that calls and emails at Medway Council were still not being answered but pay rises had been issued and no performance monitoring was happening to staff.

CONFIDENTIAL SECTION

- 21 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**
- 47 It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed the press and public be excluded from the following items on the grounds that the matter concerned tenders and quotes.
- 22 Health & Safety and HR**
- 48 **a Play Park Inspection Quotes**
All three quotes provided by the Clerk were examined and it was proposed by Cllr Liddell, seconded by Cllr Etheridge and agreed to accept the quote from SafePlay.
- 49 **b Play Park Repair Quotes**
Two quotes for play park repairs were provided by the Clerk who had struggled to get a 3rd due to most companies not wanting to repair equipment not installed by their suppliers. Both quotes were examined and it was decided to speak to both regarding warranties of equipment.

The Chairman thanked everyone for attending and closed the meeting at 21:20

Signed Chairman

On the ... day of2024