



# FRINDSBURY EXTRA PARISH COUNCIL

53 Capelands  
New Ash Green  
Longfield  
Kent DA3 8LQ

tel: 01474 874343 - mobile: 07956 677731  
e-mail: [clerk@frindsburyextra-pc.gov.uk](mailto:clerk@frindsburyextra-pc.gov.uk)  
[www.frindsburyextra-pc.gov.uk](http://www.frindsburyextra-pc.gov.uk)

C/05/16/1-30

## TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that the Annual Parish Council Meeting will be held at the Memorial Hall, Holly Road, Wainscott on Thursday 26 May 2016 at 7.30 pm, which meeting Members are hereby summoned to attend.

### AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-Chairman
- 4 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 5 Apologies
- 6 Declarations of Interest
- 7 To appoint Committees
  - a Planning Committee
  - b Finance Committee
- 8 To appoint representatives to outside bodies:
  - a Rural Liaison Committee (1)
  - b KALC Medway Area Committee (2)
  - c Police Liaison Committee (1)
  - d Memorial Hall Management Committee (1)
- 9 To appoint to other posts
  - a Footpaths Officers – currently Mr Robert Taylor and assistant Mr Oliver Hulf
  - b Tree Wardens - currently Mrs Marilyn Campbell, Mrs Lindsay Hargreaves and Mrs Karen Seymour
- 10 To appoint to other Responsibilities
  - a Park Ranger
  - b Magazine Liaison
  - c Neighbourhood Watch Liaison
- 11 Any other business of an urgent nature to be taken at the end of the meeting
- 12 Minutes of the Meeting of the Council held on 28 April 2016 – attached

13	Matters arising from the Minutes not otherwise on the Agenda	
14	Footpaths	
	a Representative's report	<i>RT</i>
15	Planning – Appendix A	
	a Applications	
	b Decisions	
	c Appeals and Other Matters	
	d Licensing Applications	
16	Finance – Appendix B	
	a Bank Balances	
	b Cheques signed since last meeting	
	c Accounts for payment	
	d Training	
	i KALC Councillors' Conference 7 <sup>th</sup> July - £60	
17	Grant Applications	
18	Management of the Council's land and property	
	a Recreation Ground/Hall Garden	
	b Wainscott Fields	
	i General matters	
	ii Verbal report of meeting with Medway Council and Crest Nicholson	<i>JW</i>
	c Fordwich Drive Open Space	
	d Playparks	
	i Recreation Ground	<i>VA</i>
	ii Wainscott Fields	<i>VA</i>
	iii Fordwich Drive	<i>RB</i>
	e Allotments	
	f Lower Upnor Green	
	g Woodland, Lower Upnor	
	h Noticeboards	
19	Upnor	
	a General matters	<i>GM</i>
	b Lower Upnor Riverside project	<i>PH</i>
	c Schooner Walk play area	<i>RB</i>
20	Highways & Transport	
	a Four Elms roundabout	
21	Lighting	
22	Rural Liaison Committee	
	a Representative's report	
23	KALC/MAC	
	a Representatives' report	<i>GM, CB</i>
24	Hall Management	
	a Representative's report	<i>FM</i>
	b Hall enhancement	<i>VA</i>

25	Police Matters	
	a Police Liaison Committee representative's report	<i>JW</i>
	b Neighbourhood Watch	<i>OO</i>
26	Communications	
	a Website	
	b Magazine	<i>GE</i>
27	Ashcroft Road open space	<i>GE</i>
28	Consultation documents	
29	Correspondence	
30	Reports and Circulars	

The next meeting will be held on Thursday 30<sup>th</sup> June 2016 at 7.30 pm

*Roxana Brammer*  
*Parish Clerk*

19 May 2015