

**FRINDSBURY EXTRA PARISH COUNCIL****MINUTES OF THE MEETING HELD ON THURSDAY 27 FEBRUARY 2014 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

<b>PRESENT:</b>	Cllr David Coomber	Chairman
	Cllr Trevor Archer	
	Cllr Mrs Val Archer	
	Cllr Mrs Pam Coomber	
	Cllr Peter Hicks	
	Cllr Peter Martin	
	Cllr Tom Mason	
	Cllr David Miller	
	Cllr Andrew Millsom	Items 10, 11a(ii), 7 - 9, 11a(i), 11b – 21, 3
	Cllr Geoff Moore	
	Cllr Mrs Georgina Revell	
	Mrs Roxana Brammer	Clerk
In attendance	Mr Oliver Hulf	Assistant Footpaths Officer
	Mr Neil Atkinson	Strood 87 FC
	Mr James Jennings	Strood 87 FC

**Item** *Action point*  
*Minute number 2013/14/*

**1 APOLOGIES**

464 An apology for absence was received from

Cllr Gary Etheridge                      Away from home

It was proposed by the Chairman, seconded by Cllr Martin and agreed this apology be accepted. An apology for late arrival was received from Cllr Andrew Millsom. Apologies for absence were also received from Cllr Peter Rodberg, Medway Council and Mrs Wendy Williams, Footpaths Officer.

**2 DECLARATIONS OF INTEREST**

465 None.

**3 ANY OTHER BUSINESS OF AN URGENT NATURE**

466 The Clerk asked that dates for future meetings be discussed at the end of the meeting.

**4 MINUTES OF THE MEETING HELD ON 23 JANUARY 2014**

467 It was proposed by Cllr Archer, seconded by Cllr Martin and agreed that the minutes of the meeting held on 23<sup>rd</sup> January 2014 be signed as a true record.

**5 MATTERS ARISING**

468 No matters were raised.

**6 FOOTPATHS**

469 Mrs Williams had written a letter of apology for not attending the meeting, which was read. The Chairman welcomed Oliver Hulf, who had volunteered to help Mrs Williams and suspended the meeting to enable Mr Hulf to speak.

Mr Hulf introduced himself and said Mrs Williams had passed over a strimmer. He had spoken to the Public Rights of Way Officer and had asked for a map of the footpaths.

The Chairman re-convened the meeting and said it was much appreciated that Mr Hulf had volunteered. He then proposed that Mr Hulf be appointed Assistant Footpaths officer. This was seconded by Cllr Mrs Revell and agreed.

As Mr Hulf was present, it was agreed to vary the order of the agenda.

**10 UPNOR****470 a General Matters**

Cllr Moore reported there had been trouble with the telephone lines, due to copper theft. Cllr Mrs Coomber commented that water had been running down by the Arethusa Venture Centre. Cllr Mrs Revell reported that Medway Council had pulled out reeds from the pond. A copy of a letter to former Chairmen of the Upnor Residents Association from Bill Temple-Pediani had been received and its contents were noted.

**471 b Lower Upnor Riverside Project**

Nothing to report.

**472 c MoD Site**

Cllr Hicks reported that the planning application for the site had been approved.

As Neil Atkinson and James Jennings of Strood 87 Football Club were present, it was agreed to vary the order of the agenda.

**11 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY****a Recreation Ground/Hall Garden**

473 ii. Request from Strood 87 FC to use pitch.

The Chairman suspended the meeting to allow the representatives of the football club to speak.

Mr Atkinson said that currently they had teams from 4 age groups but would be increasing to 7 from next season. They would like to use the junior pitch on Sundays. They were aware of parking problems and of the Sunday morning use of the hall. They would either refurbish the goals or provide more modern removable goals which they would bring each time and would mark out the pitch themselves. The Clerk had made them aware of the multi-use games area on Wainscott Fields and that this could be booked.

The Chairman thanked Mr Atkinson and Mr Jennings and re-convened the meeting. After discussion it was agreed they could use the pitch, provided they let the Clerk have a fixtures list prior to the beginning of the season.

**7 PLANNING**

**a Applications**

- 474 **i MC/14/0340:** Unit 2, Whitewall Road, Medway City Estate: Advertisement consent for installation of a non-illuminated wall-mounted sign to south-east elevation

No objection

- 475 **ii MC/14/0449:** Pear Tree Cottage, Noke Street, Wainscott: Construction of a single storey front extension including integral garage and porch (removal of existing planter)

No objection

- 476 **iii MC/14/0417:** Robin Cottage, Dillywood Lane, Wainscott: Construction of a first floor balcony to the front elevation

No objection.

477 **b Decisions**

The decisions listed on Appendix A were received.

478 **c Appeals and Other Matters**

None

479 **d Licensing Applications**

None.

**8 FINANCE**

480 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

481 **b Cheques Signed Since the Last Meeting**

It was proposed by Cllr Martin, seconded by Cllr Moore and agreed the cheques signed since the last meeting as listed on Appendix B be ratified.

482 **c Accounts for Payment**

It was proposed by Cllr Archer, seconded by Cllr Moore and agreed the accounts for payment as listed in Appendix B (cheques 101613 – 101617) be approved, with the addition of £253, Nathan Hall (cheque 101618) and £9.06, B W May & Son (101620).

483 **d Subscription to National Society of Allotment Gardeners**

It was proposed by Cllr Mrs Archer, seconded by Cllr Martin and agreed to renew the subscription to the National Society of Allotment Gardeners, £55 + £11 VAT (cheque 101621).

**9 GRANT APPLICATIONS**

**484 a Frindsbury Extra Memorial Hall**

It was proposed by the Chairman, seconded by Cllr Mrs Revell and agreed a grant of £2,007.34 be made to the Frindsbury Extra Memorial Hall to cover the insurance premium for a year (cheque 101619). The grant made under S 19 of the Miscellaneous Provisions Act 1976.

**11 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

**a Recreation Ground/Hall Garden**

**485** i. General Matters. It was expected the turfing would be completed by the end of March.

**b Playparks and MUGA**

**486** i. Recreation Ground. Nothing to report.

**487** ii. Wainscott Fields. Nothing to report.

**488 c Wainscott Fields Open Space**

Nothing to report.

**489 d Allotments**

Nothing to report.

**490 e Lower Upnor Village Green**

Nothing to report.

**491 f Woodland**

Nothing to report

**492 g Frittenden Road Hedge**

Nothing to report.

**493 h Notice Boards**

Nathan Hall had been asked to quote for varnishing.

**12 HIGHWAYS & TRANSPORT**

**494 a Wainscott Road**

Both the Chairman and Clerk had spoken to Cllr Filmer, but nothing further had been heard.

**495 b Junction of Brompton Farm Road, Cooling Road, Hollywood Lane and Lower Rochester Road**

Cllr Archer reported some drivers were crossing the junction over the mini-roundabouts, rather than going round them.

**13 LIGHTING**

496 Cllr Mrs Archer reported lights in Leigh Road and Grant Road that were faulty.

**14 RURAL LIAISON COMMITTEE**497 **a Representative's Report**

The next meeting was the open meeting, which would be held on Tuesday 18<sup>th</sup> March. The only agenda item was a presentation by Land Securities on Lodge Hill. Neither the Chairman nor Clerk would be able to attend.

**b Projects**

498 i Instant hot water tap for hall. Cllr Archer gave details of the appliance chosen by the Hall Committee. Cllr Mason said he would donate £1,000 towards it from his ward improvement fund

499 ii Parish Room. The storage units had been installed. Nathan Hall had sketched some ideas for an honours board but needed to know the extent of the lettering. The Chairman said he had not been able to undertake research in Medway Archives so far, but he would do so. DC

**15 KALC/MAC**500 **a Representatives' Report**

Cllr Mrs Revell reported that attendance at the meeting had been low. Isle of Grain had reported the loss of their weather vane when the Christmas tree had been taken down and Cliffe and Cliffe Woods were trying to find volunteers to keep their youth clubs running.

**16 HALL MANAGEMENT COMMITTEE**501 **a Representative's Report**

Cllr Mrs Coomber reported on the last meeting. They had discussed the instant hot water tap and had chosen one. The kitchen hand dryer had been put back. The roof over the men's toilets had been repaired and their project for the next year would be the refurbishment of the men's toilets

502 **b Hall Extension**

The Chairman reported that the snagging had been done. He understood the cost of changing the switches for the lighting in the parish room would be about £150. The Clerk reported that she had spoken to the builders while querying an invoice and she had been told that the builder's representative, who was relatively new to the company and David Jarrett of J A Warner, who had replaced John Daffarne, had looked at the completed first phase when looking at phase 2. The cost of extra work identified at this point was being discussed between B W May and J A Warner, but there was a possibility there might be an extra bill.

**17 POLICE MATTERS**503 **a Police Liaison Committee Representative's Report**

Cllr Millsom said he had not attended the last meeting.

504 **b Neighbourhood Watch**

Cllr Miller said there had been thefts from motor vehicles in Wainscott Road, Frittenden Road and Hollywood Lane.

**18 COMMUNICATIONS**

505 **a Website**

Nothing to report.

506 **b Magazine**

The Clerk reported the next issue would shortly be going to the printer's.

**19 CONSULTATION**

507 No documents received.

**20 CORRESPONDENCE**

508 None.

**21 REPORTS AND CIRCULARS**

509 The reports and circulars as listed on the agenda were received.

**3 ANY OTHER BUSINESS OF AN URGENT NATURE**

510 The Clerk said that the Annual Parish Council Meeting was due to be held on 22<sup>nd</sup> May, but this was the date of the European Parliamentary elections. Cllr Mrs Coomber confirmed that the hall would not be available on that date. It was suggested the meeting be put back to Thursday 29<sup>th</sup> May. It was also suggested the Annual Parish Meeting be held on Monday 19<sup>th</sup> May. The item would be placed on the agenda for the next meeting and the dates confirmed.

The Chairman closed the meeting at 9.10pm

Signed .....Chairman

On the .....day of .....2014