

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 26 FEBRUARY 2015 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

PRESENT:	Cllr David Coomber	Chairman
	Cllr Mrs Val Archer	
	Cllr Gary Etheridge	
	Cllr Peter Martin	
	Cllr David Miller	
	Cllr Andrew Millsom	From item 4
	Cllr Mrs Georgina Revell	
	Cllr John Williams	
	Mrs Roxana Brammer	Clerk
In attendance	Mrs Wendy Williams	Footpaths Officer
	11 members of the public	

Item *Action point*
Minute number 2014/15/

1 APOLOGIES

419 Apologies for absence were received from

Cllr Trevor Archer	indisposed
Cllr Mrs Pam Coomber	Family commitment
Cllr Peter Hicks	At a meeting of Medway Council
Cllr Geoff Moore	On holiday

It was proposed by Cllr Mrs Revell, seconded by Cllr Miller and agreed these apologies be accepted. An apology for late arrival was received from Cllr Millsom.

2 DECLARATIONS OF INTEREST

420 None.

3 CASUAL VACANCY AND CO-OPTION OF COUNCILLOR

421 Cllr Tom Mason had not attended a meeting of the Council without a reason that had been accepted by members since 24th July 2014 and was therefore now disqualified as a parish councillor. This had occurred within 6 months of an election and it was not necessary to advertise the casual vacancy with the statutory notice; however the Council could still co-opt if it so wished. An application to fill the vacancy had been received from Mr John Williams. It was proposed by Cllr Mrs Revell, seconded by Cllr Martin and carried unanimously that Mr Williams be co-opted. Cllr Williams signed his declaration of acceptance of office before the proper officer of the Council.

4 ANY OTHER BUSINESS OF AN URGENT NATURE

422 None.

5 MINUTES OF THE MEETING HELD ON 22 JANUARY 2015

423 It was proposed by Cllr Martin, seconded by Cllr Mrs Archer and agreed the minutes of the meeting held on 22nd January 2015 be signed as a true record.

6 MATTERS ARISING

424 None.

7 FOOTPATHS

425 The Chairman suspended the meeting to allow the Footpaths Officer to speak.

Mrs Williams said that the strimmers were back from being serviced and she and the Assistant Footpaths Officer were keen to start. There was a problem with the steps on a footpath in Lower Upnor and she would get in touch with Medway's Public Rights of Way officer.

The Chairman thanked Mrs Williams and reconvened the meeting.

8 UPNOR

426 **a General Matters**

Cllr Mrs Revell said she had been in correspondence with Medway Council over the provision of disabled bays in the car park at the top of the High Street. The pedestrian entrance also needed a handrail.

427 **b Lower Upnor Riverside Project**

In Cllr Hicks's absence, there was no update.

c Upnor Residents' Community Association

428 i. Nomination of councillor to sit on the committee. It was proposed by Cllr Williams, seconded by Cllr Mrs Revell and agreed Cllr Etheridge be the Council's nominee.

429 ii. Discussion with Chris Lucas. The Chairman suspended the meeting to allow Mr Lucas to speak.

Mr Lucas said the Association would be holding its first AGM on 19th March, when the Committee would be elected. They were planning an event on 11th July and would be asking the Parish Council for permission to use the village green. They would be circulating a questionnaire about a petanque court on the green, following a meeting with Cllr Etheridge and the Kent Petanque League. They were also looking at costings.

The Chairman thanked Mr Lucas and reconvened the meeting.

430 d **Listing of London Stones**

A letter had been received from English Heritage about the proposed listing of the London Stones. It was proposed by Cllr Mrs Revell, seconded by Cllr Millsom and agreed this would be supported.

9 **PLANNING**a **Applications**431 i **MC/14/3617:** 132 Cooling Road: Construction of a 3-bedroomed detached chalet bungalow with associated parking – revised drawings

The Clerk reported that she had been notified that morning that the proposal was now for a 2 bedroomed dwelling.

The Chairman suspended the meeting to allow neighbours to speak.

The resident of 16 Larkin Close said he backed on to 132 Cooling Road and the proposed bungalow was too close to the boundary. The property was designed with two blank walls and the applicant had offered to leave the leylandii trees. He had a tree in his own garden and considered that the roots of all these trees would be damaged by the building works. 130 Cooling Road was a 400 year old listed building and rules applied to their setting which the application would be in contravention of. The vehicular access to the proposed dwelling was discussed. A Land Registry document had been submitted, with a red outline including part of Princes Walk. Local residents said that this was a private road and that when resurfaced, they had contributed. However the owner of 132 Cooling Road had not and they believed he did not own the section of the road claimed on the plan. His vehicular access was off Cooling Road. He did have a gate onto Princes Walk but this was pedestrian only by “grace and favour” of those who contributed to the upkeep of the private road. It was also pointed out that the drawings did not show another building close to the fence.

The Chairman thanked the members of the public and reconvened the meeting. After discussion it was proposed by the Chairman, seconded by Cllr Williams and agreed the Council respond as follows:

Frindsbury Extra Parish Council objects to this application. It considers the proposal to be backland development and should not be allowed as there is no acceptable vehicular access; the existing trees would probably be damaged by the building works; there would be loss of amenity to 16 Larkin Close due to the close proximity to his boundary by an extensive blank wall; the dwelling would be crammed onto the plot, giving little amenity space; and the bungalow would not maintain the character and amenity of the area as a whole.

The proposal is also contrary to policy BNE 18, setting of listed buildings, as the development would adversely affect the setting of the adjacent listed building.

432 ii **MC/15/0265:** “Liberty Park”, Hoo Road, Wainscott: Details pursuant to conditions 11 (archaeology) and 13 (acoustic ventilation) of planning permission MC/11/1282 - Development of an extra care scheme incorporating 28 x 1 bedroomed and 28 x 2 bedroomed affordable units together with a PCT health facility and pharmacy;

the re-plan of the approved phase 5 scheme (MC/09/1382) relating to 31 dwellings; and associated parking and landscaping details

No objection.

- 433 **iii** **MC/15/0366:** The Old Vicarage, Upnor Road, Upnor: Construction of a log cabin for use as accommodation for semi-independent living

No objection.

- 434 **iv** **MC/15/0547:** Ridge Cottage, Lower Rochester Road, Wainscott: Raising of roof height to facilitate construction of three dormer windows to front to provide additional living accommodation within roof space; construction of part two-storey/part single storey rear extension with raised roof lantern to single storey element; dormer windows at first floor level to both sides, roof light to side, French doors and Juliet balcony to rear along with a replacement porch with canopy to front (demolition of existing side/rear projections, porch and chimneys)

No objection

- 435 **v** **MC/15/0538:** "Liberty Park", Hoo Road, Wainscott: Details pursuant to condition 4 on planning permission MC/09/1382 - Application for approval of phase 4 & 5 reserved matters (siting, design, landscaping and external appearance) pursuant to outline permission MC2005/0671 (as amended by MC2007/0032) for the construction of 135 dwellings; associated garages; parking and ancillary works

No objection

- 436 **vi** **MC/15/0318:** Whitewall Centre, Whitewall Road, Medway City Estate: Retrospective application for change of use from office to 1 bedroomed self-contained flat

After discussion, it was agreed to object as follows:

Frindsbury Extra Parish Council objects to this application. The proposal is contrary to the designation of the Medway City Estate as a business only and not mixed use development.

- 437 **vii** **MC/15/0474:** Upnor Depot, Upnor Road, Lower Upnor: Details pursuant to conditions 4 and 5 of planning permission MC/14/3685 listed building application for the partial demolition, change of use to offices, internal alterations and refurbishment of Magazine B building (building LU001)

No objection

- 438 **b** **Decisions**

The decisions listed on Appendix A were received. Cllr Etheridge asked why it had taken so long to determine the application for the Frindsbury quarry. He questioned what would happen to lorries arriving before and after the hours given in the conditions and suggested the installation of CCTV onto the entrance to ensure it was monitored.

439 c **Appeals and Other Matters**

None.

440 d **Licensing Applications**

None.

As interested members of the public were present, it was agreed to vary the order of the agenda

18 HIGHWAYS & TRANSPORT441 a **Proposed Pedestrian Crossing in Hollywood Lane**

The Chairman said that the first that had been heard about a proposed pedestrian crossing in Hollywood Lane, close to the junction with Greenfields Close, had been a telephone call from a concerned member of the public. The Clerk had investigated and had contacted the Portfolio Holder. There had been no consultation by officers with the Parish Council. The Chairman then suspended the meeting to allow a resident of Greenfields Close to speak.

The resident said that the proposal had come out of a visit to a Greenfields Close resident when canvassing for the recent by-election by the MP and the Strood Rural ward councillor who now represented the United Kingdom Independence Party. He was not against the idea of a pedestrian crossing itself, but considered the proposed siting in Hollywood Lane dangerous. It was in the wrong place. The resident who had accompanied him to the meeting was against the idea, as he thought the money would be better spent to improve Four Elms roundabout.

The Chairman thanked the residents and reconvened the meeting.

After discussion, it was agreed a site meeting be held with the officer concerned.

10 FINANCE442 a **Bank Balances**

The bank balances as listed on Appendix B were noted.

443 b **Cheques Signed Since the Last Meeting**

It was proposed by Cllr Etheridge, seconded by Cllr Mrs Revell and agreed the payments made since the last meeting as listed on Appendix B be ratified.

444 c **Accounts for Payment**

It was proposed by Cllr Mrs Revell, seconded by Cllr Millsom and agreed the accounts for payment as listed on Appendix B be approved (cheques 101700 – 101704), together with £66, National Allotment Society (cheque 101705).

11 GRANT APPLICATIONS**445 a Frindsbury Extra Memorial Hall**

It was proposed by Cllr Mrs Revell, seconded by Cllr Etheridge and agreed a grant of £1814.09 be made to the Frindsbury Extra Memorial Hall under S19 of the Miscellaneous Provisions Act 1976 (cheque 101699).

12 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**a Recreation Ground/Hall Garden**

446 i. General Matters. A resident had complained that a portion of the fence was resting on her fence and needed repair. Cllr Millsom said he knew of someone who could repair the fence and would pass details to the Clerk. *AM*

447 ii. Trees at front of hall. The trees had been dealt with.

448 b Wainscott Fields Open Space

Nothing to report.

c Playparks and MUGA

449 i. Recreation Ground. Nothing to report.

450 ii. Wainscott Fields. Nothing to report.

451 iii. Fordwich Drive. The Chairman said that the area was still unkempt. After discussion it was agreed the Clerk write to the owners, offering to purchase the land for a peppercorn sum. Cllr Mrs Revell was unsure how far Cllr Hicks had proceeded with getting the land registered as open space. *RB*
PH

452 d Allotments

Nothing to report.

e Lower Upnor Village Green

453 i. General matters. Nothing to report.

454 ii. Petanque court. Cllr Etheridge said he was in contact with the Kent Petanque Association. The Residents' Association would be speaking to the residents of Albion Place.

455 f Woodland

The Clerk reported that the resident of Brissenden Close had telephoned to thank the Council and had complimented the tree surgeons on their work.

456 h Notice Boards

The Clerk reported that the boards would be removed for maintenance.

13 LIBERTY PARK457 **a Liberty Park Residents' Association**

Cllr Martin said he had not been able to attend the last meeting. Pupils from Wainscott School would be planting trees on the green at Utah Rise.

458 **b Future Ownership and Maintenance of Open Spaces**

The future of the open spaces on the completed part of the development was discussed and it was agreed the Clerk write to Crest Nicholson to open negotiations. *RB*

14 ELECTIONS 2015

459 Elections for the Parish Council would be held on 7th May. Although nomination papers still had to be handed to a member of the elections office at Medway Council, it had been confirmed this need not be done personally.

15 DATES OF MEETINGS460 **a Annual Parish Meeting (Annual Assembly)**

The Annual Parish Meeting would be held on Monday 27th April at 8 pm, following the Frindsbury Extra Memorial Hall AGM at 7.30 pm.

461 **b Annual Parish Council Meeting**

The usual 4th Thursday in the month would be outside the timeframe for the first meeting of the new council following an election. It was agreed the Annual Parish Council meeting would be held on Wednesday 20th May at 7.30 pm.

16 MANOR FARM

462 The Heritage Design Team would be invited to give an update at the next meeting.

17 TAYLOR WIMPEY TEMPLARS DEVELOPMENT

463 Nothing to report.

18 HIGHWAYS AND TRANSPORT464 **b Wainscott School Parking**

Cllr Etheridge raised the issue of parking for Wainscott School and suggested a flashing school sign could be installed.

465 **c Frindsbury Hill**

Cllr Williams said there had been complaints about speeding on Frindsbury Hill. He was informed this had been raised by residents some months previously and they had been referred to Medway Council.

19 LIGHTING

466 Cllr Williams said he had reported two lights that were out. The Clerk had reported lights that were out on the by-pass to both Medway Council and to KCC.

20 RURAL LIAISON COMMITTEE

467 **a Representative's Report**

No meeting had been held.

468 **b Projects**

i Parish Room. The Chairman said he had reached a point where there was a problem where the minutes were loose leaf and it could be possible he would not have the complete picture.

21 KALC/MAC

469 **a Representatives' Report**

No meeting.

22 POLICE MATTERS

470 **a PCSO's Report**

In the PCSO's absence, there was no report.

471 **b Police Liaison Committee Representative's Report**

Cllr Millsom said there had been no meeting. Cllr Etheridge said there was supposed to have been a mobile police station but it had not appeared.

472 **c Neighbourhood Watch**

Cllr Miller reported the theft of number plates from a car parked in Upnor.

23 HALL MANAGEMENT COMMITTEE

473 **a Representative's Report**

Cllr Mrs Archer said there had been no meeting.

474 **b Gents' Toilet Roof**

The gents' toilet had been re-roofed.

20 COMMUNICATIONS

475 **a Website**

Nothing to report.

476 **b Magazine**

Cllr Etheridge said that the editor was putting together the next issue. He was asked to let the Editor know about the new roads on Liberty Park and to ensure delivery to them. GE

22 CONSULTATION

477 No documents received.

22 CORRESPONDENCE

478 None.

23 REPORTS AND CIRCULARS

479 The reports and circulars as listed on the agenda were received.

The Chairman thanked everyone for attending and closed the meeting at 9.50 pm

SignedChairman

On theday of2015