

FRINDSBURY EXTRA PARISH COUNCIL

**MINUTES OF THE MEETING HELD ON WEDNESDAY 16TH DECEMBER 2009 AT THE
MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

PRESENT: Cllr David Coomber Chairman
Cllr Trevor Archer
Cllr Mrs Valerie Archer
Cllr Mrs Pam Coomber
Cllr Gary Etheridge
Cllr Tom Mason
Cllr David Miller
Cllr Mrs Georgina Revell

Mrs Roxana Brammer Clerk

In attendance Mr David Levy
Mrs Wendy Williams Assistant Footpaths Officer
PC John Fallon

Item *Action point*
Minute number 2009/10

1 APOLOGIES

357 Apologies for absence were received from

Cllr Mrs Jane Etheridge	At another meeting
Cllr Peter Hicks	At another meeting
Cllr Mrs Brenda Hoskin	Family commitment
Cllr Geoff Moore	At another meeting

It was proposed by Cllr Coomber, seconded by Cllr Etheridge and carried unanimously that these apologies be accepted by the Council.

2 CODE OF CONDUCT

358 **a Declarations of Interest and Alterations to the Register**

None.

359 **b Standards Committee**

The Chairman reported on the meeting held on 1 December. There had been the appointment of a member of the independent group, feedback from a meeting of the political group leaders with the independent members of the Committee and a Standards Board DVD had been shown.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

360 None.

4 MINUTES OF THE MEETING HELD ON 26 NOVEMBER 2009

361 It was proposed by Cllr Mrs Revell, seconded by Cllr Etheridge and agreed that the minutes of the meeting held on 26 November 2009 be signed as a true record.

5 MATTERS ARISING

362 No matters were raised.

6 FOOTPATHS

363 The Chairman suspended the meeting to enable Mr Levy and Mrs Williams to give their report.

There were no problems with the footpaths at the moment; however there was no improvement on the problem with dog fouling. There had been vandalism of the dog gates on FP 118 and Mr Levy would arrange for repair.

The Chairman thanked Mr Levy and Mrs Williams and reconvened the meeting.

As PC John Fallon was present, it was agreed to vary the order of the agenda.

15 POLICE MATTERS

364 **a Beat Officer's Report**

The Chairman suspended the meeting to enable PC Fallon to speak.

PC Fallon said there had been an increase in burglaries in the area. A shopkeeper in Wainscott was experiencing a problem with youth. A problem with parents' parking at Hilltop Primary School was being given priority.

The Chairman thanked PC Fallon and reconvened the meeting.

365 **b Police Liaison Committee representative's report**

Cllr Miller said no meeting had been held.

366 **c Neighbourhood Watch**

Cllr Miller circulated copies of the quarterly magazine "Watchword". He said that copies of telephone and other directories were being left on doorsteps and the advice was that these should be brought in.

7 UPNOR

369 **a Upnor Residents Association**

In the absence of Cllrs Moore and Hicks, there was no report.

370 **b Lower Upnor Riverside Project**

Nothing to report. The Clerk had left a message for the landscape architect but he had not responded in time for the meeting.

380 **c Frog Island Pond**

Cllr Mrs Revell was waiting to hear from Cllr Chris Fribbins.

8 PLANNING

381 **a Applications**

None received.

382 **b Decisions**

None notified.

c Appeals and Other Matters

383 **i Manor Farm**

Nothing to report.

384 **ii Plot 1, Anthony's Way**

Cllr Miller had attended the exhibition. He reported that Sainsbury's had stated they would honour the park and ride and road traffic management schemes.

385 **d Licensing Applications**

None.

9 FINANCE

386 **a Bank Balances**

The bank balances as listed on appendix B were noted. The Clerk reported that £3,800 Rural Liaison Grant had been received for the Memorial Hall works.

387 **b Cheques Signed Since the Last Meeting**

None.

388 **c Accounts for Payment**

It was proposed by Cllr Archer, seconded by Cllr Mrs Archer and agreed the accounts for payment (cheques 101279 – 101283) as listed in Appendix B be approved.

389 **d Budget 2010/11**

The draft budget as recommended by the Finance Committee had been circulated. It was proposed by the Chairman, seconded by Cllr Etheridge and agreed the budget be adopted.

390 **e Precept 2010/11**

It was proposed by the Chairman, seconded by Cllr Etheridge and agreed the precept for 2010/11 be £34,650.

391 **f Minutes of the Finance Committee Meeting held on 30 November 2009**

Received.

10 GRANT APPLICATIONS

392 No applications had been received. The Chairman said that the church would be contacting him about a contribution towards a new cooker for the Church Hall.

11 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

393 **a Recreation Ground and Hedges**

i General Maintenance. The Clerk reported that she had asked the contractor to tidy the pyracantha bed in front of the Memorial Hall. The Chairman had spoken to the medical practice about the locked gate and they were obtaining a common padlock and key from Medway Council.

394 **b Allotments**

Nothing to report

395 **c Woodland**

The woodland work had not yet been carried out.

12 YOUTH

396 The Youth Club had ceased and the Hall Secretary had asked for the keys to be returned.

13 HIGHWAYS AND TRANSPORT

397 **a Parking, Wainscott Road**

Cllr Mason raised the matter of parking on Wainscott Road and suggested consideration could be given to a one-way traffic system. After discussion it was agreed to write to the Highways Manager to ask if consideration could be given to some form of traffic management and to invite him to a future meeting to discuss the matter.

14 LIGHTING

398 A light was out in Brompton Farm Road and a light remained on during the day in Grant Road. Cllr Etheridge asked if Medway Council had any plans to turn the light out at night and Cllr Mason said he had no knowledge of any such plans.

16 HALL MANAGEMENT COMMITTEE

399 **a Representative's Report**

Cllr Mrs Coomber reported on the last meeting. The complaint received following the lack of access to the hall experienced by the Parish Council on 26 November had been discussed. The Guiding leader, who was present at the meeting, had been asked not to leave the key in the lock. She had telephoned the following day saying she had spoken to the Fire & Rescue Service and an alternative lock was available, which allowed locking from within the hall but allowed keyholders access from outside.

400 **b Complaint from Mr & Mrs O’Sullivan**

The Chairman had drafted a letter in reply, which had been circulated to members. It was agreed to send the letter, with a minor amendment.

401 **c Hall Improvements/Extension**

Nothing to report.

17 RURAL LIAISON COMMITTEE

402 **a Representative’s Report**

The Chairman reported no meeting had been held.

b Projects

403 i Wainscott Village sign. Ongoing.

404 ii Hall. £3,800 received as reported under item 9a.

405 iii Noticeboards. The Clerk would arrange a meeting with Cllr Mrs Hoskin in the New Year.

18 KALC/MAC

406 **a Representatives’ Report**

Cllr Miller reported on the last meeting. A presentation had been made by the Medway Waste Forum.

407 **b KALC Training Survey**

The section relating to councillors was discussed and the Clerk was instructed to complete the survey for the Clerk accordingly.

19 WEBSITE

408 Nothing to report.

20 CONSULTATION

409 **a KCC: Community Infrastructure Provision Service Strategies in Kent 2009**

Received.

21 CORRESPONDENCE

410 .
None received.

22 REPORTS AND CIRCULARS

411 The reports and circulars as listed on the agenda were received.

The Chairman closed the meeting at 9.25 pm

SignedChairman

On theday of2010