

**FRINDSBURY EXTRA PARISH COUNCIL****MINUTES OF THE MEETING HELD ON THURSDAY 27 NOVEMBER 2014 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

<b>PRESENT:</b>	Cllr David Coomber	Chairman
	Cllr Trevor Archer	
	Cllr Mrs Val Archer	
	Cllr Mrs Pam Coomber	
	Cllr Peter Hicks	
	Cllr Peter Martin	
	Cllr David Miller	
	Cllr Andrew Millsom	From item 7
	Mrs Roxana Brammer	Clerk
In attendance	Mrs Wendy Williams	Footpaths Officer
	1 member of the public	

**Item** *Action point*  
Minute number 2014/15/

**1 APOLOGIES**

248 Apologies for absence were received from

Cllr Geoff Moore	Family commitment
Cllr Mrs Georgina Revell	indisposed

It was proposed by the Cllr Mrs Coomber, seconded by Cllr Martin and agreed these apologies be accepted. An apology for late arrival was received from Cllr Millsom.

**2 DECLARATIONS OF INTEREST**

249 None.

**3 ANY OTHER BUSINESS OF AN URGENT NATURE**

250 Cllr Hicks and the Clerk had one item they wished to raise and Cllr Miller had a second.

**4 MINUTES OF THE MEETING HELD ON 30 OCTOBER 2014**

251 It was proposed by the Chairman, seconded by Cllr Archer and agreed that the minutes of the meeting held on 30<sup>th</sup> October 2014 be signed as a true record, subject to renumbering from minute 2014/15/240 to minute 2014/15/247 inclusive.

**5 MATTERS ARISING**

252 None.

## 6 FOOTPATHS

253 The Chairman suspended the meeting to allow Mrs Williams give her report.

Mrs Williams asked that the notice asking for a helper be removed from the Upnor noticeboard. She reported that her shears had broken. She was asked to see if they could be repaired or if not, to purchase a new pair.

The Chairman thanked Mrs Williams and reconvened the meeting.

## 7 PLANNING

### a Applications

254 i **MC/14/3125:** 4 Wainscott Road, Wainscott:

No objection.

255 ii **MC/14/3229:** 86 Hollywood Lane, Wainscott: Construction of two storey side extensions with part two/part single storey to rear; porch extension and increase to driveway to front - demolition of existing side extension and conservatory to rear

Frindsbury Extra Parish Council objects to this application. It is considered that the scale of the proposed development is too large and will be overbearing on the adjoining property at 84 Hollywood Lane. The Planning Authority's attention is drawn to the comment on fenestration made by the owner/occupier of no 84. The Parish Council is also concerned about the lack of garaging and asks that should the Planning Authority approve the application, a condition is imposed whereby a parking plan has to be submitted and approved. The plan should take into account the increase in size of the property to provide 5 bedrooms and the likely number of cars that this would attract.

256 iii **MC/14/3237:** Ampersand House, Parsonage Lane, Frindsbury: Construction of a first floor side extension and alterations to second floor level to include construction of three dormer windows to provide additional living accommodation within roof space

No objection

257 iv **MC/14/3267:** Site at Lower Upnor Depot, Upnor Road, Lower Upnor: Application for non-material amendment to planning permission MC/13/1804 - To reposition the approved new build class B1 building as a result of the need to accommodate a sewerage pumping station

No objection

258 v **MC/14/3268:** Site at Lower Upnor Depot, Upnor Road, Lower Upnor: Construction of a pumping station comprising hardstanding, control kiosk, portable lifting davit and fence enclosure together with retaining wall following ground reprofiling

No objection

259 vi **MC/14/3278:** 7 Margetts Place, Lower Upnor: Installation of dormer windows to front

and rear with Juliet balcony to the rear together with conversion of existing integral garage to habitable living accommodation

Frindsbury Extra Parish Council objects to this application. There is concern about the parking as the proposal would reduce the number of parking spaces for the property to one which in this rural village with poor public transport is considered to be inadequate. Members also consider the proposal to be inappropriate development.

- 260 **vii** **MC/14/3300:** Crown & Phoenix Terminal, Whitewall Way, Medway City Estate: Construction of 2 additional cement silos

No objection

- 261 **viii** **MC/14/3377:** 4 Wainscott Road, Wainscott: Application for non-material amendment to planning permission MC/14/1550 to amend the access ramp and step arrangement to front

No objection

- 262 **ix** **MC/14/3373:** 2 Ashcroft Road, Wainscott: Construction of a single storey rear extension and conversion of garage to playroom

After discussion it was agreed there was no objection in principle. However there is concern about parking arrangements following change of use of the garage and it is requested that a condition be imposed that all parking for the property must be contained within the approach to the garage as it currently exists.

- 263 **x** **MC/14/3461:** 4 Wainscott Road, Wainscott: Details pursuant to conditions 3, 4 and 7 of planning permission MC/14/1550 Change of use of Working Men's Club (Sui generis) to retail unit (Class A1), working men's club (Sui generis) and residential apartment (Class C3), new parking layout and associated works

No objection

- 264 **b** **Decisions**

The decisions listed on Appendix A were received.

- 265 **c** **Appeals and Other Matters**

None.

- 266 **d** **Licensing Applications**

None.

## **8 FINANCE**

- 267 **a** **Bank Balances**

The bank balances as listed on Appendix B were noted.

268 **b Cheque Signed Since the Last Meeting**

It was proposed by Cllr Mrs Coomber, seconded by the Chairman and agreed the payment made since the last meeting as listed on Appendix B be ratified.

269 **c Accounts for Payment**

It was proposed by Cllr Mrs Coomber, seconded by the Chairman and agreed the accounts for payment as listed in Appendix B (cheques 101676 – 101680) be approved.

**9 GRANT APPLICATIONS**

270 **Upnor Residents' Community Association**

It was proposed by Cllr Etheridge and seconded by Cllr Martin that a grant of £25 be made to the Upnor Residents' Community Association to pay for the cost of room hire for their inaugural meeting. Cllr Millsom proposed an amendment to £40. This was seconded by Cllr Etheridge and carried by 8 votes for and 1 against. The grant to be paid to the Association when notification that they have set up a bank account is received. The grant made under S ? of the LGA 1972.

**10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

**a Recreation Ground/Hall Garden**

271 i. General Matters. Noting to report.

272 ii. Cherry trees. The Clerk reported that she had arranged to meet the tree surgeons the following week.

**b Wainscott Fields Open Space**

273 i. General Matters. The graffiti had been dealt with.

274 ii. Litter Bins. The Clerk had asked Turfsoil to arrange purchase of 3 bins and to quote for the emptying of 4 bins weekly as an addition to the contract.

**c Playparks and MUGA**

275 i. Recreation Ground. Nothing to report.

276 ii. Wainscott Fields. Nothing to report.

277 **d Allotments**

Nothing to report.

**e Lower Upnor Village Green**

278 i. General matters. Nothing to report.

279 ii. Petanque court. It was proposed by Cllr Etheridge, seconded by Cllr Martin and agreed that the idea be explored. Cllr Etheridge said he would investigate.

**280 f Woodland**

A resident of Brissenden Close had requested work to trees at the rear of his garden and the Clerk had asked the tree surgeons to investigate.

**281 h Notice Boards**

The Clerk reported that the contractor would remove the notice boards and varnish them off site. The cost would be in the region of £50 or a little more per board. It was agreed that the 4 oldest notice boards be treated first and the remaining 3 in the next financial year.

**11 UPNOR****282 a General Matters**

Nothing to report.

**283 b Lower Upnor Riverside Project**

Cllr Hicks had no update to give.

**284 c Upnor Residents' Community Association**

Cllr Etheridge reported that he and Cllr Moore had attended the inaugural meeting. 15 residents had attended, mostly from Lower Upnor. He and Cllr Moore had given advice on leafleting the entire village to recruit members.

**12 HIGHWAYS & TRANSPORT****285 a Frindsbury Hill**

It was reported that since the loss of the camera, drivers were going too fast especially over the pedestrian crossing.

**286 b Parking, Leigh Road**

Cllr Archer reported that cars parked at the end of Leigh Road and on the corner and said in his opinion double yellow lines were needed.

**287 c Hoo Road Bus Stop**

Cllr Martin said he had observed a bus that had not driven far enough forward at the bus stop in Hoo Road causing a problem for other traffic.

**13 LIGHTING**

288 Nothing to report.

**14 RURAL LIAISON COMMITTEE**289 **a Representative's Report**

No meeting.

**b Projects**

290 i Parish Room. The Chairman had not been able to do any research since the last meeting.

291 ii Wainscott Fields landscaping. Completed and the invoice awaited.

292 **c Hosting of Meeting on 2<sup>nd</sup> December**

Members were reminded they were invited to the meeting to be held in the Parish Room on 2<sup>nd</sup> December at 6 pm.

**15 KALC/MAC**293 **a Representatives' Report**

CLlr Martin reported on the AGM. A new constitution had been adopted and there had been a speaker on future developments in Kent.

**16 POLICE MATTERS**294 **a PCSO's Report**

In the PCSO's absence, there was no report.

295 **b Police Liaison Committee Representative's Report**

CLlr Millsom said the last meeting had been badly attended and there was nothing of significance to report.

296 **c Neighbourhood Watch**

CLlr Miller said he had received messages concerning the theft of alcohol from a van in Wainscott Walk and fog and indicator lights from a car in Hughes Drive.

**17 HALL MANAGEMENT COMMITTEE**297 **a Representative's Report**

CLlr Mrs Coomber said that the roof over the gents' toilet needed urgent repair and the toilets needed refurbishing. She reported that the Booking Clerk had given the Committee 6 months' notice of her intention to retire. They also needed more committee members.

**18 COMMUNICATIONS**

298 **b Magazine**

The latest issue was currently being delivered.

299 **a Website**

Nothing to report.

**19 LIBERTY PARK RESIDENTS ASSOCIATION**

300 Cllr Martin said no meeting had been held.

**20 CONSULTATION**

301 No documents received.

**22 CORRESPONDENCE**

302 None.

**23 REPORTS AND CIRCULARS**

303 The reports and circulars as listed on the agenda were received.

**3 ANY OTHER BUSINESS OF AN URGENT NATURE**

304 **a Manor Farm Barn**

Cllr Hicks and the Clerk had both been informed that the tithe barn roof was no longer secure. This had also been reported by their informant to English Heritage and Medway Council.

305 **b Purdah**

Cllr Miller said he wished to ask about an email from KALC concerning purdah that had been forwarded by the Clerk. The Clerk explained that following a request by a member of High Halstow Parish Council, she had sought advice from KALC and had then forwarded that advice to members, since some were involved in the Parliamentary by-election.

The Chairman closed the meeting at 9.15 pm

Signed .....Chairman

On the .....day of .....2014