

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 30 JUNE 2016 AT THE MEMORIAL HALL, HOLLY ROAD,
WAINSCOTT AT 7.30 pm**

PRESENT:	Cllr David Coomber	Chairman
	Cllr Trevor Archer	
	Cllr Mrs Val Archer	
	Cllr Peter Hicks	
	Cllr Peter Martin	
	Cllr Mrs Fatima Mitchell	
	Cllr Geoff Moore	
	Cllr Ope Onimole	From item 3
	Cllr John Williams	
	Mrs Roxana Brammer	Clerk

Item *Action point*
Minute number 2016/17/

1 APOLOGIES

159 Apologies for absence were received from

Cllr Chris Buckwell	At work
Cllr Gary Etheridge	On holiday
Cllr Chris Sparks	At work

It was proposed by the Chairman, seconded by Cllr Hicks and agreed these apologies be accepted. An apology for absence was also received from Mr Robert Taylor, Footpaths Officer. An apology for late arrival was received from Cllr Ope Onimole.

2 DECLARATIONS OF INTEREST

160 None.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

161 Both the Chairman and Cllr Mrs Archer had matters to raise.

4 MINUTES OF THE MEETING HELD ON 26 MAY 2016

162 It was proposed by Cllr Hicks, seconded by Cllr Martin and agreed the minutes of the meeting held on 26th May 2016 be signed as a true record.

5 MATTERS ARISING

163 None.

6 FOOTPATHS

164 a Representative's Report

The Clerk read Mr Taylor's written report:

The footpaths in my area seem alright, apart from the FP 326 opposite the Sans Pareil pub which I looked at, I found it overgrown, so I contacted Adam Taylor Medway's footpath officer, who said he would get his team to look at it. I have also found that FP 118 which has a cycle prevention barrier at the Lower Rochester Road end is in need of attention. I continued along the footpath, when I got to Higham Road the footpath across the farmer's field requires widening as the crop impedes walking the footpath. These I have also reported to Adam Taylor.

7 PLANNING

a Applications

- 165 i **MC/16/2755:** 23 Weaving Close: Construction of single storey extension to rear and insertion of ground floor window in side elevation (demolition of conservatory)

No objection

- 166 ii **MC/16/2458:** 4 Dashmond Close, Wainscott: Application for a Lawful Development Certificate (proposed) for construction of a detached single storey garage for domestic use

No objection

- 167 iii **MC/16/2594:** 17 Iden Road, Wainscott: Construction of a rear conservatory

No objection

- 168 iv **MC/16/2628:** 7 Poole Close, Wainscott: An application for a Lawful Development Certificate (proposed) for construction of single storey extension with lantern type roof light

No objection

- 169 v **MC/16/2703:** 25 Fordwich Drive: Application for non-material amendment to planning permission MC/15/2571 for widening of front entrance exterior doorway; internal alterations to walls in hallway, wc and dining room on ground floor and replace proposed windows with doors and Juliet balconies on first floor in study and bedroom 4

No objection

- 170 vi **MC/16/1640:** "Liberty Park", Wainscott: Details pursuant to condition 4 of planning permission MC/12/2782 - Alterations under MC/11/1282 to provide 6 additional 2 bed extra care affordable units in place of the approved medical/health facility (Block 1) and internal amendments to the central wing ground floor layout (Block 2)

No objection

- 171 **vii MC/16/2485:** 36 Hughes Drive, Wainscott: Details pursuant to conditions 3, 6 and 7 on planning permission MC/15/3808 for construction of 3 bedroomed detached dwelling with associated parking and bin storage

No objection

- 172 **viii MC/16/2733:** 26 Benenden Road, Wainscott: Neighbourhood consultation application for the construction of a single storey rear extension. The details submitted are as follows: The extension will extend beyond the rear wall by 4.3m The maximum height of the proposed extension from the natural ground level is 3.35m The height at eaves level of the proposed extension measured from the natural ground level is 2.85m

Noted

- 173 **b Decisions**

The decisions listed on Appendix A were received.

- 174 **c Appeals and Other Matters**

None

- 175 **d Licensing Applications**

None.

8 FINANCE

- 176 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

- 177 **b Payments Made Since the Last Meeting**

It was proposed by the Chairman, seconded by Cllr Martin and agreed the payments made since the last meeting as listed on Appendix B be ratified.

- 178 **c Accounts for Payment**

It was proposed by the Chairman, seconded by Cllr Martin and agreed the accounts for payment as listed on Appendix B be approved (cheques 101810 – 101813), with the addition of £111.90, Silent Media Ltd (cheque 101814); £146.39, HMRC (101815) and £1,080, Paul Eades (101816). It was proposed by the Chairman, seconded by Cllr Martin and agreed the payment of £1,178.90 to SAM Online Stores for audio visual equipment for the hall be made by internet banking as the company did not accept payment by cheque.

9 GRANT APPLICATIONS

- 179 None

10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**180 a Recreation Ground/Hall Garden**

The Clerk reported that Baylis Landscaping Contractors were investigating the fencing problems at properties in Holly Road and Burnt House Close.

b Wainscott Fields Open Space

180 i. General matters. The Clerk had received complaints about the state of the
182 land that had not yet been handed over by the developer.

ii. Fencing of open space to rear of Wainscott Road. Cllr Williams said that Crest Nicholson had confirmed they would be installing the fence with a gate and hoped to finish this by the end of July.

183 c Fordwich Drive Open Space

The Clerk reported she had arranged a meeting with the tree surgeons to do a report on the trees.

d Playparks and MUGA

184 i. Recreation Ground. Nothing to report.

185 ii. Wainscott Fields. Nothing to report.

186 iii. Fordwich Drive. The Clerk had arranged a meeting with Park Leisure to discuss a masterplan for the playpark.

187 e Allotments

Nothing to report.

188 f Lower Upnor Village Green

The Clerk would ask for the hedge to be trimmed when appropriate.

189 g Woodland

It was agreed to accept the quotation of £650 from Laverock Tree Care to do the work behind 18 Brissenden Close.

190 h Notice Boards

Cllr Moore reported that the Lower Upnor board had been reinstalled. After discussion, it was agreed to ask Paul Eades if refurbishment of the other notice boards was something he could do.

11 UPNOR**191 a General Matters**

Nothing to report.

192 **b Lower Upnor Riverside Project**

The Clerk said she had spoken to the planning consultant about renewing the planning permission. The planning consultant had asked for a brief and for a meeting.

PH

192 **c Schooner Walk Play Area**

It was proposed by Cllr Hicks, seconded by Cllr Martin and agreed the Council's solicitor be instructed to open negotiations with Greenbelt Energy and Taylor Wimpey over the acquisition of the play area at Schooner Walk, Lower Upnor

12 LIBERTY PARK

193 **a Liberty Park Residents Association**

Cllr Martin reported that no meeting had been held.

194 **b Community Greenspaces**

Awaiting resolution of handover of public open space before progressing.

13 HIGHWAYS AND TRANSPORT

195 **a Anthony's Way, Sans Pareil and Four Elms Roundabouts**

Cllr Hicks said that the ward councillors would be attending a new briefing meeting in August.

14 LIGHTING

196 Nothing to report.

15 RURAL LIAISON COMMITTEE

197 **a Representative's Report**

Cllr Hicks said that he had been re-elected Chairman, with Cllr Coomber being re-elected Vice-chairman. There had been no representation from the police. An update had been given on the Local Plan. It was agreed to host the December meeting.

16 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE

198 No meeting.

17 HALL MANAGEMENT COMMITTEE

199 **a Representative's Report**

Cllr Mrs Mitchell reported on the new side fence and that the back door would be replaced. The gents' toilet had flooded due to blocked gutters. The hall had been booked for a public meeting concerning the Royal Oak, Cooling Road. The cream tea to celebrate the hall's 50th anniversary had been successful.

200 **b Hall Improvements**

The installation of the audio visual equipment was ongoing.

18 POLICE MATTERS

201 **a Police Liaison Committee Representative's Report**

Cllr Williams said no meeting had been held. There was a new PCSO, Chris Price.

202 **b Neighbourhood Watch**

Cllr Onimole had some information that could be put on the notice boards.

19 COMMUNICATIONS

203 **a Website**

Nothing to report

204 **b Magazine**

Cllr Etheridge was collecting articles for the next issue.

20 CONSULTATION

205 **a Abbey Court School – Consultation on Proposed Foundation Status**

Received.

21 CORRESPONDENCE

206 None.

22 REPORTS AND CIRCULARS

207 None

3 ANY OTHER BUSINESS

208 **a David Miller**

The Chairman reported on the death of former councillor David Miller, who had served for over 25 years until his retirement at the 2015 local elections. The Chairman would ask the family about flowers for the funeral and a grant to the Royal British legion in his memory would be put on the agenda for the next meeting.

209 **b Bulky Waste Collection**

Cllr Mrs Archer said that residents paid for bulky waste collection by Medway council, but that frequently the item had gone before Medway Council had a chance to collect it.

CONFIDENTIAL SECTION

23 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

210 It was proposed by the Chairman, seconded by Cllr Moore and agreed to exclude the press and public from the following items on the grounds the first was a legal matter and the second concerned a named member of staff.

24 ASHCROFT ROAD OPEN SPACE

211 The Clerk reported she had written to the Council’s solicitor.

25 REVIEW OF CLERK’S SALARY

It was proposed by the Chairman, seconded by Cllr Martin and agreed the Clerk’s salary be raised by 1.7%, backdated to 1st April 2016

The Chairman thanked everyone for attending and closed the meeting at 8.45 pm

SignedChairman

On theday of2016