

**FRINDSBURY EXTRA PARISH COUNCIL****MINUTES OF THE MEETING HELD ON THURSDAY 24 SEPTEMBER 2015 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

<b>PRESENT:</b>	Cllr David Coomber	Chairman	
	Cllr Gary Etheridge		From item 6
	Cllr Peter Hicks		From item 6
	Cllr Peter Martin		
	Cllr Mrs Fatima Mitchell		
	Cllr Geoff Moore		
	Cllr Ope Onimole		
	Mrs Roxana Brammer	Clerk	
In attendance	Mrs Wendy Williams	Footpaths Officer	
	Mr Robert Taylor	Assistant Footpaths Officer	

**Item** *Action point*

Minute number 2015/16/

**1 APOLOGIES**

232 Apologies for absence were received from

Cllr Trevor Archer	Family commitment
Cllr Mrs Val Archer	Family commitment
Cllr John Williams	On holiday

It was proposed by the Chairman, seconded by Cllr Moore and agreed these apologies be accepted. Apologies for late arrival were received from Cllrs Etheridge and Hicks.

**2 DECLARATIONS OF INTEREST**

233 None.

**3 ANY OTHER BUSINESS OF AN URGENT NATURE**

234 None.

**4 MINUTES OF THE MEETING HELD ON 23 JULY 2015**

235 It was proposed by Cllr Martin, seconded by Cllr Moore and agreed the minutes of the meeting held on 23<sup>rd</sup> July 2015 be signed as a true record.

**5 MATTERS ARISING**

236 None.

## 6 FOOTPATHS

### 237 a Footpath Officer's Report

The Chairman suspended the meeting to allow Mrs Williams to give her report.

Mrs Williams introduced Mr Robert Taylor, who had been helping her. He had now found a helper of his own. She now resigned as Footpaths Officer, due to her impending move away from the area. She had enjoyed her roles, first as assistant to David Levy, then as the Council's Footpaths Officer.

The Chairman then made a presentation to Mrs Williams on behalf of the Council in recognition of her years of service as a volunteer looking after the public footpaths in the parish.

The Chairman reconvened the meeting.

### 238 b Appointment of Footpaths Officer

It was proposed by the Chairman, seconded by Cllr Etheridge and agreed that Mr Robert Taylor be Footpaths Officer for the Council.

## 7 PLANNING

### a Applications

#### 239 i **MC/15/2599:** 9 Chatsworth Drive Frindsbury Extra: Application for a Lawful Development Certificate (proposed) for construction of a dormer window side and rear to provide additional living accommodation within roof space

After discussion, it was proposed by Cllr Martin, seconded by Cllr Moore and agreed to object to this application as follows:

Frindsbury Extra Parish Council objects to this application. The dormer windows will overlook the neighbour at 7 Chatsworth Drive and cause loss of privacy and loss of amenity to residents at no 7. The Parish Council draws the Local Planning Authority's attention to the objections of the neighbour at no 7.

#### 240 ii **MC/15/2683:** Invicta House, Sir Thomas Longley Road, Medway City Estate: Internal alterations to ground floor with additional staircase to add additional floor area

No objection

#### 241 iii **MC/15/2814:** Building no 72, Former Lower Upnor Depot Site, Upnor Road, Lower Upnor: Construction of a single storey rear extension; installation of kitchen extract system and removal the existing corrugated asbestos roofing and replace with Spanish slates

No objection

#### 242 iv **MC/15/2883:** Unit B3, Laser Quay, Culpeper Close, Medway City Estate: Change of use from B1/B8 to B2 food preparation & catering use

No objection.

- 243 v **MC/15/3016:** Units 7-8, Maritime Close, Medway City Estate: Change of use to motor vehicle vocational training facility

No objection.

- 244 vi **MC/15/3148:** Unit 8, Rochester Court, Anthonys Way, Medway City Estate: Change of use to sandwich bar

No objection.

- 245 vii **MC/15/3235:** 1B Marden Road, Wainscott: Retrospective application for conversion of garage to habitable room

No objection.

- 246 **Out of Time**

The out of time response as listed on Appendix A was ratified.

- 247 b **Decisions**

The decisions listed on Appendix A were received.

- 248 c **Appeals and Other Matters**

None.

- 249 d **Licensing Applications**

None.

## 8 **FINANCE**

- 250 a **Bank Balances**

The bank balances as listed on Appendix B were noted.

- 251 b **Cheques Signed Since the Last Meeting**

It was proposed by Cllr Hicks, seconded by Cllr Etheridge and agreed the payments made since the last meeting as listed on Appendix B be ratified (cheques 101741 – 101746).

- 252 c **Accounts for Payment**

It was proposed by Cllr Hicks, seconded by Cllr Etheridge and agreed the accounts for payment as listed on Appendix B be approved (cheques 101747 – 101752), with the addition of £26, Medway Council (101753); £110.34, R B Consultants (101754) and £600, Sonia Dowsett (101755).

253 **d Audit 2014/15**

It was noted the audit for the year to 31<sup>st</sup> March 2015 had been successfully concluded.

**9 GRANT APPLICATIONS**

254 **a Frindsbury Extra Women's Institute**

It was proposed by Cllr Hicks, seconded by Cllr Moore and agreed a grant be made to enable the WI plant more spring bulbs on Wainscott Fields and that the cost would be in the region of £40. The grant made under S 137 of the LGA 1972.

255 **b Royal British Legion Poppy Appeal**

It was proposed by Cllr Etheridge, seconded by Cllr Martin and agreed a grant of £125 be made under S 137 of the LGA 1972 (cheque 101756). The ceremony of laying the wreath would be held at 6 pm on Wednesday 11<sup>th</sup> November and David Miller would be invited to conduct the ceremony.

256 **c Blind Veterans UK**

It was proposed by Cllr Etheridge, seconded by Cllr Martin and agreed a grant of £125 be made under S 137 of the LGA 1972 (cheque 101757).

**10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

257 **a Recreation Ground/Hall Garden**

The Clerk reported she had asked Turfsoil to do some gapping up at the front of the hall. They had noticed trees from the garden of 14 Holly Road on the hall roof and this had been reported to the Hall Chairman. The Secretary had spoken to MHS Homes who had promised to deal with it but they had not arrived on the expected day. The Chairman suggested the Hall Committee ask Cllr Sparks to help.

258 **b Football**

It was agreed the problems with the Football Club would be best resolved with a meeting of the Council, the Hall Committee and the Club.

259 **c Wainscott Fields Open Space**

Nothing to report.

**c Playparks and MUGA**

260 i. Recreation Ground. In Cllr Mrs Archer's absence, there was no report.

261 ii. Wainscott Fields. The Clerk reported that an insurance claim had been received on behalf of a girl who had had an accident on the climbing frame. The Council's insurers were passing the claim on to the manufacturer, who would probably pass it on to their installers.

262 **d Allotments**

Nothing to report.

263 **e Lower Upnor Village Green**

Nothing to report.

264 **f Woodland**

Nothing to report.

265 **h Notice Boards**

The Clerk reported she was still trying to contact the contractor who was doing the refurbishment.

**11 UPNOR**

266 **a General Matters**

Cllr Moore had nothing to report. The Clerk reported that Fiona Leadley of Medway Council was still exploring the provision of a MUGA on the Lower Upnor car park and was investigating any covenants on the land.

267 **b Lower Upnor Riverside Project**

Cllr Hicks reported he was waiting to hear from the quantity surveyor, who was updating the costings.

268 **c Upnor Residents' Community Association**

Cllr Etheridge said no meeting had been held.

**12 LIBERTY PARK**

269 **a Liberty Park Residents Association**

Cllr Martin said the last meeting had been poorly attended and that Mrs Dunster wanted to stand down as Chairman. They were now pursuing Royal Mail over the promised post box. Cllr Etheridge asked if anti-social behaviour was still in evidence and Cllr Martin said he thought it had largely disappeared.

270 **b Communal Greenspaces**

The Clerk said that although Cllr Sparks had offered to help there had still been no response from Crest Nicholson and it was agreed she write to the Managing Director.

**13 HIGHWAYS AND TRANSPORT**

271 **b Pedestrian Crossing, Hollywood Lane/Greenfields Close**

Nothing further had been heard.

272 c **Stonehorse Lane**

There was still litter and the road was overgrown.

273 d **Frittenden Road**

Cllr Etheridge reported that parking for Wainscott School had now overflowed onto Frittenden Road. The school had a new Headteacher. He would be attending a meeting to try to sort the whole problem out.

**14 LIGHTING**

274 Nothing to report.

**15 RURAL LIAISON COMMITTEE**

275 a **Representative's Report**

Cllr Hicks reported on the last meeting. A police update had been given and there had been a presentation of funding.

b **Projects**

276 i. Parish Room. No update.

277 ii. Play area at Fordwich Drive. Nothing could be done until the land acquisition was completed.

**16 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**

278 Cllr Moore said the group still needed a Vice-chairman. Cllr Mrs Sue McDermid was now Chairman of Cliffe and Cliffe Woods Parish Council, following the resignation of Chris Fribbins to become the Clerk/Proper Officer.

**17 HALL MANAGEMENT COMMITTEE**

279 a **Representative's Report**

Cllr Mrs Mitchell said the rates would be increased from 1<sup>st</sup> January 2016.

280 b **Hall Improvements**

Cllr Mrs Mitchell reported that the new floor and stage curtains had been installed. It would cost £280 to repair the roof.

281 c **50<sup>th</sup> Anniversaries**

The Clerk had spoken to Turfsoil about crocuses and daffodils in the hall garden. The WI would be putting up a plaque in the foyer.

**18 POLICE MATTERS**

282 a **Police Liaison Committee Representative's Report**

In Cllr Williams's absence, there was no report.

283 **b Neighbourhood Watch**

Cllr Onimole reported he had spoken to David Miller.

19 **MANOR FARM**

284 Cllr Etheridge reported on the Heritage Weekend, which had also been attended by Cllrs Martin and Williams. The Clerk reported that the Heritage Design Team would be giving a presentation at the next meeting.

20 **COMMUNICATIONS**

285 **a Website**

Nothing to report.

286 **b Magazine**

Cllr Etheridge reported that he had put some articles together. The Clerk reported she had had a call from a Wainscott resident, who had asked why there were no Wainscott events published in Village Voices, which the resident had received. She had subsequently been at an event which had also been attended by the editor of Village Voices and she had reminded him that he had said he would not cover villages that already had a magazine. He had not apologised and it appeared there was some ill feeling between him and Community Ad Ltd.

21 **DATES AND TIMES OF FUTURE MEETINGS**

287 After discussion it was agreed that meetings should remain on the 4<sup>th</sup> Thursday of the month. Consequently the next meeting would be held on Thursday 22<sup>nd</sup> October. The 4<sup>th</sup> Thursday of December was Christmas Eve and it was agreed the December meeting would be held on Tuesday 15<sup>th</sup> December.

22 **CONSULTATION**

288 No documents received.

23 **CORRESPONDENCE**

289 None.

24 **REPORTS AND CIRCULARS**

290 The reports and circulars as listed on the agenda were received.

**CONFIDENTIAL SECTION**

25 **EXCLUSION OF PRESS AND PUBLIC**

291 It was proposed by the Chairman, seconded by Cllr Moore and agreed the press and public be excluded from the following item on the grounds that it concerned a legal matter.

**26 FORDWICH DRIVE OPEN SPACE**

292 Ongoing. The Clerk had emailed the Council's solicitor asking for an update but no reply had been received. The Chairman said he would attempt to speak to him.

The Chairman thanked everyone for attending and closed the meeting at 9.30 pm

Signed .....Chairman

On the .....day of .....2015



