

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON WEDNESDAY 25 JUNE 2015 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

PRESENT:	Cllr David Coomber	Chairman
	Cllr Peter Hicks	
	Cllr Peter Martin	
	Cllr Mrs Fatima Mitchell	
	Cllr Geoff Moore	
	Cllr Ope Onimole	
	Cllr Chris Sparkes	
	Cllr John Williams	
	Mrs Roxana Brammer	Clerk
In attendance	Mrs Wendy Williams	Footpaths Officer
	2 members of the public	

Before the commencement of the meeting, Cllr Williams signed his declaration of acceptance of office before the Proper Officer of the Council.

Item	<i>Action point</i>
Minute number 2015/16/	

1 APOLOGIES

124 Apologies for absence were received from

Cllr Trevor Archer	Family commitment
Cllr Mrs Val Archer	Family commitment
Cllr Chris Buckwell	Prior engagement
Cllr Gary Etheridge	On holiday

It was proposed by the Chairman, seconded by Cllr Moore and agreed these apologies be accepted.

2 DECLARATIONS OF INTEREST

125 Cllr Sparkes declared a potential conflict of interest in item 7a(ix), planning application for land rear of Sandacres, Upnor Road, as the site was close to his house.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

126 None.

4 MINUTES OF THE MEETING HELD ON 20 May 2015

127 It was proposed by Cllr Martin, seconded by Cllr Onimole and agreed the minutes of the meeting held on 20th May 2015 be signed as a true record.

5 MATTERS ARISING

128 None.

6 FOOTPATHS

129 **a Representative's Report**

The Chairman suspended the meeting to allow Mrs Williams to give her report.

Mrs Williams reported that her strimmer was broken and she would take it for repair. She had asked Medway Council's Public Rights of Way officer for the original strimmer back.

The Chairman thanked Mrs Williams and reconvened the meeting.

7 PLANNING

a Applications

130 **i MC/15/1754:** Denison House, Hoo Road, Wainscott: Application for a Lawful Development Certificate (proposed) for construction of a single storey side extension

No objection

131 **ii MC/15/1760:** British Sisalcraft Ltd, Commissioners Road, Medway City Estate: Construction of 2 mezzanine levels for office use within existing industrial unit together with alterations to external face to create new entrance

No objection

132 **iii MC/15/1815:** British Sisalcraft Ltd, Commissioners Road, Medway City Estate: Advertisement consent for 2 non-illuminated fascia signs

No objection

133 **iv MC/15/1595:** 26 Hollywood Lane, Wainscott: Construction of a single storey rear extension, detached timber framed outbuilding to front for use as an office and a detached timber loggia to rear (demolition of existing garage)

After discussion, it was agreed to respond as follows:

Frindsbury Extra Parish Council has no objection to the rear extension or detached timber loggia to the rear. The Parish Council does however object to the proposed timber framed outbuilding at the front. Its use is give as an office. It is assumed that this would be for commercial purposes, since the location is at the front of the property, where it would be accessible to staff and deliveries. If it was intended for non-commercial use as a home office for the occupier of the property, it could be located at the back and the garage could remain, so that parking within the curtilage would be preserved.

134 **v MC/15/1619:** 22 Cypress Road, Wainscott: Construction of porch to front together

with 2 dormers and roof light to rear to facilitate conversion of loft space into habitable living accommodation

No objection

- 135 **vi** **MC/15/2061:** Woodfield Way, Chattenden: Construction of a steel framed, 2 bay training building to support Ministry of Defence (MoD) mission specific training.

No objection

- 136 **vii** **MC/15/1397:** 5 Hollywood Lane, Wainscott: Construction of a part single storey/part two storey rear extension with raised roof lights together with vehicle crossover to front (demolition of existing rear conservatory)

No objection

- 137 **viii** **MC/15/2027:** The Old Vicarage, Upnor Road, Upnor: Application for non-material amendment to permission MC/15/0366 for reduction of glazing sizing and change in roof design

No objection

- 138 **ix** **MC/15/2160:** Land rear of Sandacres, Upnor Road, Upnor: Details pursuant to condition 8 of permission MC/13/2011

No objection

- 139 **x** **MC/15/2192:** 13 Guinness Drive, Wainscott: Construction of porch to front; 2 storey extension to side; single storey extension to rear; insertion of dormers to front and rear and roof light to rear to facilitate loft conversion; addition to chimney stack and construction of new timber side fence.

No objection, subject to no objections from neighbours.

- 140 **b** **Decisions**

The decisions listed on Appendix A were received.

- 141 **c** **Appeals and Other Matters**

None.

- 142 **d** **Licensing Applications**

None.

8 **FINANCE**

- 143 **a** **Bank Balances**

The bank balances as listed on Appendix B were noted.

144 **b Cheques Signed Since the Last Meeting**

It was proposed by the Chairman, seconded by Cllr Martin and agreed the payments made since the last meeting as listed on Appendix B be ratified.

145 **c Accounts for Payment**

It was proposed by the Chairman, seconded by Cllr Martin and agreed the accounts for payment as listed on Appendix B be approved (cheques 101725 - 101729), with the addition of £30, Frindsbury Extra Memorial Hall (101730) and £84, Clive Stanley (101731).

9 GRANT APPLICATIONS

146 None.

18 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

147 **a Recreation Ground/Hall Garden**

The Clerk said that she had spoken to the football club, who had apologised for holding a barbecue on the ground without obtaining approval from the Council. They had also apologised for leaving the toilets in a state. They would be having a girls' team the following season, when they would need use of the ladies' toilets. They were prepared to pay for the use of the toilets and the Hall Management Committee would be informed.

148 **b Wainscott Fields Open Space**

Nothing to report.

c Playparks and MUGA

149 i. Recreation Ground. Nothing to report.

150 ii. Wainscott Fields. Nothing to report.

151 **d Allotments**

Nothing to report.

152 **e Lower Upnor Village Green**

Nothing to report.

153 **f Woodland**

Nothing to report.

154 **h Notice Boards**

Nothing to report.

11 UPNOR**155 a General Matters**

Cllr Moore had nothing to report.

156 b Lower Upnor Riverside Project

Cllr Hicks reported on the meeting held on 26th May. He had walked round the site with the new quantity surveyor, who would update the costings.

157 c Upnor Residents' Community Association

In Cllr Etheridge's absence, there was no report.

12 LIBERTY PARK**158 a Liberty Park Residents Association**

Cllr Martin reported that fewer people had attended the last meeting and that consideration was being given to altering the start time. The Association had asked him to pass on their thanks for the grant to the Parish Council.

159 b Communal Greenspaces

The Clerk had written a formal letter to Crispin Hanson of Crest Nicholson but had received no reply. Cllr Sparkes said that he knew one of the directors of the company and would take the matter up with him.

13 HIGHWAYS AND TRANSPORT**160 a Wainscott Road**

The proposed scheme for Wainscott Road was discussed. Cllr Williams said he thought a speed indicator device would be a useful addition and Cllr Martin suggested timed parking restrictions on Benenden Road.

161 b Pedestrian Crossing, Hollywood Lane/Greenfields Close

The Clerk reported that Andy McGrath had said the drawings for the new scheme would be available shortly.

14 LIGHTING

162 Nothing to report.

15 RURAL LIAISON COMMITTEE**163 a Representative's Report**

Cllr Hicks reported on the last meeting. He had been re-elected Chairman and Cllr Coomber had been re-elected Vice-chairman. The meeting had been held at Court

Farm, Halling and they had had a guided tour round the farm, then had gone on to Ranscombe Farm. Most parishes had been represented. A written report had been received from the police.

b Projects

- 164 i. Parish Room. The Clerk would ask for a progress report.
 165 ii. Projects 2015/16. The improvement of the play area at Fordwich Drive was suggested. The Clerk had established that the S 106 money for the Taylor Wimpey development would not be allowed, even though it was the nearest play area.

16 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE

166 Cllr Moore reported on the recent meeting, which had been quite well attended. The County Secretary had introduced the new President, Cllr John Rivers. John Collins of the City of Rochester Society had also spoken on the Society's campaign to create a town council for Rochester.

17 HALL MANAGEMENT COMMITTEE

167 a Representative's Report

Cllr Mrs Mitchell said no meeting had been held. She would contact the Hall Secretary to find out more about the hall.

168 b Hall Improvements

The Chairman reported that the refurbishment of the hall toilets was finished and the invoice was due. The Clerk said the sum available was £33,691.90, but £4,493.43 was owed to the Council from the overspend on the last phase, leaving £29,197.57

169 c 50th Anniversaries

The Women's Institute was celebrating its 50th anniversary and had asked to put up a plaque. The hall would be 50 years old in 2016. It was agreed the WI could put up a plaque and plant crocuses in front of the hall and that bulbs and plants with golden flowers would be planted in the hall garden.

18 POLICE MATTERS

170 a Police Liaison Committee Representative's Report

Cllr Williams said he had not been informed of any meeting.

171 b Neighbourhood Watch

Cllr Opimole volunteered to liaise with Neighbourhood Watch and would speak to David Miller.

19 MANOR FARM

172 The Clerk was asked to contact the Heritage Design Team for an update.

20 COMMUNICATIONS173 a **Website**

Nothing to report

174 b **Magazine**

In Cllr Etheridge's absence, there was no report.

21 DATES AND TIMES OF FUTURE MEETINGS

175 Dates and times of future meetings were discussed. Thursdays was a difficult day for Cllr Buckwell. The fourth Wednesday was put forward but this was known to be difficult for Cllrs Archer and Mrs Archer. As Cllrs Buckwell, Archer and Mrs Archer were not present, it was agreed to hold the next meeting on Thursday 23rd July as usual and to email all councillors to establish their preferred day of the week.

22 CONSULTATION

176 No documents received.

23 CORRESPONDENCE

177 None.

24 REPORTS AND CIRCULARS

178 The reports and circulars as listed on the agenda were received.

CONFIDENTIAL SECTION**25 EXCLUSION OF PRESS AND PUBLIC**

179 It was proposed by the Chairman, seconded by Cllr Hicks and agreed the press and public be excluded from the following item on the grounds that it concerned a legal matter.

26 FORDWICH DRIVE OPEN SPACE

180 The Council's solicitor had been instructed.

The Chairman thanked everyone for attending and closed the meeting at 9.15 pm

SignedChairman

On theday of2015