

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 28 JULY 2016 AT THE MEMORIAL HALL, HOLLY ROAD,
WAINSCOTT AT 7.30 pm**

PRESENT:	Cllr David Coomber	Chairman
	Cllr Trevor Archer	
	Cllr Mrs Val Archer	
	Cllr Gary Etheridge	
	Cllr Peter Hicks	
	Cllr Peter Martin	
	Cllr Mrs Fatima Mitchell	
	Cllr Chris Sparks	
	Cllr John Williams	
	Mrs Roxana Brammer	Clerk
In attendance	Mr Robert Taylor	Footpaths Officer

Item *Action point*
Minute number 2016/17/

1 APOLOGIES

213 Apologies for absence were received from

Cllr Chris Buckwell	At work
Cllr Geoff Moore	On holiday
Cllr Ope Onimole	At work

It was proposed by the Chairman, seconded by Cllr Hicks and agreed these apologies be accepted.

2 DECLARATIONS OF INTEREST

214 Cllrs Etheridge and Hicks declared possible conflicts of interest in item 7a, planning applications, as members of Medway Council's Planning Committee. Cllr Williams declared a personal interest in item 7a(vi), planning application for 70 Jarett Avenue, Wainscott, as he was acquainted with the applicant.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

215 Cllr Etheridge said he would like to give an update as a Medway councillor.

4 MINUTES OF THE MEETING HELD ON 30 JUNE 2016

216 It was proposed by Cllr Hicks, seconded by Cllr Williams and agreed the minutes of the meeting held on 30th July 2016 be signed as a true record.

5 MATTERS ARISING

217 None.

6 FOOTPATHS

218 a Representative's Report

The Chairman suspended the meeting to enable Mr Taylor give his report.

Mr Taylor said there had been no action by Medway Council on the points raised in his last report. He was clearing the footpath that goes over the footbridge when the trimmer broke down and he was obtaining a new head for it. He also said he would be moving out of the area.

The Chairman thanked Mr Taylor and reconvened the meeting.

CLlr Hicks said he had received a complaint about rubbish on the footpath that went over the footbridge and would report it.

7 PLANNING

a Applications

- 219 i **MC/16/28625:** 7 Admiralty Terrace, Upnor: Construction of a single storey side extension

No objection

- 220 ii **MC/16/2993:** McDonalds Restaurant, Anthony's Way, Medway City Estate: Installation of "folded roof" concept aluminium cladding to the roof

No objection

- 221 iii **MC/16/2994:** McDonalds Restaurant, Anthony's Way, Medway City Estate: Advertisement Consent for installation of 3 internally illuminated 'McDonald's' text roof signs and 5 internally illuminated 'Golden Arch' roof signs

No objection

- 222 iv **MC/16/3021:** 41 Frittenden Road, Wainscott: Application for a Lawful Development Certificate (proposed) for construction of a dormer window to rear and installation of roof lights to front to provide additional living accommodation within roof space

No objection

- 223 v **MC/16/2856:** 40 High Street, Upnor: Listed building consent for construction of a new mansard roof and dormer window; new rear stair enclosure; formation of a new disabled access ramp with glazed covered area, new boundary treatment and associated internal and external alterations

No objection

- 224 vi **MC/16/3107:** 70 Jarrett Avenue, Wainscott: Construction of a single storey front/side and a single storey rear extension with roof lights - demolition of porch to side and

conservatory to the rear

No objection.

- 225 **vii MC/16/3095:** Lower Upnor Depot, Upnor Road, Lower Upnor: Details pursuant to conditions 5, 15 and 18 on planning permission MC/15/3793 - Construction of a two-storey apartment building for 16 apartments

No objection.

- 226 **viii MC/16/3158:** 5 Ashenden Close, Wainscott: Construction of a single storey rear extension, formation of steps to new side entrance door and replacement steps to front entrance - demolition of existing garage

No objection.

- 227 **b Decisions**

The decisions listed on Appendix A were received.

- 228 **c Appeals and Other Matters**

None

- 229 **d Licensing Applications**

None.

8 FINANCE

- 230 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

- 231 **b Payments Made Since the Last Meeting**

It was proposed by the Chairman, seconded by Cllr Martin and agreed the payments made since the last meeting as listed on Appendix B be ratified.

- 232 **c Accounts for Payment**

It was proposed by the Chairman, seconded by Cllr Martin and agreed the accounts for payment as listed on Appendix B be approved (cheques 101818 – 101823), with the addition of £10.99, Robert Taylor (cheque 101824); £275.60, Crest Nicholson (101825) and £850, Paul Eades (101826)..

9 GRANT APPLICATIONS

- 233 **a Royal British Legion**

It was proposed by Cllr Hicks, seconded by Cllr Martin and agreed a grant of £150 be made to the Royal British Legion in memory of the late David Miller. The grant made under S 137 of the LGA 1972.

10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**234 a Recreation Ground/Hall Garden**

Turfsoil would be asked to deal with the weeds round the edge of the Recreation Ground.

b Wainscott Fields Open Space

235 i. General matters. Nothing to report.

236 ii. A meeting had been arranged with representatives of Crest Nicholson to finalise handing over of remaining open space and also to inspect the newly installed fence.

237 iii. Proposed landscape enhancement. The Clerk had asked for a revised quotation for more planting

c Fordwich Drive Open Space

238 i. General matters. Nothing to report.

239 ii. The tree report would be discussed at the next meeting.

d Playparks

240 i. Recreation Ground. Nothing to report.

241 ii. Wainscott Fields. The cantilever basket swing had been vandalised. It had been
242 decommissioned and Park Leisure contacted about a replacement.

iii. Fordwich Drive. Park Leisure was preparing a masterplan for the playpark.

243 e Allotments

Nothing to report.

244 f Lower Upnor Village Green

A large tree close to the Arethusa Venture Centre fence needed reducing and Laverock Tree Care would be asked for advice and a quotation.

245 g Woodland

Nothing to report.

246 h Notice Boards

Paul Eades had been asked to refurbish the remaining boards. Turfsoil would be asked to remount the Upnor board at a lower height.

11 UPNOR**247 a General Matters**

Nothing to report.

248 **b Alleged Encroachment onto Parish Land**

A letter had been received from a resident complaining that two residents of Margett's Place had encroached onto parish land. The matter would be referred to the Council's solicitor.

249 **c Lower Upnor Riverside Project**

The Clerk reminded Cllr Hicks that she was waiting for him to draft a brief to forward to the planning consultant. Cllr Hicks said that the quantity surveyor was now back in his office and would review the project figures. He reported that £8,807.36 of S 106 money had been allocated to the Project from the Lower Upnor depot development, payable on the occupation of the 8th dwelling.

PH

12 LIBERTY PARK

250 **a Liberty Park Residents Association**

Cllr Martin reported that no meeting had been held.

251 **b Community Greenspaces**

Awaiting resolution of handover of public open space before progressing.

13 HIGHWAYS AND TRANSPORT

252 **a Anthony's Way, Sans Pareil and Four Elms Roundabouts**

Cllr Etheridge referred to a presentation given to Medway Councillors. Following this a new team had been tasked with the scheme and they would be giving a presentation on 11th August. Cllr Hicks commented that interim traffic lights were needed at the Sans Pareil roundabout.

14 LIGHTING

253 Cllr Mrs Archer said a light in Hollywood Lane was on all day.

15 RURAL LIAISON COMMITTEE

254 **a Representative's Report**

The next meeting would be held in September.

16 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE

255 No meeting.

17 HALL MANAGEMENT COMMITTEE

256 **a Representative's Report**

Cllr Mrs Mitchell reported on the new side fence and back door. New tables were on

order. There was a new alarm system with new detectors and cameras. The shutters were due to be serviced.

257 **b Hall Improvements**

The installation of the audio visual equipment was ongoing. Cllr Mrs Archer would meet the Hall Secretary about an awning for the rear of the hall. The Clerk would seek prices for benches for the garden.

18 POLICE MATTERS

258 **a Police Liaison Committee Representative's Report**

Cllr Williams said no meeting had been held. He had attended a meeting of the Community Safety Partnership.

259 **b Neighbourhood Watch**

In Cllr Onimole's absence, there was no report.

19 COMMUNICATIONS

260 **a Website**

Nothing to report

261 **b Magazine**

Cllr Etheridge was asked that the next issue contained an article on the Royal Oak.

20 DATES OF FUTURE MEETINGS

262 **a December 2016 Meeting**

The fourth Thursday was 22nd December and it was agreed to meet as usual on this date.

263 **b March 2017 Meeting**

Due to the Clerk's being on holiday the week beginning 20th March, it was agreed the March meeting be held on Thursday 30th March.

21 CONSULTATION

264 No documents received.

22 CORRESPONDENCE

265 None.

23 REPORTS AND CIRCULARS

266 The reports and circulars as listed on the agenda were received.

3 ANY OTHER BUSINESS

267 a **Medway Council Report**

Cllr Etheridge reported that he had met with Medway Norse about the Villager bus and was expecting a written report. There had been a number of meetings with residents concerning parking in Frittenden Road. The speedwatch camera had been at Wainscott Road in connection with the school and there had been meetings with the head. The hoarding on Higham Road bridge had been vandalised and reported to the police. Cllr Etheridge had insisted it be removed within 24 hours.

CONFIDENTIAL SECTION

23 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

268 It was proposed by the Chairman, seconded by Cllr Martin and agreed to exclude the press and public from the following items on the grounds it was a legal matter.

24 PROPOSED LAND ACQUISITIONS

269 Ongoing.

The Chairman thanked everyone for attending and closed the meeting at 9.18 pm

SignedChairman

On theday of2016