

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 22 OCTOBER 2015 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

PRESENT:	Cllr David Coomber	Chairman
	Cllr Trevor Archer	
	Cllr Mrs Val Archer	
	Cllr Gary Etheridge	
	Cllr Peter Hicks	
	Cllr Peter Martin	
	Cllr Chris Sparks	
	Mrs Roxana Brammer	Clerk
In attendance	Mr Robert Taylor	Footpaths Officer
	Mr Walter Roberts	Heritage Design Team
	1 member of the public	

Item *Action point*
Minute number 2015/16/

1 APOLOGIES

293 Apologies for absence were received from

Cllr Geoff Moore	Prior engagement
Cllr Chris Buckwell	At work
Cllr Ope Onimole	At work
Cllr John Williams	Prior engagement

It was proposed by the Chairman, seconded by Cllr Hicks and agreed these apologies be accepted.

2 DECLARATIONS OF INTEREST

294 None.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

295 None.

4 MINUTES OF THE MEETING HELD ON 24 SEPTEMBER 2015

296 It was proposed by Cllr Hicks, seconded by Cllr Etheridge and agreed the minutes of the meeting held on 24th September 2015 be signed as a true record.

5 MATTERS ARISING

297 None.

6 FOOTPATHS

298 a Footpath Officer's Report

The Chairman suspended the meeting to allow Mr Taylor give his report.

Mr Taylor said that the strimmer was being repaired. He had walked some of the paths and they were clear.

The Chairman thanked Mr Taylor and reconvened the meeting.

7 MANOR FARM

299 The Chairman suspended the meeting to allow Mr Roberts to speak.

Mr Roberts gave an update on progress. The lizards and slow worms had been relocated and the quarry had been cleared. Site accommodation of containers would be on site in about 6 weeks. They would be clearing the burnt oak which was about 1,000 years old and would be re-using it as part of the farmyard complex. New oak from the Mount Ephraim estate would shortly be delivered. He tabled a suggestion for the allotments and several comments were made, such as the size of the plots and need for adequate car parking. He would take these on board and would attend the November meeting to show the video and present further details.

The Chairman thanked Mr Roberts and reconvened the meeting.

8 PLANNING

a Applications

300 i **MC/15/2683:** Invicta House, Sir Thomas Longley Road, Medway City Estate: Internal alterations to ground floor with additional staircase to add additional floor area

No objection.

301 ii **MC/15/3374:** 6 Sholden Road, Wainscott: Application for a Lawful Development Certificate (Proposed) to extend vehicular crossover and hardstanding area to front

No objection

302 iii **MC/15/3340:** Crown and Phoenix Terminal, Whitewall Way, Medway City Estate: Construction of 3 additional cement silos with loading/weighbridge facility (hopper)

No objection

303 iv **MC/15/3451:** 20 Utah Rise, Wainscott: Application for a Lawful Development Certificate (proposed) for installation of roof lights front and rear to provide additional living accommodation within roof space

No objection.

304 v **MC/15/3459:** Former Lower Upnor Depot Site, Upnor Road, Lower Upnor: Variation

of condition 2 to allow a minor material amendment to planning permission MC/13/1804 to make alteration to the layout of the Blast Pitts units (plots 1 - 12) including depth of plots increased towards the rear; internal layout re-configuration to ground and first floor plans; removal of front external staircase from ground to first floor; ground floor rear door change to single door; replacing of first floor front external single door to window; lengthening of the first floor rear balcony; first floor rear window and door separated by a pier and wider pier between second floor rear window and door

No objection.

- 305 **vi** **MC/15/3520:** 36 Hollywood Lane, Wainscott: Application for a Lawful Development Certificate (proposed) for change of use from residential (Class C3) to residential care home (Class C2)

It was agreed the Local Planning Authority be asked to refuse a lawful development certificate and to require a full planning application.

- 306 **vii** **MC/15/3447:** Veolia, Whitewall Road, Medway City Estate: Construction of 2 extension bays for transfer of glass and paper

No objection.

- 307 **viii** **MC/15/3647:** 94 Jarrett Avenue, Wainscott: Construction of rear conservatory

No objection.

- 308 **ix** **MC/15/3703:** 39 Benenden Road, Wainscott: Dormer window to rear, additional window to side at loft level to facilitate loft conversion, together with replacement roof incorporating roof lights and alterations to existing rear extension.

No drawings were available and no response was made.

- 309 **Out of Time**

None

- 310 **b** **Decisions**

The decisions listed on Appendix A were received.

- 311 **c** **Appeals and Other Matters**

None.

- 312 **d** **Licensing Applications**

None.

9 FINANCE**313 a Bank Balances**

The bank balances as listed on Appendix B were noted.

314 b Cheques Signed Since the Last Meeting

It was proposed by Cllr Coomber, seconded by Cllr Martin and agreed the payments made since the last meeting as listed on Appendix B be ratified (cheque 101759) and 2 direct debits.

315 c Accounts for Payment

It was proposed by Cllr Coomber, seconded by Cllr Martin and agreed the accounts for payment as listed on Appendix B be approved (cheques 101760 – 101762), with the addition of £36.11, Oliver Hulf (101763) and £465.60, Turfsoil Ltd (101764).

316 d Finance Committee

It was agreed the Finance Committee would meet on Tuesday 24th November at 4 pm.

10 GRANT APPLICATIONS

317 None.

11 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**318 a Recreation Ground/Hall Garden**

The Clerk explained the difficulties she had had in getting any contractor willing to repair the chain link fence. Baylis Landscape Contractors had provided a quotation for various sections of the fence and it was proposed by the Chairman, seconded by Cllr Martin and agreed to accept the entire quotation.

319 b Football

The Chairman gave a report on the meeting with the Hall Chairman and the Football club. Cllr Mrs Archer said the church had now found another venue because of the presence of the footballers. The Chairman had obtained a key to the Surgery car park for use by the home team.

320 c Wainscott Fields Open Space

Nothing to report.

c Playparks and MUGA

321 i. Recreation Ground. Nothing to report.

322 ii. Wainscott Fields. The insurance claim was ongoing.

323 **d Allotments**

Nothing to report.

324 **e Lower Upnor Village Green**

Nothing to report.

325 **f Woodland**

Nothing to report.

326 **h Notice Boards**

The Clerk reported that she had spoken to Nathan Hall and that he had said he would shortly be ready to return the Lower Upnor notice board and to install the honours board.

12 UPNOR

327 **a General Matters**

Nothing to report.

328 **b Lower Upnor Riverside Project**

Cllr Hicks said no meeting had been held but the project was ongoing.

329 **c Upnor Residents' Community Association**

Cllr Etheridge said no meeting had been held and that he had not heard from them.

13 LIBERTY PARK

330 **a Liberty Park Residents Association**

Cllr Martin said that no meeting had been held.

331 **b West Kent Housing Community Initiative**

Cllr Martin reported on the meeting with Mandie Stallard of West Kent Housing. They had set up a community initiative in Swanley and intended to replicate this in Wainscott.

332 **b Communal Greenspaces**

The Clerk had received a reply from the Managing Director of Crest Nicholson and an email from Crispin Hanson, but still had no information as to the status of the greenspaces not in the ownership of the Parish Council.

14 HIGHWAYS AND TRANSPORT**333 a Pedestrian Crossing, Hollywood Lane/Greenfields Close**

A letter had been received from Rob Carmen, stating that because of distances and sight lines, it would not be possible to provide a pedestrian crossing. A copy of the letter would be sent to a resident of Greenfields Close.

15 LIGHTING

334 Nothing to report.

16 RURAL LIAISON COMMITTEE**335 a Representative's Report**

The Chairman said he had offered the Parish Council to host the next meeting, to be held on 1st December. The Clerk would arrange refreshments.

b Projects

336 i. Parish Room. Update given earlier in the meeting.

337 ii. Play area at Fordwich Drive. Nothing could be done until the land acquisition was completed.

17 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE

338 Cllr Moore reported on the meeting held on 20th October.

18 HALL MANAGEMENT COMMITTEE**339 a Representative's Report**

No meeting had been held. It was reported that the trees had now been dealt with by MhS Homes. The roof was due to be repaired. Both of the children's groups were giving up using the hall. The loss of the church had already been reported.

340 b Hall Improvements

Nothing further to report.

341 c 50th Anniversaries

The spring bulbs had been planted.

19 POLICE MATTERS**342 a Police Liaison Committee Representative's Report**

In Cllr Williams's absence, there was no report.

343 **b Neighbourhood Watch**

In Cllr Onimole's absence, there was no report.

20 COMMUNICATIONS

344 **a Website**

Nothing to report.

345 **b Magazine**

Cllr Etheridge asked for articles to be submitted.

21 CONSULTATION

346 No documents received.

22 CORRESPONDENCE

347 None.

23 REPORTS AND CIRCULARS

348 None received.

CONFIDENTIAL SECTION

24 EXCLUSION OF PRESS AND PUBLIC

349 It was proposed by the Chairman, seconded by Cllr Martin and agreed the press and public be excluded from the following item on the grounds that it concerned a legal matter.

25 FORDWICH DRIVE OPEN SPACE

350 Ongoing. The Clerk read a letter received from the Council's solicitor.

The Chairman thanked everyone for attending and closed the meeting at 9.35 pm

SignedChairman

On theday of2015