

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 23 JANUARY 2014 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

PRESENT:	Cllr David Coomber	Chairman
	Cllr Trevor Archer	
	Cllr Mrs Val Archer	
	Cllr Gary Etheridge	
	Cllr Peter Martin	
	Cllr David Miller	
	Cllr Andrew Millsom	From item 6
	Cllr Geoff Moore	
	Mrs Roxana Brammer	Clerk
In attendance	Mr Peter Casselton	Chairman of Governors, Wainscott School

Item	<i>Action point</i>
<i>Minute number 2013/14/</i>	

1 APOLOGIES

412 Apologies for absence were received from

Cllr Mrs Pam Coomber	Family commitment
Cllr Peter Hicks	At a meeting of Medway Council
Cllr Tom Mason	At a meeting of Medway Council
Cllr Mrs Georgina Revell	Prior engagement

It was proposed by the Chairman, seconded by Cllr Martin and agreed these apologies be accepted. An apology for late arrival was received from Cllr Andrew Millsom. Apologies for absence were also received from Cllr Peter Rodberg, Medway Council and Mrs Wendy Williams, Footpaths Officer.

2 DECLARATIONS OF INTEREST

413 None.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

414 None

4 MINUTES OF THE MEETING HELD ON 18 DECEMBER 2013415 It was proposed by Cllr Martin, seconded by Cllr Mrs Archer and agreed that the minutes of the meeting held on 28th November 2013 be signed as a true record.**5 MATTERS ARISING**

416 No matters were raised.

As the Chairman of the Governors of Wainscott School was present, it was agreed to vary the order of the agenda.

12 HIGHWAYS AND TRANSPORT**417 a Wainscott Road**

The Chairman introduced Mr Peter Casselton, Chairman of the Governors of Wainscott School and suspended the meeting to enable him to speak.

The Clerk said she had received telephone calls from concerned parents about the danger of crossing Wainscott Road near the new entrance. Families had changed their walking routes to school and more were using Miller Way. One parent of a 10 year old said her child used to walk to school but she could no longer allow him to do so as it was too dangerous to cross Wainscott Road near the new school access. There were also complaints that after the first week of term, the gates at the new access had been closed and parents using cars were causing more problems and danger in the road, since they could no longer drive through to the dropping-off point that had been part of the planning consent. It was regrettable that no parents had come to the meeting. She had invited Medway Council's Highways to attend, but after messages to and from various officers, the invitation had been passed to the travel to school team, who had declined. The Parish Council saw it as a highways issue, not as a travel to school issue.

Mr Casselton said that the Headteacher and Governors had been working with Medway Council's travel to school team. The crossing attendant had been moved a little further towards the new access. A gate onto the public footpath which ran from Wainscott Road across the footbridge to Upnor Road was open mornings and afternoons at school times and could be used as well as the new access. A raised crossing was due to be constructed at the new access, which was part of the planning consent. The behaviour of the parents themselves had caused the school to close off the gates to the access road. Teachers were not traffic marshals but had done their best to help control the traffic; however they had had to suffer abuse from parents. This was unacceptable and the gate had been closed to cars.

A discussion followed about how the road could be made safer, both for schoolchildren and other pedestrians. The Chairman concluded by saying he would speak to the Portfolio Holder for Highways. *DC*

The Chairman thanked Mr Casselton and reconvened the meeting.

6 FOOTPATHS

418 In giving her apologies for absence, Mrs Williams had reported that fence panels were down on the footpath behind Leigh Road. This had been passed on to the Public Rights of Way Officer. There was an issue with her clearing paths with the strimmer due to the fact she could not work alone and the strimmer had been passed on to Oliver Hulf.

7 PLANNING**a Applications**

419 i MC/14/0026: Manor Farm Barn, Parsonage Lane, Frindsbury: Details pursuant to condition 4 of planning permission MC/10/3905 - Listed building application for the reconstruction and restoration of fire damaged Grade I Listed Manor Farm Barn and an ancillary building (Cowshed) (Resubmission of MC/10/2065)

No objection

420 ii MC/13/3087: Castacrete Ltd, Commissioners Road, Strood: Part retrospective

application for demolition of existing buildings and erection of a purpose built factory, including silos and associated infrastructure

No objection

- 421 **ii** **MC/14/0086:** Cliffe Yard, Anthony's Way, Medway City Estate: Application for non-material amendment to planning permission MC/12/2889 for addition of 3 first floor windows, relocation of 1 sectional overhead door, relocation of main entrance position and removal of 1 personnel door

No objection

- 422 **iii** **MC/14/0069:** 1 Lee Green Cottages, Town Road, Cliffe Woods: Construction of a single storey side and rear extension along with a detached garage and workshop.

No objection.

- 423 **iv** **MC/14/0117:** Arethusa VEntrure Centre, Lower Upnor: Removal of existing wooden pavilion and replacement with a new wooden pavilion to be used as an educational hub and activity support building

No objection

Neighbourhood Consultation

- 424 **v** **MC/14/0111:** 14 Galleon Way, Lower Upnor: Neighbourhood consultation application for the construction of a conservatory to rear. The details submitted are as follows: The extension will extend beyond the rear wall of the original dwelling by 3.90 m The maximum height of the proposed extension from the natural ground level is 3m The height at eaves level of the proposed extension measured from the natural ground level is 2.25m

Noted.

Out of Time

- 425 **vi** **MC/13/3319:** Wainscott School, Wainscott Road, Wainscott: Details pursuant to conditions 04, 15, 16, 17, 23 and 24 on planning permission MC/12/2339 for alterations and extensions to increase the existing primary school from 1 Form Entry (210 pupils) to 2 Form Entry (420 pupils) plus an integrated foundation stage (nursery class from age 3) including extensions to buildings, extension of school grounds to incorporate the triangle of land to the south, provision of a new vehicular and pedestrian access from Wainscott Road at the southern tip of the extended site, new staff and visitor parking and new play/sports facilities

No objection.

- 426 **vii** **MC/13/3127:** 9 Admiralty Terrace, Upnor: Construction of a single storey rear extension and alteration to land level with retaining wall and steps

No objection.

- 427 **b** **Decisions**

The decisions listed on Appendix A were received.

c Appeals and Other Matters428 **i Abbey Court School**

The Chairman reported that there was consultation on the justification for re-organising the school, as there was insufficient room on the existing sites. There was a public consultation meeting on 6th February at the Rainham site. Part of the plans was to expand onto the Temple School site. The Chairman said he would speak to Cllr Mike O'Brien. DC

429 **d Licensing Applications**

None.

8 FINANCE430 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

431 **b Cheques Signed Since the Last Meeting**

It was proposed by Cllr Etheridge, seconded by Cllr Moore and agreed the cheques signed since the last meeting as listed on Appendix B be ratified.

432 **c Accounts for Payment**

It was proposed by Cllr Etheridge, seconded by Cllr Moore and agreed the accounts for payment as listed in Appendix B (cheques 101605 – 101608) be approved, with the addition of £30, David Coomber, Chairman's allowance (cheque 101609).

433 **d Subscription to CPRE**

It was proposed by the Chairman, seconded by Cllr Martin and agreed to renew the subscription to the Campaign for the Protection of Rural England, £29.

9 GRANT APPLICATIONS

434 None.

10 UPNOR435 **a General Matters**

Cllr Moore reported that a youth with learning difficulties had been causing problems at the Medway Yacht Club, when windows had been broken and cars damaged. He had been arrested and released into the care of his mother. The Clerk reported on her meeting with Heather Marsh of Medway Council about S106 monies for informal play in Lower Upnor.

436 **b Southern Water Treatment Works**

Work was due to start to upgrade the water treatment works in Upnor Road. This would take about eighteen months and the work would be contained within the existing site, except for deliveries of materials. Southern Water had notified nearby properties.

437 c **Lower Upnor Riverside Project**

Nothing to report.

438 d **MoD Site**

Nothing to report.

11 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

a Recreation Ground/Hall Garden

439 The planting was due to be done.

b Playparks and MUGA

440 i. Recreation Ground. Nothing to report.

441 ii. Wainscott Fields. Nothing to report.

442 c **Wainscott Fields Open Space**

Turfsoil had reported while on site that one of the new trees was leaning. They were asked to check all the trees and to stake them if necessary.

443 d **Allotments**

Nothing to report.

444 e **Lower Upnor Village Green**

The gapping up of the hedge and other planting had been completed. Cllr Moore commented that the area was now looking good.

445 f **Woodland**

Nothing to report

446 g **Frittenden Road Hedge**

Nothing to report.

447 h **Notice Boards**

Cllr Martin said he had not yet fixed stays on the noticeboards.

PM

13 LIGHTING

448 Nothing to report.

14 RURAL LIAISON COMMITTEE

449 a **Representative's Report**

No meeting.

b Projects

- 450 i Instant hot water tap for hall. It was agreed to defer the decision to the Hall VA
Committee.
- 451 ii The units were due to be installed shortly. The Clerk had approached the
carpenter about making an honours board and he had expressed interest. She would RB
discuss it with him further. The Chairman said he would do some research at Medway DC
Archives.

15 KALC/MAC

452 a Representatives' Report

No meeting.

16 HALL MANAGEMENT COMMITTEE

453 a Representative's Report

Cllr Mrs Archer said that no meeting had been held.

454 b Hall Extension

The Chairman reported that the cracks had been repaired, but that there was a leak in the ladies' toilets.

17 POLICE MATTERS

455 a Police Liaison Committee Representative's Report

Cllr Millsom said that the next meeting was the following week.

456 b Neighbourhood Watch

Cllr Miller said there were only two crime reports, a theft of a van in Bogarde Drive and an attempted burglary in Hollywood Lane, where a shed had been broken into but nothing taken. He reported on a computer scam involving a message about "encrypted files".

18 COMMUNICATIONS

457 a Website

Nothing to report.

458 b Magazine

Cllr Etheridge asked councillors to submit articles and the Chairman to write his message. The Clerk would write her Parish Brief following the meeting.

19 CONSULTATION

459 No documents received.

20 CORRESPONDENCE

460 None.

21 REPORTS AND CIRCULARS

461 The reports and circulars as listed on the agenda were received.

CONFIDENTIAL SECTION

22 EXCLUSION OF PRESS AND PUBLIC

It was proposed by the Chairman, seconded by Cllr Moore and agreed the press and public be excluded from the following item on the grounds that it concerned a commercial contract.

23 LANDSCAPE MAINTENANCE CONTRACT 2014/15

Tenders had been sought from 6 contractors and 3 had been submitted. One of these had been sent in the same envelope addressed to another parish council that the Clerk worked for and had not been opened together with the other two tenders by 2 councillors and the Clerk. In addition, they had included only one set of required papers which were now in the possession of the other parish council and a copy of the insurance certificate had not been provided for either council as required. The tender was therefore defective but the tender price was nonetheless tabled.

After discussion it was proposed by Cllr Martín, seconded by Cllr Moore and agreed unanimously that the tender submitted by Turfsoil Ltd be accepted.

The Chairman closed the meeting at 9.36pm

SignedChairman

On theday of2014