

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 25 FEBRUARY 2016 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

PRESENT:	Cllr David Coomber	Chairman
	Cllr Mrs Val Archer	
	Cllr Peter Martin	
	Cllr Mrs Fatima Mitchell	Items 1-6, 13, 7
	Cllr Geoff Moore	
	Cllr Chris Sparks	
	Mrs Roxana Brammer	Clerk
In attendance	Mr Mohammed Ilyas	Medway Council
	6 members of the public	

Item *Action point*
Minute number 2015/16/

1 APOLOGIES

498 Apologies for absence were received from

Cllr Trevor Archer	indisposed
Cllr Chris Buckwell	At work
Cllr Gary Etheridge	At a meeting of Medway Council
Cllr Peter Hicks	At a meeting of Medway Council
Cllr Ope Onimole	At work
Cllr John Williams	At a meeting of Medway Council

It was proposed by the Chairman, seconded by Cllr Moore and agreed these apologies be accepted. An apology for absence was also received from Mr Robert Taylor, Footpaths Officer. An apology for early departure was received from Cllr Mrs Mitchell.

2 DECLARATIONS OF INTEREST

499 Cllr Mrs Archer declared a possible conflict of interest in item 9a, grant application by Frindsbury Extra Memorial Hall, as Chairman of the Management Committee.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

500 None.

4 MINUTES OF THE MEETING HELD ON 28 JANUARY 2016

501 It was proposed by Cllr Martin, seconded by Cllr Sparks and agreed the minutes of the meeting held on 28th January 2016 be signed as a true record.

5 MATTERS ARISING

502 No matters were raised.

6 FOOTPATHS

503 a Footpath Officer's Report

In Mr Taylor's absence, there was nothing to report.

504 b Work to Saxon Shore Way

The information provided by Medway Council's public rights of way officer on work to the Saxon Shore Way had been forwarded to Cllr Hicks due to a possible impact on the Lower Upnor Riverside Project.

As Mohammed Ilyas of Medway Council was present, it was agreed to vary the order of the agenda.

13 HIGHWAYS AND TRANSPORT

505 a Four Elms Roundabout

The Chairman suspended the meeting to allow Mr Ilyas to speak.

Mr Ilyas gave a presentation on the proposals for Four Elms roundabout, together with the Medway Tunnel and Sans Pareil roundabouts. It was a capacity widening scheme for the A289, involving the three roundabouts. Extra slip roads would be created and footbridges installed at Anthony's Way and at the Sans Pareil roundabout. The work was planned to begin on 17th July and to take about 14 months and would cost £9 million. Cllr Sparks asked if the impact of any future development of Lodge Hill at Chattenden had been taken into account. Mr Ilyas replied that it had not. Cllr Sparks commented that residents would not be happy with the disruption, possibly followed by further disruption. The existing difficulties of exiting onto Four Elms roundabout from Hoo Road were outlined and it was envisaged that with extra capacity for traffic on the roundabout itself, this difficulty would be greatly increased. Mr Ilyas promised to consider the matter. The issue of traffic lights on the roundabout was raised and Mr Ilyas said that would cause greater problems. Cllr Martin asked if account had been taken of the local plan and said it was possible that many houses would be built on the Hoo Peninsula. An open meeting for the public had been arranged for Saturday 5th March in the Memorial Hall.

The Chairman thanked Mr Ilyas and reconvened the meeting.

7 PLANNING

a Applications

506 i MC/15/3793: Upnor Depot, Upnor Road, Lower Upnor: Construction of a two storey apartment building for 16 apartments in total

After discussion, it was agreed to respond as follows:

Frindsbury Extra Parish Council has no objection in principle to this application, subject to confirmation on the following points:

That the 16 apartments are instead of the 20 town houses included on the outline plans and not in addition to them; that it is still intended to provide parking for

visitors to Upnor Castle, including coaches and that the proposed access road is of sufficient width to take coaches.

Members also feel that 24 parking spaces for the apartments will be insufficient, as even the 1-bed flats may be occupied by working couples who will need a car each in this area of extremely poor public transport. The provision of 4 visitors' parking spaces is also inadequate and to expect visitors to residents of the apartments to park elsewhere on the site is naive in the extreme. More visitors' parking spaces should be provided close to the apartments.

- 507 ii **MC/16/0346:** Sycamores, Upnor Road, Lower Upnor: Conversion of existing garage to habitable accommodation and construction of first floor extension over existing garage to form bedroom and dayroom

No objection

- 508 iii **MC/16/0404:**, 35 Riverside, Sir Thomas Longley Road, Medway City Estate: Application for a Lawful Development Certificate Proposed for alterations to the window/doors at the entrance to the building and the installation of a single canopy over parking bay

No objection

- 509 iv **MC/16/0345:** Crown Wharf, Whitewall Way, Medway City Estate: Details pursuant to condition 4 of planning permission MC/15/4171 for Construction of a two storey office building (demolition of existing buildings)

No objection

- 510 v **MC/16/0573:** 23 Iden Road, Wainscott: Construction of a two storey extension to rear

No objection

- 511 vi **MC/16/0753:** Upnor Depot, Upnor Road, Lower Upnor: Details pursuant to conditions 5, 9, 10 and 11 of planning consent MC/13/1804

No objection.

- 512 **Out of Time**

None

- 513 b **Decisions**

The decisions as listed on Appendix A were received.

c Appeals and Other Matters

- 514 i **MC/15/3751:** 132 Cooling Road, Frindsbury Extra: Construction of a 2-bedroomed chalet bungalow

An email from a neighbouring resident was received. The Clerk said that she had been expecting to be informed that revised drawings had been submitted. It was agreed

that a response to the consultation be delegated to the Planning Committee and that Cllr Martin would co-ordinate this.

515 **d Licensing Applications**

None.

516 **ii Medway Local Plan**

Cllr Martin and the Chairman had read the consultation document and said there was nothing much to comment about.

517 **iii The Royal Oak, Cooling Road**

A meeting had been attended by the Chairman and by Cllrs Martin, Williams and Hicks. It was agreed to support the Save the Royal Oak Campaign.

8 FINANCE

518 **a Bank Balances**

The bank balances as listed on the finance report were noted.

519 **b Payments made since the last Meeting**

The payment made since the last meeting as listed on Appendix B was ratified.

520 **c Accounts for Payment**

It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed the accounts for payment as listed on the finance report be approved (cheques 101784 – 101788)..

521 **d Internal Auditor**

The Council's internal auditor had said she would be unavailable to do the internal audit again. The Clerk had approached Veronica Brazier, the former Finance Officer of Swanley Town Council, who had agreed to act for the Council.

9 GRANT APPLICATIONS

522 **a Frindsbury Extra Memorial Hall**

It was proposed by Cllr Martin, seconded by Cllr Moore and agreed a grant of £1,873.06 be made to cover the insurance premium (cheque 101789). The grant made under S 19 of the Miscellaneous Provisions Act 1976.

10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

523 **a Maintenance Contract 2016/17**

It was proposed by Cllr Mrs Archer, seconded by Cllr Moore and agreed to extend the maintenance contract with Turfsoil Ltd to 31 March 2017.

524 **b Recreation Ground/Hall Garden**

Nothing to report.

525 **c Football**

The Clerk reported that there had been a break in use of the pitches by the club due to a combination of bad weather and away matches.

526 **d Wainscott Fields Open Space**

The Clerk had met Turfsoil on site, the grass had been cut and she had discussed future planting with Andy Freeman. The area where the site office had been was in an unacceptable condition and she had met Andrew Owen of Crest Nicholson to discuss this and the remaining area of open space that had not yet been handed over. A meeting would be arranged with Crest Nicholson's Landscape Manager, their contractor, Turfsoil and the Clerk when a report on reptiles had been received.

c Playparks and MUGA

527 i. Recreation Ground. Nothing to report.

528 ii. Wainscott Fields. The Clerk had met with Park Leisure's installer on site and he had dealt with the bolts immediately.

529 **d Allotments**

Nothing to report.

530 **e Lower Upnor Village Green**

Nothing to report.

531 **f Woodland**

Nothing to report.

532 **h Notice Boards**

The Lower Upnor board had still not been returned and she would contact NH Pro Solutions about it.

11 UPNOR

533 **a General Matters**

Nothing to report.

534 **b Lower Upnor Riverside Project**

In Cllr Hicks's absence, there was no report.

535 c **Upnor Residents' Community Association**

In Cllr Etheridge's absence, there was no report.

12 LIBERTY PARK

536 a **Liberty Park Residents Association**

Cllr Martin had nothing to report.

537 b **Communal Greenspaces**

The Clerk said that during her meeting with Andrew Owen of Crest Nicholson, he had said he could see no reason why the remaining communal spaces should not eventually be handed over to the Council.

14 LIGHTING

538 Nothing to report.

15 RURAL LIAISON COMMITTEE

539 a **Representative's Report**

No meeting.

b **Projects**

540 i. Play area at Fordwich Drive. Nothing could be done until the land acquisition was completed.

16 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE

541 Cllr Moore reported on the last meeting. Cllr Buckwell had been elected Vice-chairman.

17 HALL MANAGEMENT COMMITTEE

542 a **Representative's Report**

Cllr Mrs Archer said that no meeting had been held. There had been a break-in. The alarm system was not working and the contractor had been contacted to repair it.

543 b **Hall Improvements**

Nothing further to report.

18 POLICE MATTERS

544 a **Police Liaison Committee Representative's Report**

In Cllr Williams's absence, there was no report.

545 **b Neighbourhood Watch**

In Cllr Onimole's absence, there was no report.

19 MANOR FARM

546 Nothing to report.

20 COMMUNICATIONS

547 **a Website**

Nothing to report.

548 **b Magazine**

In Cllr Etheridge's absence, there was no report.

21 CONSULTATION

549 No documents received.

22 CORRESPONDENCE

550 **a Medway Council – Nomination of Assets of Community Value**

The letter from Medway Council concerning the registration of areas outside the parish as assets of community value was received.

23 REPORTS AND CIRCULARS

551 The reports and circulars as listed on the agenda were received.

CONFIDENTIAL SECTION

24 EXCLUSION OF PRESS AND PUBLIC

552 It was proposed by the Chairman, seconded by Cllr Moore and agreed the press and public be excluded from the following item on the grounds that it concerned a legal matter.

25 FORDWICH DRIVE OPEN SPACE

553 The Council's solicitor had sent a contract and transfer document which were signed by the Chairman and Proper Officer.

The Chairman thanked everyone for attending and closed the meeting at 10.10 pm

SignedChairman

On theday of2016