

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 26 MAY 2016 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

PRESENT:	Cllr Geoff Moore	Vice-chairman	In the chair
	Cllr Gary Etheridge		
	Cllr Peter Hicks		
	Cllr Peter Martin		
	Cllr Mrs Fatima Mitchell		
	Cllr Chris Sparks		From item 12
	Mrs Roxana Brammer	Clerk	
In attendance	Mr Robert Taylor	Footpaths Officer	
	Mr Les Hoskins	Assistant Footpaths Officer	

Item *Action point*
Minute number 2016/17/

1 ELECTION OF CHAIRMAN

98 It was proposed by Cllr Moore, seconded by Cllr Etheridge and agreed Cllr Coomber be Chairman for the year.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

99 As Cllr Coomber was absent, it was agreed he sign his declaration of acceptance of office before the Proper Officer of the Council at or before the next meeting.

3 ELECTION OF VICE-CHAIRMAN

100 It was proposed by Cllr Etheridge, seconded by Cllr Martin and agreed Cllr Moore be Vice-chairman for the year.

4 VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

101 Cllr Moore signed his declaration of acceptance of office before the Proper Officer of the Council.

5 APOLOGIES

102 Apologies for absence were received from

Cllr Trevor Archer	Family commitment
Cllr Mrs Val Archer	Family commitment
Cllr Chris Buckwell	At work
Cllr David Coomber	Family commitment
Cllr Ope Onimole	At work
Cllr John Williams	At a meeting of Medway Council

It was proposed by Cllr Etheridge, seconded by Cllr Hicks and agreed these apologies be accepted. An apology for late arrival was received from Cllr Chris Sparks.

6 DECLARATIONS OF INTEREST

103 None.

7 APPOINTMENTS TO COMMITTEES

104 **a Planning Committee**

Chairman) *ex*
 Vice-chairman) *officio*
 Cllr Trevor Archer
 Cllr Mrs Val Archer
 Cllr Peter Martin
 Cllr Chris Sparks
 Cllr John Williams

105 **b Finance Committee**

Chairman) *ex*
 Vice-chairman) *officio*
 Cllr Chris Buckwell
 Cllr Gary Etheridge
 Cllr Peter Hicks
 Cllr Mrs Fatima Mitchell
 Cllr Ope Onimole

8 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

106 **a Rural Liaison Committee**

Cllr David Coomber

107 **b KALC Medway Area Committee**

Cllrs Chris Buckwell and Geoff Moore; alternate Cllr Martin

108 **c Police Liaison Committee**

Cllr John Williams

109 **d Frindsbury Extra Memorial Hall Management Committee**

Cllr Mrs Fatima Mitchell

9 APPOINTMENTS TO OTHER POSTS

110 **a Footpaths Officers**

Mr Robert Taylor with assistants Mr Oliver Hulf and Mr Les Hoskins

111 **b Tree Wardens**

Mrs Marilyn Campbell, Mrs Lindsay Hargreaves and Mrs Karen Seymour

10 APPOINTMENTS TO OTHER RESPONSIBILITIES

112 **a Park Rangers**

Cllr Mrs Val Archer
Cllr Gary Etheridge

113 **b Magazine Liaison**

Cllr Gary Etheridge
Cllr Ope Onimole

114 **c Neighbourhood Watch Liaison**

Cllr Ope Onimole

11 ANY OTHER BUSINESS OF AN URGENT NATURE

115 None.

12 MINUTES OF THE MEETING HELD ON 28 APRIL 2016

116 It was proposed by Cllr Martin, seconded by Cllr Mrs Mitchell and agreed the minutes of the meeting held on 28th April 2016 be signed as a true record.

13 MATTERS ARISING

117 None.

14 FOOTPATHS

118 **a Representative's Report**

The Chairman suspended the meeting to allow Mr Taylor to give her report.

Mr Taylor introduced Mr Les Hoskins. Mr Hoskins was walking the paths with him and had agreed to become an assistant footpaths officer for the Council. He had nothing to add to the report he had given at the Annual Parish Meeting on 23rd May.

The Chairman thanked Mr Taylor and reconvened the meeting.

15 PLANNING

a Applications

119 **i MC/16/0904:** Plot 2a, Culpeper Close, Medway City Estate: Construction of a warehouse (B8 use class)

No objection

- 120 ii **MC/16/1963:** 100 Jarrett Avenue, Wainscott: Application for a Lawful Development Certificate (proposed) for formation of a gable end; construction of a dormer window to rear and installation of roof lights to front to provide additional living accommodation within roof space

After discussion, it was agreed to respond as follows:

Frindsbury Extra Parish Council has discussed this application and notes there is an objection from the next door neighbour. The Parish Council asks that the LDC is refused and that the applicant is asked to submit a full planning application.

- 121 iii **MC/16/2205:** 95 Hollywood Lane, Wainscott: Neighbourhood consultation for single storey extension to rear.

Noted.

- 122 b **Decisions**

The decisions listed on Appendix A were received.

- c **Appeals and Other Matters**

- 123 i **The Royal Oak, Cooling Road**

Cllr Etheridge reported that the building had now been listed with Grade II status and that the planning application had been withdrawn.

- 124 ii **132 Cooling Road**

Cllr Etheridge reported that he would be meeting Dave Harris of Medway Council and would be updating the other ward councillors.

- 125 d **Licensing Applications**

None.

16 **FINANCE**

- 126 a **Bank Balances**

The bank balances as listed on Appendix B were noted.

- 127 b **Payments Made Since the Last Meeting**

It was proposed by Cllr Martin, seconded by Cllr Moore and agreed the payments made since the last meeting as listed on Appendix B be ratified.

- 128 c **Accounts for Payment**

It was proposed by Cllr Martin, seconded by Cllr Moore and agreed the accounts for payment as listed on Appendix B be approved (cheques 101804 – 101807), with the addition of £814.90, Martin Tolhurst (cheque 101808).

129 i **Training**

- i. Councillors' Conference, 7th July, £60. Cllr Mrs Mitchell.

17 **GRANT APPLICATIONS**

130 a **Battle of Medway**

Cllr Etheridge said that the 350th anniversary of the Battle of Medway would take place in 2017. An event was being organised by Medway Council for the first week of June 2017. He proposed that a grant of £250 be made in principle towards the event. This was seconded by Cllr Hicks and agreed. The grant to be made under S 144 of the LGA 1972 and included in the budget for 2017/18.

18 **MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

131 a **Recreation Ground/Hall Garden**

Nothing to report.

b **Wainscott Fields Open Space**

132 i. General matters. Nothing to report.

133 ii. Fencing of open space to rear of Wainscott Road. Cllr Etheridge reported on a meeting with a planning officer of Medway Council, Crest Nicholson and residents of house is Wainscott Road backing on to Wainscott Fields. It had been agreed that Crest Nicholson would honour their commitment to the residents of erecting a close boarded fence onto the alleyway at the rear of the properties and the ward councillors would use some of their ward improvement fund to gate the alley.

134 c **Fordwich Drive Open Space**

The Clerk said she would contact tree surgeons to do a report on the trees.

d **Playparks and MUGA**

135 i. Recreation Ground. Nothing to report.

136 ii. Wainscott Fields. Nothing to report.

137 iii. Fordwich Drive. The Clerk was trying to arrange a meeting with Park Leisure to discuss a masterplan for the playpark. She had sent proof of ownership to Jill King of Medway Council in connection with the S 106 money from the Taylor Wimpey "Templars" development.

138 e **Allotments**

Nothing to report.

139 f **Lower Upnor Village Green**

Cllr Moore said the hedge needed trimming.

140 **g Woodland**

Nothing to report.

141 **h Notice Boards**

The Clerk reported that she had sent a formal letter to Nathan Hall of NH Pro Solutions, giving him a deadline of 15th June to return the Lower Upnor board. If it was not in place by then the matter would be put in the hands of the Council's solicitors.

19 UPNOR

142 **a General Matters**

Cllr Hicks referred to the meeting with Martin Hall and Fiona Leadley of Medway Council, which the Clerk had reported on at the last meeting.

143 **b Lower Upnor Riverside Project**

Cllr Hicks said he would speak to the planning consultant about renewing the planning permission.

144 **c Schooner Walk Play Area**

The Clerk had spoken to her contact at Taylor Wimpey, who had confirmed that the area was being managed by Greenbelt Energy, but had said there was a legal complication with it. Cllr Sparks asked what area the Council was interested in taking over and said he would bring a map to the next meeting. The deadline for spending the S 106 money was the end of 2017.

CS

20 HIGHWAYS AND TRANSPORT

145 **a Anthony's Way, Sans Pareil and Four Elms Roundabouts**

Cllr Etheridge said there had been a presentation for the ward councillors and they had found the diagrams appalling. The planning team had ignored everything that had been requested and there was no detail. What was presented was totally unacceptable. Cllr Hicks said that a feeder lane up Four Elms Hill was desperately needed and that peak time traffic lights could be installed.

21 LIGHTING

146 Nothing to report.

22 RURAL LIAISON COMMITTEE

147 **a Representative's Report**

The next meeting would be held on 7th June.

23 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE

148 The next meeting would be held in July.

24 HALL MANAGEMENT COMMITTEE**149 a Representative's Report**

Cllr Mrs Mitchell said the AGM had been held on 23rd May. Pam Coomber was undertaking the booking clerk's duties on a temporary basis while they attempted to find someone to take over. A cream tea would be held on 25th June to celebrate the 50th anniversary of the hall.

150 b Hall Improvements

The Clerk said that after the audio visual equipment had been paid for, about £8,500 would be left which had to be spent by the end of July. A quotation had been obtained for a replacement side door and a new panel to the front door and a quotation was awaited to replace the side fence. It was suggested that any remaining money could be spent on a canopy for the rear of the hall and benches in the garden.

25 POLICE MATTERS**151 a Police Liaison Committee Representative's Report**

In Cllr Williams's absence, there was no report.

152 b Neighbourhood Watch

In Cllr Onimole's absence, there was no report.

26 COMMUNICATIONS**153 a Website**

Nothing to report

154 b Magazine

Cllr Etheridge reported the latest issue had just gone out.

27 ASHCROFT ROAD OPEN SPACE

155 Cllr Etheridge said that the open space at Ashcroft Road had not been handed over to Medway Council and was not being maintained satisfactorily. It was proposed by Cllr Hicks, seconded by Cllr Mrs Mitchell and agreed that the Council acquire the open space. It was also agreed that the Council's solicitors be instructed to open negotiations with the landowner.

28 CONSULTATION

156 No documents received.

29 CORRESPONDENCE

157 None.

30 REPORTS AND CIRCULARS

158 None

The Chairman thanked everyone for attending and closed the meeting at 8.45 pm

SignedChairman

On theday of2016