



FRINDSBURY EXTRA PARISH COUNCIL

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C/05/15/1-31

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that the Annual Parish Council Meeting will be held at the Memorial Hall, Holly Road, Wainscott on Wednesday 20 May 2015 at 7.30 pm, which meeting Members are hereby summoned to attend.

Before the commencement of the Meeting, members will be required to sign their Declarations of Acceptance of Office before the Proper Officer of the Council

AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-Chairman
- 4 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 5 Apologies
- 6 Declarations of Interest
- 7 To appoint Committees
 - a Planning Committee
 - b Finance Committee
- 8 To appoint representatives to outside bodies:
 - a Rural Liaison Committee (1)
 - b KALC Medway Area Committee (2)
 - c Police Liaison Committee (1)
 - d Memorial Hall Management Committee (1)
- 9 To appoint to other posts
 - a Footpaths Officers – currently Mrs Wendy Williams and assistant Mr Oliver Hulf
 - b Tree Wardens - currently Mrs Marilyn Campbell, Mrs Lindsay Hargreaves and Mrs Karen Seymour
- 10 To appoint to other Responsibilities
 - a Park Ranger
 - b Magazine Liaison

- 11 Any other business of an urgent nature to be taken at the end of the meeting
- 12 Minutes of the Meeting of the Council held on 23 April 2015 – attached
- 13 Matters arising from the Minutes not otherwise on the Agenda
- 14 Footpaths
 - a Representative’s report WW
 - b 27th All Saints Scout Group
- 15 Planning – Appendix A
 - a Applications
 - b Decisions
 - c Appeals and Other Matters
 - d Licensing Applications
- 16 Finance – Appendix B
 - a Bank Balances
 - b Cheques signed since last meeting
 - c Accounts for payment
 - d To approve accounts for the year to 31 March 2015
 - e Internal Auditor’s report
 - f To agree and sign the Audit Return statement of accounts 2014/15
 - g To agree and sign the Audit Return governance statement 2014/15
 - h Chairman’s Allowance (budget figure £300)
- 17 Grant Applications
 - a 27th All Saints Scout Group
 - b Liberty Park Residents’ Association
- 18 Management of the Council’s land and property
 - a Recreation Ground/Hall Garden
 - b Wainscott Fields
 - c Playparks
 - d Allotments
 - e Lower Upnor Green
 - f Woodland, Lower Upnor
 - g Noticeboards
- 19 Upnor
 - a General matters
 - b Lower Upnor Riverside project
 - c Upnor Community Residents’ Association
- 20 Highways & Transport
- 21 Lighting
- 22 Rural Liaison Committee
 - a Representative’s report
 - b Projects
 - i Parish room
 - ii Projects for 2015/16

- 23 KALC/MAC
 - a Representatives' report
- 24 Hall Management
 - a Representative's report
 - b Hall enhancement
 - c Hall and Women's Institute 50th anniversaries 2016
- 25 Police Matters
 - a Police Liaison Committee representative's report
 - b Neighbourhood Watch
- 26 Communications
 - a Website
 - b Magazine
- 27 Consultation documents
- 28 Correspondence
- 29 Reports and Circulars
 - a Clerks & Councils Direct

CONFIDENTIAL SECTION

- 30 To resolve that the press and public be excluded from the following item on the grounds that it concerns a named member of staff
- 31 Review of Clerk's salary

The next meeting will be held on Thursday 25th June 2015 at 7.30 pm

Roxana Brammer
Parish Clerk

13 May 2015