

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 24 NOVEMBER 2016 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

PRESENT:	Cllr David Coomber	Chairman
	Cllr Trevor Archer	
	Cllr Mrs Val Archer	
	Cllr Peter Hicks	
	Cllr Peter Martin	
	Cllr Mrs Fatima Mitchell	
	Cllr Geoff Moore	
	Mrs Roxana Brammer	Clerk
In attendance	Mrs Anne Roscow	Assistant Footpaths Officer

Item *Action point*
Minute number 2016/17/

1 APOLOGIES

384 Apologies for absence were received from

Cllr Chris Buckwell	At work
Cllr Gary Etheridge	Family commitment
Cllr John Williams	At a meeting of Medway Council

It was proposed by the Chairman, seconded by Cllr Moore and agreed these apologies be accepted.

2 DECLARATIONS OF INTEREST

385 Cllr Hicks declared a potential conflict of interest in item 7a(iv), planning application for 18 High Street, Upnor, as a neighbour of the applicant.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

386 None

4 MINUTES OF THE MEETING HELD ON 27 OCTOBER 2016

387 It was proposed by Cllr Mrs Archer, seconded by Cllr Hicks and agreed the minutes of the meeting held on 27th October 2016 be signed as a true record.

5 MATTERS ARISING

388 None.

6 FOOTPATHS**389 a Footpath Officer's Report**

The Chairman suspended the meeting to allow Mrs Roscow to give her report.

Mrs Roscow reported that Robert Taylor had now moved away from the area. The logs and tree stumps on FP131 were still there and she would take it up with the Public Rights of Way officer.

The Chairman thanked Mrs Roscow and reconvened the meeting.

7 PLANNING**a Applications**

- 390 i **MC/16/4365:** 7 Admiralty Terrace, Upnor: Details pursuant to condition 3 on planning permission MC/16/2862 for construction of a single storey side extension

No objection.

- 391 ii **MC/16/4357:** 25 Galleon Way, Lower Upnor: Construction of a single storey rear/side extension

No objection

- 392 iii **MC/16/4345:** 9 Chatsworth Drive, Frindsbury Extra: An application for a Lawful Development Certificate (proposed) for the alteration of a hip to gable roof and insertion of dormer window to rear and two rooflights to front to facilitate living accommodation in the roof space

No objection

- 393 iv **MC/16/4552:** 18 High Street, Upnor: Construction of a single storey rear extension; construction of a dormer window to rear to provide additional living accommodation within roof space and conversion of basement into habitable room

No objection

- 394 v **MC/16/4702:** Pear Tree Cottage, Noke Street, Wainscott: Single storey rear extension

No objection

- 395 vi **MC/16/4691:** 35 Hughes Drive, Wainscott: 2 storey extension to side and single storey extension to rear with additional road parking

No objection

- 396 vii **MC/16/4650:** 11 Wainscott Road, Wainscott: Neighbourhood consultation application for the construction of a single storey rear extension

Noted.

397 **b Decisions**

The decisions listed on Appendix A were received.

398 **c Appeals and Other Matters**

None

399 **d Licensing Applications**

None.

8 FINANCE

400 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

401 **b Payments Made Since the Last Meeting**

It was proposed by the Chairman, seconded by Cllr Martin and agreed the payments made since the last meeting as listed on Appendix B be ratified.

402 **c Accounts for Payment**

It was proposed by the Chairman, seconded by Cllr Martin and agreed the accounts for payment as listed on Appendix B be approved (cheques 101851 – 101858).

9 GRANT APPLICATIONS

403 None.

10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

404 **a Recreation Ground/Hall Garden**

The key to the gate near Miller Way held by the Chairman no longer worked. The Clerk would ask Medway Council for the correct key.

b Wainscott Fields Open Space

405 i. General matters. Nothing to report.

406 ii. Handover of remaining open space. The quotations provided by Turfsoil to bring the area up to standard had been passed on to Crest Nicholson.

c Fordwich Drive Open Space

407 i. General matters. Nothing to report.

408 ii. Woodland work. Laverock Tree Care had quoted £850 to carry out the necessary works and it was proposed by Cllr Martin, seconded by Cllr Mrs Archer and agreed this be accepted.

d Playparks

- 409 i. Recreation Ground. Nothing to report.
410 ii. Wainscott Fields. Park Leisure would be reminded about the replacement basket for the cantilever swing.
411 iii. Fordwich Drive. Nothing to report.

412 e Allotments

Nothing to report.

413 f Lower Upnor Village Green

Nothing to report.

414 g Woodland

Nothing to report.

415 h Notice Boards

The board in Upnor had been lowered.

11 UPNOR**416 a General Matters**

Nothing to report.

417 c Lower Upnor Riverside Project

Cllr Hicks asked the Clerk to arrange a meeting with the planning consultant in the New Year. He was reminded that he had been asked to provide a brief for her in advance of a meeting.

12 HIGHWAYS AND TRANSPORT

418 No matters were raised.

13 LIGHTING

419 Nothing to report.

14 RURAL LIAISON COMMITTEE**420 a Representative's Report**

Members were reminded that the Council would be hosting the next meeting on Tuesday 6th December, to which they were invited.

15 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE

421 Cllr Moore said the AGM had been held. The Police and Crime Commissioner had

given a speech. There was concern throughout the county about goods vehicles parked overnight in lay-bys.

16 HALL MANAGEMENT COMMITTEE

422 a Representative's Report

Cllr Mrs Mitchell reported that the roof had been repaired and that the old tables had been disposed of.

423 b Hall Improvements

Cllr Mrs Archer said that the new blinds would be installed the following week.

17 POLICE MATTERS

424 a Police Liaison Committee Representative's Report

The Clerk reported that although she had contacted Cllr Williams about the last meeting, there had been a confusion over dates. He was still not being circulated by the committee secretary.

425 b Neighbourhood Watch

In Cllr Onimole's absence, there was no report.

18 COMMUNICATIONS

426 a Website

Nothing to report.

427 b Magazine

In Cllr Etheridge's absence, there was no report.

19 CONSULTATION

428 No documents received.

20 CORRESPONDENCE

429 None.

MEDWAY COUNCILLORS' REPORTS

The Chairman suspended the meeting to enable Cllr Hicks give his report.

Cllr Hicks said he had had two meetings with Ian Sears, the new community officer and had sorted out several problems. He and Cllr Williams were dealing with the scheme for the roundabouts. There would be another consultation with residents. They had also attended a meeting in Cliffe and Cliffe Woods concerning planning and housing issues in the ward.

The Chairman thanked Cllr Hicks and reconvened the meeting.

21 REPORTS AND CIRCULARS

430 The reports and circulars as listed on the agenda were received.

CONFIDENTIAL SECTION

22 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

431 It was proposed by the Chairman, seconded by Cllr Martin and agreed to exclude the press and public from the following items on the grounds it was a legal matter.

23 PROPOSED LAND ACQUISITIONS

432 It was reported that the Council’s solicitor, who had suffered an accident, was now back at work part time. The Clerk would ask for an update.

The Chairman thanked everyone for attending and closed the meeting at 8.50 pm

SignedChairman

On theday of2016