



FRINDSBURY EXTRA PARISH COUNCIL

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C/05/14/1-31

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that the Annual Parish Council Meeting will be held at the Memorial Hall, Holly Road, Wainscott on Thursday 29 May 2014 at 7.30 pm, which meeting Members are hereby summoned to attend.

AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-Chairman
- 4 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 5 Apologies
- 6 Declarations of Interest
- 7 To appoint Committees
 - a Planning Committee
 - b Finance & General Purposes Committee
- 8 To appoint representatives to outside bodies:
 - a Rural Liaison Committee (1)
 - b KALC Medway Area Committee (2)
 - c Police Liaison Committee (1)
 - d Memorial Hall Management Committee (1)
- 9 To appoint to other posts
 - a Footpaths Officers – currently Mrs Wendy Williams and assistants Mr Dave O'Meara and Mr Oliver Hulf
 - b Tree Wardens - currently Mrs Marilyn Campbell, Mrs Lindsay Hargreaves and Mrs Karen Seymour
- 10 To appoint to other Responsibilities
 - a Park Ranger – currently Cllr Mrs Archer
 - b Magazine Liaison – currently Cllr Etheridge
- 11 Any other business of an urgent nature to be taken at the end of the meeting
- 12 Minutes of the Meeting of the Council held on 24 April 2014 – attached

13	Matters arising from the Minutes not otherwise on the Agenda	
14	Footpaths	
	a Representative's report	<i>WW</i>
15	Planning – Appendix A	
	a Applications	
	b Decisions	
	c Appeals and Other Matters	
	d Licensing Applications	
16	Finance – Appendix B	
	a Bank Balances	
	b Cheques signed since last meeting	
	c Accounts for payment	
	d To approve accounts for the year to 31 March 2014	
	e Internal Audit	
	f To agree and sign the Audit Return statement of accounts 2013/14	
	g To agree and sign the Audit Return governance statement 2013/14	
	h Chairman's Allowance (budget figure £300)	
17	Grant Applications	
18	Management of the Council's land and property	
	a Recreation Ground/Hall Garden	<i>VA</i>
	b Wainscott Fields	
	c Playparks	
	d Allotments	
	e Lower Upnor Green	
	f Woodland, Lower Upnor	
	g Noticeboards	
19	Upnor	
	a General matters	<i>GM</i>
	b Lower Upnor Riverside project	<i>PH</i>
20	Highways & Transport	
	a Wainscott Road	<i>DC</i>
21	Lighting	
22	Rural Liaison Committee	
	a Representative's report	<i>DC</i>
	b Projects	
	i Parish room	<i>DC</i>
	ii Projects for 2014/15	
23	KALC/MAC	<i>GM, GR</i>
	a Representatives' report	
24	Hall Management	
	a Representative's report	<i>PC</i>
25	Police Matters	
	a Police Liaison Committee representative's report	<i>AM</i>
	b Neighbourhood Watch	<i>DM</i>

- 26 Communications
 - a Website
 - b magazine
- 27 Consultation documents
- 28 Correspondence
- 29 Reports and Circulars
 - a Kent Voice
 - b Clerks & Councils Direct

CONFIDENTIAL SECTION

- 30 To resolve that the press and public be excluded from the following item on the grounds that it concerns a named member of staff
- 31 Review of Clerk's salary

The next meeting will be held on Thursday 26 June 2014 at 7.30 pm

Roxana Brammer
Parish Clerk

23 May 2014