

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 28 JANUARY 2016 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

PRESENT: Cllr David Coomber Chairman
 Cllr Mrs Val Archer
 Cllr Chris Buckwell
 Cllr Peter Martin
 Cllr Mrs Fatima Mitchell
 Cllr Ope Onimole
 Cllr Chris Sparks

Mrs Roxana Brammer Clerk

Item *Action point*
 Minute number 2015/16/

1 APOLOGIES

445 Apologies for absence were received from

Cllr Trevor Archer	indisposed
Cllr Gary Etheridge	At a meeting of Medway Council
Cllr Geoff Moore	On holiday
Cllr John Williams	At a meeting of Medway Council

It was proposed by the Chairman, seconded by Cllr Martin and agreed these apologies be accepted. An apology for absence was also received from Mr Robert Taylor, Footpaths Officer.

2 DECLARATIONS OF INTEREST

446 None.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

447 None.

4 MINUTES OF THE MEETING HELD ON 22 OCTOBER 2015

448 It was proposed by Cllr Mrs Archer, seconded by Cllr Martin and agreed the minutes of the meeting held on 22nd October 2015 be signed as a true record.

5 MATTERS ARISING

449 No matters were raised.

6 MINUTES OF THE MEETING HELD ON 26 NOVEMBER 2015

450 It was proposed by Cllr Martin, seconded by Cllr Sparks and agreed the minutes of the meeting held on 26th November 2015 be signed as a true record.

7 MATTERS ARISING

451 No matters were raised.

8 MINUTES OF THE MEETING HELD ON 15 DECEMBER 2015

452 It was proposed by Cllr Martin, seconded by Cllr Mrs Mitchell and agreed the minutes of the meeting held on 15th December 2015 be signed as a true record.

9 MATTERS ARISING

453 No matters were raised.

10 FOOTPATHS**454 a Footpath Officer's Report**

The Clerk reported that in giving his apologies, Mr Taylor had said there was nothing to report.

11 PLANNING**a Applications**

455 i **MC/15/4290:** 65 Rolvenden Road, Wainscott: Application for a Lawful Development Certificate (proposed) for construction of a single storey rear extension (demolition of existing conservatory)

No objection.

456 ii **MC/15/4461:** Gemini House, Maritime Close, Medway City Estate: Siting of a mobile hot food trailer

No objection

457 iii **MC/16/0196:** Medway Enterprise Centre, Medway City Estate: Change of use of land to provide parking facility including construction of modular building for use as office and driver welfare facilities and erection of lighting columns.

No objection

458 Out of Time

None

459 b Decisions

The decisions as listed on Appendix A were received.

- c Appeals and Other Matters**
- 460 **i MC/15/3751:** 132 Cooling Road, Frindsbury Extra: Construction of a 2-bedroomed chalet bungalow
- Cllr Martin gave an update on the situation. The case officer had asked the applicant to submit accurate plans.
- 461 **d Licensing Applications**
- None.
- 12 FINANCE**
- 462 **a Bank Balances**
- The bank balances as listed on the finance report were noted.
- 463 **b Payments made since the last Meeting**
- The payment made since the last meeting as listed on Appendix B was ratified.
- 464 **c Accounts for Payment**
- It was proposed by the Chairman, seconded by Cllr Martin and agreed the accounts for payment as listed on the finance report be approved (cheques 101776 – 101780), together with £1,500, NH Pro Solutions (cheque 101781) and £336, Accurate Roofing, (cheque 101782)
- 13 GRANT APPLICATIONS**
- 465 None.
- 14 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**
- 466 **a Recreation Ground/Hall Garden**
- Nothing to report.
- 467 **b Football**
- Cllr Mrs Archer said she thought the pitches were again being used by the football club. The Clerk would speak to the club.
- 468 **c Wainscott Fields Open Space**
- Nothing to report.
- c Playparks and MUGA**
- 469 i. Recreation Ground. Nothing to report.
- 470 ii. Wainscott Fields. The Clerk would ask Park Leisure's installers to re-do the bolts on the climbing frame

471 **d Allotments**

Nothing to report.

472 **e Lower Upnor Village Green**

Nothing to report.

473 **f Woodland**

Nothing to report.

474 **h Notice Boards**

The Clerk reported that she had been promised the Lower Upnor board would be re-installed as soon as possible and that Mr Hall would make refurbishing the other boards a priority. It was agreed that once it had been refurbished, the board currently at the top of Sword Grove be installed on Wainscott Fields.

15 UPNOR

475 **a General Matters**

Cllr Sparks said that the development of the MoD site was well under way.

476 **b Lower Upnor Riverside Project**

In Cllr Hicks's absence, there was no report.

477 **c Upnor Residents' Community Association**

In Cllr Etheridge's absence, there was no report.

16 LIBERTY PARK

478 **a Liberty Park Residents Association**

Cllr Martin said that no meeting had been held.

479 **b Communal Greenspaces**

The Clerk would yet again attempt to contact Crispin Hanson of Crest Nicholson.

17 HIGHWAYS AND TRANSPORT

480 **a Four Elms Roundabout**

The Chairman reported that the engineer for the scheme to alter Four Elms roundabout had come to the hall at the wrong time. It was agreed to invite him to attend the next meeting, together with the Portfolio Holder, Cllr Phil Filmer.

18 LIGHTING

481 Nothing to report.

19 RURAL LIAISON COMMITTEE**482 a Representative's Report**

No meeting.

b Projects

483 i. Parish Room. Honours board and door plaque completed.

484 ii. Play area at Fordwich Drive. Nothing could be done until the land acquisition was completed.

20 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE

485 The next meeting was in February.

21 HALL MANAGEMENT COMMITTEE**486 a Representative's Report**

Cllr Mrs Mitchell reported that the roof had been repaired. There was a fresh leak caused by the theft of lead and the Committee was waiting for a quotation for it to be repaired. There was now another regular booking on Sunday mornings. Cllr Mrs Archer said that the police had wanted to look at the CCTV in connection with burglaries in Holly Road.

487 b Hall Improvements

Nothing further to report.

22 POLICE MATTERS**488 a Police Liaison Committee Representative's Report**

In Cllr Williams's absence, there was no report.

489 b Neighbourhood Watch

Cllr Onimole said he was still receiving no information and would pursue the matter.

23 MANOR FARM

490 Nothing to report.

24 COMMUNICATIONS**491 a Website**

Nothing to report.

492 **b Magazine**

In Cllr Etheridge’s absence, there was no report.

25 CONSULTATION

493 No documents received.

26 CORRESPONDENCE

494 None.

27 REPORTS AND CIRCULARS

495 None received.

CONFIDENTIAL SECTION

28 EXCLUSION OF PRESS AND PUBLIC

496 It was proposed by the Chairman, seconded by Cllr Buckwell and agreed the press and public be excluded from the following item on the grounds that it concerned a legal matter.

29 FORDWICH DRIVE OPEN SPACE

497 Ongoing.

The Chairman thanked everyone for attending and closed the meeting at 8.55 pm

SignedChairman

On theday of2016